

Board of Trustees Meeting

TIME: Wednesday, February 27, 2013
12:00 noon

LOCATION: Pigeon Falls Health Care Center
Church Street
Pigeon Falls, WI 54760
Conference Room

PRESENT: Board of Trustees: Nelson Richason, Barb Gronemus, Ernest Vold,
Michelle Haines and Douglas Winters

Staff: Mary Gullicksrud, Curtis Johnson, Wade Brost, and Jerry Deetz

Agenda/Actions

1. The meeting was called to order by President Douglas Winters who certified compliance with open meeting rules.
2. Agenda- A motion was made and seconded to approve the 15 item agenda. Carried.
3. Minutes- A motion was made and seconded to approve the minutes of the January 30, 2013 meeting. Carried.
4. Review of partial expenditures for January/February 2013 was presented for approval for payment. A motion was made and seconded to approve vouchers # 47135 through 47274 and 47275 through 47357 as presented. Discussion and review. Carried.
5. Ms. Gullicksrud noted that state surveys had been completed at Pigeon Falls Nursing Home, TCHCC ICF-ID and TCHCC Nursing Home. Each facility had received citations; these were relatively minor in nature and would be corrected without revisit. Each facility was commended for positive cares, excellent care plans and noting a very positive survey result.
6. Ms Gullicksrud noted that staff and Board members had attended the city of Whitehall meeting on the proposed sand drying/loading/rail yard facility being planned east side of the main center. No different news was noted and this still appears to be moving towards a reality.
7. Staff participation in various councils was noted. Most recently it was noted that Jerry Deetz had been selected to participate on the state nursing home quality measure group. This was positive since in brought both a county facility and a behavioral health facility into the development process. Other participation in other councils was noted.

8. Ms. Gullicksrud noted that various expenditures were being planned relative to facility needs. These included consideration for replacement windows at Farnam, carpet at Farnam and main center, track replacement in main facility and other projects.
9. Mr. Johnson discussed that the facility was now at the point of moving forward with refinancing of four debt issues. In addition he noted that because of the continued decrease in rates that it was now feasible to include the 2010 issue for the debt for Riverway homes with the Wisconsin Public Land Commission. This will proceed forward to the County Exec/Finance Committee and full County Board.
10. Berg Settlement- we are still waiting for final acceptance from Berg counsel.
11. Ms. Gullicksrud noted that the fire suppression system was in process of being installed into the two (2) elevators at the main center. This needs to be complete by August 2013 to comply with state/federal directives to be a fully sprinklered building.
12. Ms. Gullicksrud discussed the establishment of a strategic planning committee for the center. Several Board members noted interest and others to contact. This will be finalized at the next months meeting.
13. Personnel Issues/Leave Requests- There are 2 leave requests at this time. The first is an activity worker who has used 12 weeks of FMLA and requests 5.5 additional weeks. Past practice has been to grant 4 beyond the FML. On proper motion and second, four added weeks of medical leave are granted. The second request is a CNA that requests 8 weeks of medical leave but does not qualify for FMLA due to time of employment. On proper motion and second the 8 weeks of leave are granted.

The third request is for an employee who had an employment break of about 5 months and would like longevity reinstatement. On proper motion and second this request was granted.
14. Establishment of next meeting dates- Next meeting date is March 27, 2013. Watch agenda for location of meeting. It is planned for Four Seasons Conference Room.
15. Meeting adjourned at 1:30 pm.

Michelle Haines, Secretary

Date

