

Minutes
Trempealeau County Safety Committee
August 7, 2014

Meeting was called to order at 10:31 a.m. in the Tremple Room of the Courthouse in Whitehall, WI.

Committee members present:

Dave Lyga	Bruce Cheline	Brian Margan
Jami Kabus	Tom Kloss	Kim Clatt
Barb Barczak	Brain Puent	Tonya Neiderkorn
Dick Miller		

M/2nd by Lyga/Cheline to adopt the agenda. Motion carried.

M/2nd by Cheline/Kabus to adopt the minutes of the 3/6/2014 meeting. Motion carried.

Margan went through a handout that breaks down the workers compensation claims by department as of 8/1/2014.

Margan updated the committee with a handout showing the status of safety program projects. He advised that the written programs were in place and the monthly meetings have moved back to quarterly.

Margan passed out poster samples that can be distributed regarding ergonomics. They gave examples of ideal set-ups of work stations. Margan will send electronic versions that will help with printing in bigger sizes.

Margan distributed a packet regarding an injury review process. This has been used to gather input from employees for implementing or improving prevention measures of work related injuries. A committee meets with an employee who experienced a work related injury and looks for information to help prevent the injury from happening again. It is not a discipline process in any way. Discussion was had on how this would work in the Courthouse, highway and TCHCC, the current form that is being used for first report of injury, and an information process. Margan advised he would be available if the County would like to consider.

Discussion was had on process changes on MSDS in 2015. Margan will send an e-mail with dates on these changes.

Puent advised of a recent training at the Courthouse regarding self-defense for employees when in the field or meeting at client's homes. It included basic knowledge of what to do for additional safety and awareness. Kabus will forward information to Margan.

Next Meeting Date will be 11/13/2014 at 10:30 AM.

Meeting adjourned @11:17 am.