

## Board of Trustees Meeting

TIME: Wednesday, February 19, 2014  
12:00 noon

LOCATION: Farnam CBRF  
18425 Dodge Street  
Whitehall, WI 54773  
Dining Room

PRESENT: Board of Trustees: Nelson Richason, Barb Gronemus, Ernest Vold, Michelle Haines and Douglas Winters

Staff: Mary Gullicksrud, Curtis Johnson, Rosemary Thesing, Jerry Deetz, Dave Vogel

Others: William Sylla, Linda Mossman and Kevin Pronschinske

### Agenda/Actions

1. The meeting was called to order at 12:10 pm by President Douglas Winters who certified compliance with open meeting rules.
2. Agenda- A motion was made and seconded to approve the 15 item agenda. Carried.
3. Minutes- A motion was made and seconded to approve the minutes of the January 22, 2014 meeting. Carried.
4. Review of partial expenditures for January/February 2014 was presented for approval for payment. A motion was made and seconded to approve vouchers # 49715 through 49790 and 49791 through 49922 as presented. Discussion and review. Carried.
5. Ms. Gullicksrud noted that she had become aware of the addition of a water main and gas line which will hook to the water tower, run parallel to Hy 121 and then along the side of Hy Q on county land. This is expected to begin in April 2014. Concern from local citizens and lessees of the land was expressed. Lessees presented a draft legal notice which would be given to the city noting the lessee status and requesting that work not exceed the status of the 33 foot right of way. On proper motion and second the following was approved: that lessees are allowed to send notice to the city noting the requirement to remain within the specified right of way for this construction and second that Ms. Gullicksrud will prepare a letter for the engineer of project noting our concern over exceeding right of way and protecting the property lease rights of tenants. Carried.
6. Ms Gullicksrud noted that the system server for internet connectivity was getting old and the Windows Office Suite was also of several versions and support was being dropped on these so this system required update. Options were presented and discussed by Dave Vogel. Based upon the favorable price and best support combination it was

recommended that the Wipfli proposal be accepted priced at \$32,617.50 plus ongoing hosting costs as noted. On proper motion and second it was unanimously approved to select the Wipfli proposal at the initial price not to exceed \$33,000.00. Approved.

7. Ms. Gullicksrud noted the receipt of two proposals on the request for removal and farm buildings of barns and silos. The low price was from American Express Excavators in the amount of \$42,500 plus costs for asbestos removal if needed. On proper motion and second this was approved for removal of noted structures.
8. Ms. Gullicksrud distributed the report from the architect on the results of the focus group interviews. Discussion included Dementia Care Redesign proposal from DHS, TCHCC's possible program development related to it and continued movement toward enhancing person directed care outcomes.
9. Ms. Gullicksrud noted the one legal issue was proceeding to trial which is scheduled for March 31, 2014 in federal court.
10. Ms. Gullicksrud noted that the website host had terminated its Eau Claire office moving this business to another state with new business arrangements and costs. An alternate firm, Corridor Designs was found who would provide hosting and development for \$4,290 plus \$96 per year fee and is based in Wisconsin. Upon proper motion and second this was approved.
11. Ms. Gullicksrud noted that the facility is in process of seeking a vehicle for the Cedar Ridge program and well as a replacement vehicle for a mid-size van.
12. Ms. Gullicksrud noted that TCHCC is governed by bylaws setting forth Board Membership. This is being reviewed further at this time.
13. Personnel Issues/Leave Requests- There is one leave request which is a 4 week additional non-medical leave attached to an existing FML. Based upon desire to continue this employment and their medical needs, it is recommended that the additional leave be approved. On proper motion and second this request is granted.
14. Establishment of next meeting date- Next meeting date is March 19, 2014. Watch agenda for location of meeting. It is planned for Annex, Timberline Conference Room.
15. Meeting adjourned at 1:45 pm.

Michelle Haines  
Michelle Haines, Secretary

3-19-2014  
Date 3-19-2014