

**Trempealeau County Health Care Center
Board of Trustees Meeting**

TIME: Wednesday, July 29, 2015
12:00 pm

LOCATION: Trempealeau County Health Care Center
Four Season Room
W20298 State Road 121
Whitehall, WI 54773

PRESENT: Board of Trustees: Barb Gronemus, Ernest Vold, Edythe Hirner, and
Douglas Winters.
Staff: Jerry Deetz, Rosemarie Thesing and Curtis Johnson
Others: Pete Filla

Agenda/Actions

1. The meeting was called to order at 12:07 pm by President Douglas Winters who certified compliance with open meeting rules.
2. Agenda- A motion was made and seconded to approve the 17 item agenda as presented. Carried.
3. Minutes of the June 24, 2015 meeting were previously provided. Upon proper motion and second these minutes were approved as presented and were ordered to be placed on file.
4. The expense voucher listing was distributed for July 2015. There was proper motion, second followed by discussion. Upon vote this was approved for payment. Check list #53248 to 53302 and #53303 to 53443 as presented.
5. Mr. Deetz provided a brief update on personal celebrations to recognize from the last month. These included Pete Filla passing the NHA exam, Laura Englesby passing the state portion of NHA exam and other events.
6. Mr. Deetz noted that the action to exempt the IMD from State bed tax was vetoed in the Governor's final budget. Actions are now occurring to provide this relief legislatively through bi-partisan process.
7. Mr. Johnson distributed copies and summary of the proposed budget for 2016. He reviewed assumptions and key component of this budget. Various discussion. On a proper motion and second the budget proposal was unanimously approved and will be recommended for full County Board action and Finance/Exec. going forward.
8. Mr. Johnson distributed a review of the financials as of June 2015. Summary is attached. He noted that overall staff is working very hard with the large task of keeping beds filled. Some areas have had minor openings but financially we are

profitable to break even in most areas which would equate close to budget. Areas where we have had some open beds we continue to focus on and one loss leader, the clinic has decreased its loss percent nearly 75%. So, overall a very positive report.

9. Mr. Johnson reported that payers are shifting to require electronic payment of claims. It is less expensive, more confidential and much faster in its process. He noted that the facility already accepts some limited payments using a savings account which acts as a repository and clearing account. This process was agreeable with the Clerk and Treasurer. Staff will attend the next available Finance and Exec to note this process and to verify acceptance for future growth of the process.
10. Mr. Deetz noted that the process of employee health screening would change to move from the physician's office to facility RN who will review health issues and required immunity and records.
11. Mr. Deetz noted that the tobacco free process would continue with October 1st being staff smoke free and January 1st residents. Support programs offered.
12. Replacement facility is progressing well. See web site for aerial view. Noted one change order for parking.
13. Mr. Deetz noted recycling building repair complete and savings of about \$14,000 versus alternative.
14. Mr. Johnson provided an overview of the HIPPA/Security review conducted by Wipfli. He noted that the HIPPA process was in good order, mostly we needed policy to cover our security process as it relates to our electronic applications. He noted that Dave Vogel will function as electronic security officer and has already provided about 8 policy statements covering these needs. Mr. Johnson implemented an overall security policy statement in line with Wipfli recommendations so we should be in very good status at this time.
15. Personnel issues. Mr. Deetz noted that we have implemented a policy change which covers the times with Executive Director needs to respond prior to a board meeting.
16. Next meeting will be the joint Parks meeting on August 5 and regular meeting on August 26, 2015 in Four Seasons room.
17. On proper motion and second the meeting was adjourned at 1:42 pm.

Michelle Haines
Michelle Haines, Secretary

8-26-15
Date