

## BOARD of TRUSTEES MEETING

**TIME:** Wednesday, May 26, 2010  
12:00 Noon

**PLACE:** Trempealeau County Health Care Center  
Four Season Room  
W20298 State Road 121  
Whitehall, WI 54773

**PRESENT:** **Board of Trustees:** Doug Winters, Ernest Vold, Nelson Richason, Barb Gronemus, Michelle Haines  
**Staff:** Phil Borreson, Executive Director, Mary Gullicksrud, Administrator, Curtis Johnson, Director of Finance, Bob Gunderson, Maintenance Supervisor, John Berg, Vocational Specialist, David Vogel, MIS Director

### **Purpose:**

1. The meeting was called to order by President Winters who certified compliance with the open meeting law.
2. **Agenda** – A motion was made and seconded to approve the agenda as presented. Carried.
3. **Minutes** – A motion was made and seconded to accept the minutes of the May 12, 2010 Board Meeting. The May 19, 2010 Board Meeting minutes were not available for approval.
4. **Review/approval of partial expenses** – Partial May expenses was reviewed for payment. A motion was made and seconded approving #39133 - #39237 for payment. Motion carried.

### 5. **Closed Session**

Chairman Winters announced the intent to enter Closed Session and requested Board authorization to do so. A motion was made by Ernest Vold and seconded by Michelle Haines to enter Closed Session for statutory provisions per Sec. 19.85(1) (b), Stats.

- to consider dismissal, demotion, licensing or discipline of a public employee or the investigation of charges against the employee, although the employee may demand an open meeting.

Chairman Winters requested a roll call vote. Winters – Yes, Gronemus – Yes, Haines – Yes, Richason – Yes, and Vold – Yes in support of motion to go to Closed Session.

Closed Session convened.

A motion was made by Doug Winters, seconded by Ernest Vold to end Closed Session. Chairman Winters requested a roll call vote. Winters – Yes, Gronemus – Yes, Haines – Yes, Richason – Yes and Vold – Yes in support of motion to end Closed Session.

- Personnel issue reviewed with Board

6. **Garage Building at Annex** – Additional information received regarding the warranty of buildings/construction and insurance was reviewed. Jon Berg was available for questions related to use of the building related to the Vocational Department. A motion was made to award the contract for the garage building construction to Kriebich Construction with alternate bid update at \$15,999.00 contingent on the building permit approval from the City of Independence. Second, carried.
7. **Pigeon Falls Construction Update** – Construction continues both inside and outside on schedule at this time.
8. **Physician Recruitment Update** – A psychiatrist has committed to joining the staff of TCHCC 3/days per week beginning September 1, 2010.
9. **Vehicle Repair** – The lift truck had a collision with a deer and fixing the vehicle was more cost-effective than replacement. It is currently being repaired.
10. **Detention Screen Purchase** – A motion was made and second to purchase replacement screens for a seclusion room at the cost of \$2,772.00 from Kane Screens. Carried.
11. **Board of Commissioner of Public Lands Resolution** – A motion that authorization be granted to request an application for \$580,000.00 with the Board of Commissioners of Public Land for the purpose to provide funding for energy upgrades to the main facility and construction/purchase of two adult family homes and that the application be made in keeping with the time table and the requirement of the Board of Commissioners of Public Lands. Second, carried.
12. **Audit/Cost Report Update** – Cost reports have been submitted. The audit report is the process of being finalized at this time.
13. **Boiler Valve Replacement** – The recent inspection of the three boilers indicates the need to replace two of the main valves. A motion was made to replace one (1) valve at the cost of \$11,000.00 now and one in 2011. Second, carried.
14. **Flower Beds** – no information

15. **Laptop purchase** – David Vogel is requesting a replacement laptop for himself, MIS Director. A motion was made and seconded to purchase a replacement laptop computer not to exceed \$2,000.00. Carried.

16. **Personnel Issues**

**SEI Workers Lay Offs** – Management and SEI staff met yesterday to communicate TCHCC’s position to cease providing SEI home care services to Western Wisconsin Cares as of June 24, 2010. Due to continued losses since January 1, 2010 due to insufficient reimbursement funds related to service costs TCHCC is unable to continue to provide those care services. This may result in the lay-off of 6 employees who have been excellent employees providing the highest level of services to those clients in the community receiving their services. As the organization is able, positions will be offered internally for these employees. A motion was made to allow for the use of Personal Leave Time (PLT) supplementation if the following criteria are met: 1) the employee has received a lay-off notice and 2) there is a 4/5<sup>th</sup> or greater position open within the organization allowing the position to then be full-time temporarily in the regards to benefits. Second, carried.

Leave Requests:

A motion was made not to approve a non-medical leave request for an addition three months after use of Family Medical Leave. Second, carried.

Regular Meeting Dates

- Regular Meeting - Wednesday, June 16, 2010; 12 Noon
- Regular Meeting - Wednesday, June 30, 2010; 12 Noon
- Special Meeting – Thursday, June 10, 2010; 4:30 PM – Four Season Room

Motion to adjourn, second and carried.

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Michelle Haines, Secretary