

Board of Trustees Meeting

TIME: Wednesday, June 29, 2011
12:00 noon

LOCATION: Trempealeau County Health Care Center
W23062 Whitehall Road
Annex - Timberline Conference Room
Independence, WI

PRESENT: Board of Trustees: Douglas Winters, Nelson Richason, Barb Gronemus,
Michelle Haines and Ernest Vold.
Staff: Mary Gullicksrud, Curtis Johnson

Agenda/Actions

1. The meeting was called to order at 12:15 pm by President Winters who certified compliance with open meeting rules.
2. Agenda- A motion was made and seconded to approve the Revision #1 agenda as presented. Carried.
3. Agenda Item-Opening of Bids. Bids were received for three (3) items those being the barn roof, the roof repairs needed at Annex and the multi-phased project of roof relax and masonry repairs for the main TCHCC. Bids were opened, reviewed and forwarded to Ms. Gullicksrud. Maintenance will review bids for compliance with specs, existence of proper insurance and performance bond if needed, and will summarize the findings for recommendation at the next Board meeting.
4. Minutes- A motion was made and seconded to approve the minutes of the 06/15/2011 meeting with one correction for date of this meeting. Carried.
5. Review of partial expenditures for June 2011 was presented for approval for payment. A motion was made and seconded to approve vouchers # 42520 through 42564 and 42565 through 42627 as presented. Carried.
6. Ms. Gullicksrud reviewed the provisions of Wisconsin Budget bill Act 10 and its ramifications to staff. Review was made of prevailing wage rates, anticipated raises in competing facilities and the overall total compensation package offered by the Health Care Center. It was determined that TCHCC will enact the provisions under Act 10 to be affective the first full payroll which falls after enactment of this bill (July 27 pay date) and that the previously granted 3% raise be implemented at that time, and that the provisions of Act 10 be implemented and followed in a manner in which the wage/benefit modification be administered in a budget neutral manner. On proper motion and second this action was approved.

7. Mr. Johnson presented information and a quotation on the need for replacement of the cooling coil for the HVAC systems affecting the first floor of the main center. While only one coil is in need of replacement, based upon observation and meeting with the potential installer it was felt that the most frugal long term action would be to replace both the heating and the cooling coils at this time due to the extensive estimated time and effort required to access and make repairs to this system. The component cost would be \$8,995 plus labor. Labor is unknown due to the excessively complex nature of the repairs. On proper motion and second it was moved to replace both the heating and cooling coils at a cost of \$8,995 plus labor. Carried.
8. The Brookside Apartments complex was discussed. Mr. Johnson noted that the suggested bid price was acceptable and that a potential cook has been found and that based upon a meeting with the Trempealeau County Housing Authority and the TC Human Services Dept. it appears all is in proper order to finalize the meal site relationship for the Brookside Appts. A proper motion and second were made to authorize administrative staff to complete the proposal to the TCDHS and to enter into a contract for the provision of a meal site to be located within the Brookside Appts for Whitehall, WI. Carried.
9. Personnel Issues/Leave Requests- There was one leave request presented at this time.
 - An employee has requested an additional 4 weeks Medical Leave based upon her continued recovery from recent surgery. She maintains some PLT and will start back at minimal hours. This comes as a recommendation for approval from administrative staff. On proper motion and second the additional 4 weeks of Medical Leave time is approved with conditions that PLT be used and insurance premium policies be followed while on leave.
10. Establishment of next meeting dates- Next meeting dates are July 13, 2011 (at Annex), and July 27, 2011. Watch for location of meeting for July dates.
11. On proper motion and second the meeting was adjourned at 1:50pm.