

**TREMPEALEAU COUNTY
DEPARTMENT OF LAND MANAGEMENT
COURTHOUSE, BOX 67
WHITEHALL, WI 54773-0067
(715) 538-2311**

REQUIREMENTS FOR A LAND USE CHANGE/REZONE

1. Complete application for landuse/zoning permit, accompanied by a detailed scaled drawing of the site and all existing or proposed improvements. A topographic map of the site may be required.
2. Complete petition for a map amendment.
3. Complete application for a conditional use permit (if required).
4. Proof of ownership required (copy of deed-available from Register of Deeds office).
5. Survey of land or metes and bounds legal description, approved by the Department of Land Management, of the land to be rezoned.
6. Detailed description of the proposed operation (number of employees, type of building, etc.).
7. State plan approval required for all public buildings.
8. State approved sanitary system if required.
9. List of adjoining property owners and neighbors and complete current mailing addresses.
10. Letter from Town Board regarding the proposed rezoning.
11. Pay fee of \$200.00 for public hearing (double fee required if work commences prior to issuance of permits) (Add \$25.00 for conditional use permit).
12. The Department of Land Management will not schedule a public hearing until all of the preceding requirements have been fulfilled. This may not be a complete list of information required, and the Environment and Land Use Committee has the authority to request more information if it deems it to be necessary.

**PETITION FOR ZONING MAP
AMENDMENT
LAND USE CHANGE/REZONE**

Public Hearing No. _____
Receipt # _____
Fee _____
Date Paid _____

To the County Board of Trempealeau County:

The undersigned hereby petitions the County Board to amend the Trempealeau County Zoning Ordinance as follows:

Present Zoning _____

Requested Zoning _____ No. of Acres to be Rezoned _____

PROPERTY LOCATION AND DESCRIPTION:

_____ 1/4 _____ 1/4 Section _____, Town _____ N., Range _____ W.,

Town _____ Tax Parcel Number (s) _____

Legal Description of Property: _____

Property Owners Name _____

Address _____

Telephone No. _____

Proposed Use (State briefly what is being requested and why):

ATTACH THE FOLLOWING:

1. Adjoining owners; all names and addresses of all abutting and opposite property owners.
2. Plot plan: showing the area involved, draw to scale; its location, dimension, and location of adjacent structures.

More information may be requested by the Trempealeau County Environment and Land Use Committee if deemed necessary to properly evaluate your request. The lack of information requested may in itself be sufficient cause to deny a petition. If you have any questions regarding the procedure, please contact the Department of Land Management, Courthouse, P.O.Box 67, Whitehall, WI 54773-0067 or telephone (715) 538-2311.Ext. 223 or E-mail at kevin@tremplcounty.com.

Dated this _____ day of _____

Respectfully submitted, _____