



Trempealeau County Opening Truck Driver (Limited Term Employment)

Trempealeau County is seeking to fill four Limited Term Truck Driver positions.

PURPOSE OF POSITION:

The purpose of these limited term positions is to assist the Highway Department and various road maintenance crews in driving trucks and operating various heavy equipment used in road repairs and culvert replacement, including, but not limited to lawn mowing, ditch mowing, dump trucks, skid steers, end loaders, backhoes, asphalt paving, chip sealing, crack filling, and flagging for traffic control operations. The work is performed under the supervision of the Foreman and Patrol Superintendent.

REQUIRED QUALIFICATIONS:

High school diploma or equivalent, two years truck driving experience, or any combination of education and experience that provides equivalent knowledge, skills and abilities.

A valid Class B Commercial Driver's License (CDL) with Air Brake endorsements required. Manual transmission and tanker endorsement preferred.

COMPENSATION / BENEFITS:

The 2019 starting wage for this limited-term position is \$20.00 per hour. Positions available between April - November for a duration of 5 months working 40 hours per week (Monday through Thursday) on average. This is not a benefited position.

Application material may be found at www.trempealeaucounty.com or by contacting Human Resources. Completed application must be received (via mail, email, fax, or hand-delivered) to Human Resources by:

Open until Filled

Trempealeau County Human Resource Department

36245 Main St., PO Box 67, Whitehall, WI 54773

Telephone: 715-538-2311 ext. 224

Fax: 715-538-4776

hr@co.trempealeau.wi.us

Equal Opportunity Employer / Affirmative Action

Trempealeau County Classification Specifications

Name:		Department:	Highway
Position Title:	Truck Driver (<i>Limited Term Employment</i>)	FLSA:	Limited Term Employment
Date:	February 2019	Reports To:	Foreman and Patrol Superintendent

Purpose of Classification

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Essential Duties and Responsibilities

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

Ability to operate a variety of heavy equipment, including but not limited to dump trucks, end loaders, skid steers and straight axle trucks.

Performs traffic control tasks, sets up traffic control devices such as signs, cones, and barricades.

Monitors equipment operating condition and performs routine maintenance such as checking and replenishing fluid levels, lubricating moving parts and fueling vehicles. Reports operating problems to supervisory personnel.

Maintains roadways and worksite, including tree trimming and removing brush from right-of-way, seeds grass at excavation sites, clears debris from work sites, tears down and replaces fences, and cleans work areas.

Additional Tasks and Responsibilities

May operate fuel truck, water tanker, power broom, fork lift, grader, dozer, backhoe, shoulder machine, tractor mower, rollers and other equipment as assigned.

Ability to read and interpret blue prints and project plans.

Performs other duties as assigned.

Minimum Training and Experience Required to Perform Essential Job Functions

High school diploma or equivalent, two years truck driving experience, or any combination of education and experience that provides equivalent knowledge, skills and abilities. A valid Class B Commercial Driver's License (CDL) with air brake endorsement required. Manual transmission and tanker endorsement preferred.

Physical and Mental Abilities Required to Perform Essential Job Functions

Language Ability and Interpersonal Communication

Ability to assemble, copy, record and transcribe data and information, following a prescribed plan. Ability to compare, count, differentiate, measure and/or sort data and information.

Ability to explain, demonstrate and clarify to others within well-established policies, procedures and standards. Ability to follow specific instructions and respond to simple requests from others.

Ability to utilize a wide variety of descriptive data and information such as safety regulations, time sheets, fuel reports, vehicle maintenance report, maps, weight slips and general operating manuals.

Ability to effectively communicate with department personnel.

Mathematical Ability

Ability to add, subtract, multiply and divide.

Judgment and Situational Reasoning Ability

Ability to use functional reasoning in performing semi-routine functions involving standardized work with some choice of action.

Ability to exercise the judgment, decisiveness and creativity required in situations involving the evaluation of information against sensory and/or judgmental criteria, as opposed to criteria which are clearly measurable.

Physical Requirements

Ability to operate equipment and machinery requiring complex and rapid adjustments, such as trucks, loaders, forklifts, mower tractors, chain saw, mechanic's hand tools, shovels, rakes, pick ax and levers.

Ability to coordinate eyes, hands, feet and limbs in performing movements requiring skill and training, such as assembling.

Ability to exert moderately physically demanding work, typically involving some combination of climbing and balancing, stooping, kneeling, crouching, crawling, lifting, carrying, pushing, and pulling.

Ability to recognize and identify similarities or differences between characteristics of colors, shapes, and sounds associated with job-related objects, materials and tasks.

Environmental Adaptability

Ability to work under conditions which require exposure to environmental factors such as temperature variations, toxic agents, noise, vibrations, wetness, machinery, electrical currents, traffic hazards and/or dust can cause discomfort and where there is a risk of injury.

Trempealeau County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Employee's Signature

Supervisor's Signature

Date

Date