

## Board of Trustees Meeting

TIME: Wednesday, May 29, 2013  
12:00 noon

LOCATION: Trempealeau County Health Care Center  
Four Seasons Conference Room  
W20289 State Road 121  
Whitehall, WI 54773

PRESENT: Board of Trustees: Michelle Haines, Nelson Richason, Barb Gronemus,  
Ernest Vold, and Douglas Winters  
Staff: Mary Gullicksrud, Jerry Deetz, and Curtis Johnson  
Guests: Bob Gunderson for bid review

### Agenda/Actions

1. The meeting was called to order at 12:12 pm by President Douglas Winters who certified compliance with open meeting rules.
2. Agenda- A motion was made and seconded to approve the 12 item agenda as presented. Carried.
3. Minutes- A motion was made and seconded to approve the minutes of the April 24, 2013 meeting. Carried.
4. Review of partial expenditures for May 2013 was presented for approval for payment. A motion was made and seconded to approve vouchers # 47782 through 47785, 47786 through 47944 and 47945 through 48035 as presented. There was discussion and review. Motion Carried.
5. Ms. Gullicksrud presented the need for Windows 8 Professional. This is the operating system that drives all computers for the facility. Presently we function off a mix of XP and some older which will not be supported by MS. These are needed for all systems and need to be updated to provide for improved operating system software and support. The price is \$27,344 and reflects net government pricing. On proper motion and second this purchase was unanimously approved.
6. Ms Gullicksrud distributed the report from the Strategic Planning Committee. This was briefly reviewed noting the top two themes of financial strength and quality programs. Discussion occurred. Upon proper motion and second it was determined to proceed with the next step of forming an Action Committee to further the process with review of program needs, facility needs and other factors to build upon the strategies noted. Unanimously approved.
7. Ms. Gullicksrud presented several items for capital needs. These included the following items:

- Windows for Farnam. Bid summary presented with low bidder as Window World from EC area. \$13,950. On proper motion and second this was approved.
  - Flooring replacement for TCHCC ground floor. \$8,729.20. On proper motion and second, approved.
  - Flooring for Farnam, \$12,769.80. Upon proper motion and second, approved.
  - Last item is flooring for resident rooms in PFHCC. Vinyl wood look. Price, \$36,839.45. Upon proper motion and second, approved.
8. Mr. Johnson reported on the financial statements through March 2013. With a couple of census decreases for a month or so we are slightly behind budget but the financial statements remain sound. In the most recent month all beds with exception of two are filled and should be very positive after this period with slightly decreased census. Reports had been previously distributed.
9. Ms. Gullicksrud noted that the CRP lands were under review for renew or lease. The USDA input was that we could renew but they will not pay other government entities for participation in the program. We will therefore include this acreage in the bid process this fall as the lands come available for bid.
10. There are three requests for leave time. The first is relief CNA who is not eligible for FMLA and requests 6 week for birth of baby. All factors of employment are positive. On proper motion and second, approved. The second person is an activities specialist with same need and status. Six week leave is properly granted. Last person is a Laundry worker also in good status. She requests a possible two weeks beyond the FMLA time only if needed. Upon proper motion and second this is approved.
11. Establishment of next meeting dates- Next meeting will be June 26, 2013 to be held at Pigeon Falls but check notice.
12. On proper motion and second the meeting was adjourned at 1:45 pm.

Michelle Haines  
Michelle Haines, Secretary

6-26-2013  
Date