

Board of Trustees Meeting

TIME: Wednesday, April 15, 2011
12:00 Noon

LOCATION: Trempealeau County Health Care Center
W23062 Whitehall Road
Annex - Timberline Conference Room
Independence, WI

PRESENT: Board of Trustees: Douglas Winters, Nelson Richason, Barb Gronemus,
Ernest Vold, and Michelle Haines.
Staff: Mary Gullicksrud, Wade Brost, Curtis Johnson

Agenda/Actions

1. The meeting was called to order by President Winters who certified compliance with open meeting rules.
2. Agenda- A motion was made and seconded to approve the agenda as presented. Carried.
3. Minutes- A motion was made and seconded to approve the minutes of the 03/23/2011 meeting as presented. Carried.
4. Review of partial expenditures for March/April 2011 was presented for approval for payment. A motion was made and seconded to approve vouchers # 41849-41898 and 41899 through 42048 as presented. Carried.
5. The need for a new dishwasher for TCHCC was discussed. There are no new information or bids so there is no action requested at this time.
6. The Brookside Apartments complex was discussed. It was noted that three areas of need present. Those include 1) Housekeeping service-may be able to be covered by TCHCC with vocational services and present Housekeeping service, 2) a five day per week meal site for Whitehall which would require some coordination but also appears feasible, and lastly 3) the continuance of the RCAC which Mr. Johnson explained would not be feasible due to financial reasons. Further discussions will occur with various parties to the Brookside program for alternatives that might be more financially secure. No actions at this time.
7. The budget of TCHCC was discussed by Mary Gullicksrud. She noted that there have been questions that if the state budget repairs bill becomes law that monies may be available to the county. She noted three important considerations for the TCHCC and how it differs with tax funded programs of the county. As an enterprise, it functions on a continuous basis and requires its year end cash to

continue its operations into a new year. Second, as a separate and non tax funded entity, it requires its cash to fund its working capital and capital needs. Lastly, all contracts for services with the facility, including its Medicare, Medicaid, Family care and county contracts have provisions for cost settlements. TCHCC is required to complete around 65 different cost reports per year and if any service results in a “profit” there must be a repayment of dollars to the respective agency representing unwarranted profit. Therefore TCHCC must maintain its working cash flow and be able to handle these issues. This would fully preclude any use of these funds for any other purpose. It was proposed that administrative staff meet with the Finance Exec. Committee to explain this further.

8. State Budget Repair Bill Update- Mary Gullicksrud presented information in regards to the current status of the state budge repair bill. Information presented and discussion held about how the proposed bill could impact TCHCC and its employees. Ms. Gullicksrud noted that the TCHCC did budget for a 3% raise for staff and that this was going into the 4th year without a payroll increase. Based upon continued stable operating results, the stabilized cost of health insurance and the need to bring employees into a more competitive wage comparison, it was felt appropriate to place the wage increase into effect at mid year. On a proper motion and second it was unanimously approved that a 3% wage adjustment occur in the first full payroll after July 1, 2011. Approved.
9. Personnel Issues/Leave Requests- There were 2 leave requests presented at this time.
 - RN requested 3 weeks additional ML for condition which extends beyond normal FMLA. Will use PLT time accrued. Approved.
 - Staff person will exhaust FMLA by May 1 requests 4 week extension. Approved
10. Establishment of next meeting dates- Next meeting date is April 27, 2011 (at PFHCC), May 11, 2011 and May 25, 2011. Watch for location of May dates.
11. On proper motion and second the meeting was adjourned at 1:50pm