

TREMPEALEAU COUNTY JAIL – HUBER RULES

Huber is a privilege. Violations of the Trempealeau County Jail Rules may result in loss of Huber and/or good time. If you are serving a sentence under another County's judgment and violate our rules, you may be returned to that County.

1. Huber's may work a normal 8 hour day and must be employed a minimum of 32 hours and paid at least minimum wage. Work days may be extended up to 12 hours, including travel time, with permission of the Huber Officer or Jail Supervisor. You must serve one day per week in custody.
2. Huber inmates are not permitted to leave the State of Wisconsin without prior approval from the Judge. This must be indicated on your Judgment of Conviction.
3. Short-term temporary jobs, secondary jobs or combination of work/school are not permitted
4. You will not start a new business while in jail.
5. Proof of employment must be provided if employed by a family member as indicated in the Huber packet.
6. Self-employed inmates must provide at least 2 of the following documents:
 - ✓ Federal and/or State tax ID numbers
 - ✓ Previous year's tax returns
 - ✓ 5 previous employer contracts dated within the last 6 months, unless the contracts are long-term
 - ✓ Current invoices and/or job bids along with records/receipts
 - ✓ Proof of a business checking account and/or bank statements
 - ✓ Liability insurance, workers compensation and/or adequate health insurance
7. **Upon reporting to jail to serve your sentence you will be expected to be alcohol and drug free.** You will be subject to a breath alcohol test and urine test at the beginning of your sentence and randomly thereafter to detect any alcohol/drug use at your expense. Violations will result in discipline and/or possible loss of Huber and/or good time. You may not drink intoxicating beverages, use drugs, any un-prescribed drugs, or consume cold medication with alcohol at any time.
8. This is a tobacco free facility. If tobacco is found, it will be confiscated, destroyed, and you may be subject to disciplinary action.
9. Travel to/from the work site and/or appointments will be via the most direct route. Visits from family/friends while in en route or at the work/appointment site are forbidden. Huber inmate's and/or their drivers must provide the following:
 - Proof of motor vehicle insurance
 - Registration
 - Vehicle Description
 - Proof of Ignition Interlock if convicted under WI Statute 303.08(10r) under 343.301(1g).
10. Inmates are responsible for associated Huber and/or jail fees as described in the Huber packet and Jail Rules. Failure to remain compliant may result in loss of Huber. Paychecks must be turned over to the Sheriff's Department per State Statute. Failure to surrender your entire paycheck may result suspension of Huber privileges. Timesheets and/or copy of payroll stub will be submitted each Friday. An employer directive or copy of policy must be provided if mandatory direct deposit is required. In such cases, Huber fees must remain current along with a positive balance in your account of \$100.
12. Random on-site visits at your place of employment, school, or child care site may be conducted at any time.
13. Your employer must provide advance written notice of any work site changes or need for overtime. Huber inmates will not engage in any activity that is a violation of Wisconsin Statutes, County or City Ordinances. Any contact with law enforcement while out on Huber release must reported to the on-duty jailer.
14. Huber inmates will not conduct personal business while exercising Huber without prior approval. You will be required to submit a receipt if an errand is approved.

15. Random property and/or strip searches will be conducted.
16. Huber inmates may schedule necessary medical, mental health, dental with prior verification and approval. Inmates will incur the cost of such appointments.
17. Inmates will not be permitted to work on nationally recognized holidays without approval of a Jail Supervisor.
18. If you fail to report to jail to serve your sentence a felony warrant will be issued for your arrest and Huber will be revoked. After incarceration, if you fail to report to work or return to the jail, you may be considered an escapee and subject to prosecution. Contact the jail immediately if there are any circumstances which may prevent you from reporting or returning on time.
19. The Huber dorm must be kept in an orderly fashion and your bunk must be made before you leave for work. Cleaning supplies will be provided daily. All inmates are expected to assist in cleaning the dorm.
20. Do not bring or store any valuables, weapons or items which may pose a safety and/or security threat to the jail, inmates or staff. Trempealeau County is not responsible for lost or stolen items that are not secured. All property will be stored in your assigned locker or tote.
21. Huber inmates will abide by the Trempealeau County Jail rules as provided in the inmate handbook, Huber packet and Huber rules.