

**BOARD of TRUSTEES MEETING**  
**Trempealeau County Health Care Center**

**TIME:**           **Wednesday, August 13, 2010**  
**12 Noon**

**PLACE:**       **Trempealeau County Health Care Center - Annex**  
**Timberline Conference Room**  
**23062 Whitehall Road**  
**Independence, WI 54747**

**PRESENT:**   **Board of Trustees:** Doug Winters, Ernest Vold, Nelson Richason, Barb Gronemus, Michelle Haines  
**Staff:** Phil Borreson, Executive Director, Mary Gullicksrud, Administrator, Curtis Johnson, Director of Finance

**Purpose:**

1. The meeting was called to order by President Winters and certified compliance with the open meeting law.
2. **Agenda** – A motion was made and seconded to approve the agenda as printed. Carried.
3. **Review/Approval of Minutes** – Minutes of the July 28, 2010 Board Meeting and the August 4, 2010 special Board Meeting were reviewed. Motion to accept as presented, second and carried.
4. **Review/Approval of Partial Expenses** – After reviewing vouchers a motion was made and seconded to approve partial July, 2010 expenses, vouchers #39803 through #39962 for payment. Motion carried.
5. **Review/Selection Air Conditioning Proposal** – Both Winona Heating and Ventilating and Bernie J. Buchner, Inc. submitted amounts as requested at the last Board of Trustee meeting for installation of the unit at ground level. The decibel rating indicates the noise level would not be conducive to this as well as an increase in installation amount. A motion was made to accept the low bid for installation on the roof and to hold add-ons at bid price for one year from date of installation from Winona Heating and Ventilating, seconded and carried.
6. **County Nursing Facility Budget Resolution – Request for Approval** – The resolution authored by the Wisconsin County Association, Association of County Homes was read. A motion was made to support the resolution as drafted, present to the Executive Finance Committee and then to the full County Board for approval. Seconded and carried. Resolution signed.

7. **SitePro – Request to Proceed** – Discussion continued about web-design update and addition of e-commerce. A motion was made to proceed with a new web-design with SitePro per the proposal deferring the E-commerce aspect at least 6-months. Seconded, carried.
  
8. **Construction Updates** –  
Pigeon Falls Health Care Center – We are currently moving into Willow Heights neighborhood area with furnishings be installed and delivered. New construction is pretty much on schedule and the last construction meeting was productive. We remain within budget.  
  
AFH Construction – The basement and slab have been completed and construction continues.
  
9. **Personnel Issues** –  
Leave Requests – None  
Compensation Issues/Requests – Discussion of past history as related to current budget/projected budget. Curt reviewed with the Board the current budget in relation to budgeted employee compensation. The Board approved the budget contingent upon the review of health insurance rate information expected to be received at the end of August. The final budget evaluation would take place once health insurance rates for 2011 are released the end of August. A motion was made to approve the budget expenditure if Health Insurance rates stay within 2011 projections.. Seconded, carried.  
Legal Issues – Reviewed current situation.
  
10. **Establishment of meeting dates:**  
August 25, 2010 – 12 Noon, Annex, Timberline Conference Room  
The Board of Trustees is invited to attend the Annual Staff Party,  
Saturday, August 28, 2010 at Larson Park, Whitehall.  
Information was shared on the WAHSA Fall Conference, Oct. 6 – 8, 2010
  
11. **Adjournment** – A motion was made, seconded and carried to adjourn the meeting.

