

# DRIVEWAY CONSTRUCTION REQUIREMENTS

The following is a list of requirements and considerations when constructing new driveways in Trempealeau County.

## DRIVEWAY REQUIREMENTS:

- Driveways shall not exceed 35 feet at the highway right-of-way line and shall not be less than 20 feet at the roadway pavement.
- Driveways shall intersect with the said highway at a 90 degree angle.
- Driveways shall have an all-weather surface in place at the time of occupancy.
- Driveways shall have a minimum 24 foot culvert with a 15 inch minimum diameter. (The culvert requirement shall remain in effect unless the highway agency with jurisdiction grants an exception). Apron end walls may be required.
- Driveways shall be level at the roadway elevation and crowned for a minimum of 15 feet extending back from said highway.
- Driveways shall be constructed so that runoff water does not flow onto the highway pavement.
- Driveways shall be of adequate design to allow for emergency vehicle ingress and egress.

## DRIVEWAY CONSIDERATIONS:

- Carefully design your driveway in such a fashion that emergency vehicles will be able to service your structure(s) in the event of emergency.
- It is recommended that your driveway be a minimum of 12 feet wide and have 2 foot shoulders and have an 18 foot minimum elevation clearance.
- Attempt to locate your driveway entrance/exit where you can have the maximum amount of sight distance for highway safety of 400 feet in both directions.

**COUNTY HIGHWAYS** - For all driveways exiting and entering onto a State or County Highway, a driveway permit must be obtained from the Trempealeau County Highway Department. The Highway Department can be contacted at (715) 538-4799.

**TOWNSHIP ROADS**-For all driveways exiting and entering onto a Township Road, contact the Township regarding driveway requirements.

# DRIVEWAY PERMIT APPLICATION

**Trempealeau County Highway Department**

**N36258 Cty. Rd. QQ P.O. Box 97**

**Whitehall, Wisconsin 54773**

**Phone No. 715-538-4799**

**Fax 715-538-4320**

## PERMIT INFORMATION

To be filled out by applicant

NAME OF APPLICANT: \_\_\_\_\_ PHONE NO.: \_\_\_\_\_ DATE \_\_\_\_\_

PRESENT MAILING ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

COUNTY TRUNK HIGHWAY INVOLVED: \_\_\_\_\_ NUMBER OF DRIVEWAYS REQUESTED \_\_\_\_\_

TYPE OF DRIVEWAY REQUESTED:    RESIDENTIAL    COMMERCIAL    AGRICULTURAL    PROPOSED ROAD    OTHER

APPROXIMATE LOCATION OF DRIVEWAY: (Distance from nearest road intersection) \_\_\_\_\_

ON WHAT SIDE OF HIGHWAY: \_\_\_\_\_

HAS PROPERTY BEEN SURVEYED OR SUBDIVIDED:    YES    NO

CERTIFIED SURVEY MAP NO. \_\_\_\_\_ VOL \_\_\_\_\_ PAGE \_\_\_\_\_

DRIVEWAY(S) TO SERVE LOT(S) NUMBER: \_\_\_\_\_ (If Known)

UNUSUAL FEATURES OF DRIVEWAY REQUEST: (i.e. Wider driveway for school bus, restrictive terrain, Etc.) \_\_\_\_\_

DOES APPLICANT OWN ADJACENT OR ABUTTING LAND:    YES    NO

IF YES, GIVE APPROXIMATE TOTAL ACREAGE OWNED: \_\_\_\_\_

DOES THE ADJACENT OR ABUTTING LAND HAVE FRONTAGE ALONG A COUNTY TRUNK HIGHWAY? FRONTAGE: \_\_\_\_\_

APPLICANT WILL PLACE STAKES IN DITCH LINE WHERE DRIVEWAY IS PROPOSED, SO THAT HIGHWAY PERSONNEL CAN INSPECT LOCATION.

I, the undersigned applicant do hereby certify that I have requested this driveway permit and that I have read, understand, and agree to abide by all the applicable provisions and restrictions which are shown on the reverse side of this permit. Please read owner's covenant on reverse side.

OWNERS SIGNATURE \_\_\_\_\_

To be filled out by highway personnel

DOES PROPERTY HAVE ANY ACCESS RESTRICTIONS ON IT: .....  YES  NO

IF YES, WHAT IS THE NATURE OF THE RESTRICTION: \_\_\_\_\_

IS ADEQUATE CLEAR VISION AVAILABLE LOOKING BOTH WAYS FROM PROPOSED DRIVEWAY: .....  YES  NO

IF FURTHER SUBDIVISION OF ADJOINING LANDS POSSIBLE BY OWNER: \_\_\_\_\_

IS DRIVEWAY ENTRANCE WITHIN 200 FEET OF AN INTERSECTION: .....  YES  NO

## OWNERS COVENANT

I have read, understand, and hereby agree to abide by the following special regulations and provisions of this permit:

- A. Any grading, special ditching, alteration of slopes, or any other disturbance of any portion of the highway right-of-way, shall be restored by an at the expense of the applicant, to the condition existing prior to such disturbance and to the satisfaction of the Trempealeau County Highway Commissioner/Superintendent or his designated representative. If the restoration work or any damage caused to highway right-of-way by the applicant cannot or will not be accomplished voluntarily, the highway authority may complete the required work at the applicants expense.
- B. The entire cost of the driveway construction or installation shall be the obligation of the applicant.
- C. The applicant shall keep the driveway culvert free of debris and other obstructions in order to provide proper drainage along the highway.
- D. At a distance of \_\_\_\_\_ feet from the edge of the highway pavement, the finished grade of the driveway shall be at least \_\_\_\_\_ inches below the grade of the edge of the adjacent pavement. (Blank spaces to be filled in by Highway Commissioner/Superintendent)
- E. Maintenance and upkeep of driveway(s) on and over County Trunk Highway right-of-way shall be the responsibility of the applicant. \_\_\_\_\_
- F. The driveway(s) authorized by this permit shall be installed within ninety (90) days from the date of issuance of said permit. The Trempealeau County Highway Department reserves the right to require the applicant to reapply for said permit after the ninety day period.
- G. The Permittee, his successors, or assigns, agree to hold harmless the Trempealeau County Highway Department and it's duly appointed agents and employees against any actions for personal injury or property damage sustained by reasons of the issuance or exercise of this permit.

To be completed by Highway Commissioner/Superintendent

SIZE AND LENGTH OF CULVERT PIPE REQUIRED UNDER EACH DRIVEWAY: \_\_\_\_\_

PERMIT APPROVED BY: \_\_\_\_\_ DATE \_\_\_\_\_

CTH \_\_\_\_\_ TOWN OF \_\_\_\_\_ ¼ \_\_\_\_\_ ¼ Section \_\_\_\_\_

TOWN \_\_\_\_\_ NORTH, RANGE \_\_\_\_\_ EAST