

## Board of Trustees Meeting

TIME: Wednesday, November 28, 2012  
12:00 noon

LOCATION: Trempealeau County Health Care Center  
Timberline Conference Room, Annex  
W23062 Whitehall Road  
Independence, WI 54747

PRESENT: Board of Trustees: Nelson Richason, Barb Gronemus, Douglas Winters and Ernest Vold  
Staff: Mary Gullicksrud, Wade Brost, Jerry Deetz, Rian Radtke, and Curtis Johnson.

### Agenda/Actions

1. The meeting was called to order at 12:13 pm by President Douglas Winters who certified compliance with open meeting rules.
2. Agenda- A motion was made and seconded to approve the 16 item agenda. Carried.
3. Minutes- A motion was made and seconded to approve the minutes of the October 24, 2012 meeting. Carried.
4. Review of expenditures for October/November 2012 was presented for approval for payment. A motion was made and seconded to approve vouchers # 46462 through 46607 and #46608 through 46681. Discussion. Carried.
5. On proper motion with role call all Ayes, the meeting was convened into closed session to confer on legal matters pursuant to Wis. Stat. 19.85(1) (g) with respect to litigation in which the County is or is likely to become involved.
6. On proper motion with role call all Ayes; the meeting was reconvened into open session pursuant to Wis. Stat. 19.85(1) (g).
7. Kathy Palahniuk was invited into the meeting. Kathy presented an overview of the Tri-R Recycling project and the function of this program. She noted the 17 clients receive employment opportunity, 57 businesses are served and most of the county and townships participate in this program. On November 27, 2012 a letter was received from the Wisconsin DNR noting the complete compliance with state regulations and the very excellent results of the program.
8. Ms. Gullicksrud presented information on storm damage claims. It was noted that the May 2 storm all claims which totaled over \$55,000 had been paid and covered. The June storm, the replacement van has been covered.

9. Ms. Gullicksrud noted the Michelle Haines and Douglas Winters had been approved by the full County Board for reappointment and additional three (3) year terms.
10. Ms. Gullicksrud noted question on the continuation of the Fall Dinner for County Board Members. It was determined that this represents an important chance for new members to view the facility, meet key staff, and better understand the Enterprise. It will continue.
11. Continuation of the PFHCC project was presented. Ms. Gullicksrud noted that room furnishings were now needed for resident rooms. Based upon three quotes it was requested that these purchases be approved at a price not to exceed \$45,292. On proper motion and second this purchase was unanimously approved.
12. Family Medical Leave was discussed. Based upon current federal and state statutes the facility has the option to require use of PLT time during an FMLA absence. This allows employees with regular income when off and allows the organization better management of available time off. Beginning January 1, 2013 TCHCC policy regarding PLT use during FMLs will include state and federal guidelines allowing to mandate use of PLT up to 80 hours to remain in the employee's account. These changes will be made to the Employee Handbook as well as distributed to employees.
13. Mr. Johnson reported on the quarterly financial statements as of September 30, 2012. He noted positive results and that the organization was very much on track with budget. Copies of the 9/30 financials were distributed and a note on the continued preparation for the refinance program in 2013 was distributed.
14. Personnel Issues/Leave Requests- There are three leave requests at this time. The first is for a CNA 4/5 employee requesting medical leave for six weeks as doesn't meet FML eligibility. On proper motion and second this request for leave was approved. The second is for an employee not eligible for FML who requests 2 weeks leave for the birth of a child and would use PLT for the time requested. On proper motion and second this request was approved. The third is for a dietary worker that is unable to return to work after a 4-week medical leave in addition to the maximum FML. On proper motion and second, the determination to deny this request was unanimously approved. Employee will be invited to apply for position upon proper recovery.
15. Establishment of next meeting dates - next meeting date will be Friday, December 28, 2012 at 12 Noon at the Annex. This allows for completion of year end matters.
16. Meeting adjourned.

  
Michelle Haines, Secretary

\_\_\_\_\_  
Date