

Trempealeau County Property Committee

Minutes from December 28, 2015 Regular Monthly Meeting

Committee Members Present: Michelle Haines, Richard Frey, Tim Zeglin, Chuck Walek, and Sally Miller. Frey arrived at 10:44. This meeting was chaired by Haines.

Others who were present at some time during meeting: Jeremy Matheny (building maintenance director), Dan Schreiner (EM Director), Dick Miller (Board Chairman), Kathy Gauger (ARDC Director), Sheriff Richard Anderson.

Agenda Item #1--Meeting convened at 10:36 AM.

Agenda Item #2--Certification of compliance with open meeting laws

Agenda Item #3--Motion to adopt agenda made by Walek, second by Miller; motion adopted by 4/4 members present.

Agenda Item #4—Motion to adopt draft minutes of July meeting made by Walek, 2nd by Haines; motion adopted by 4/4 members present. No changes were made to draft minutes.

Agenda Item #5—Space Needs Committee report

Matheny reported that this committee organized and reviewed existing space needs plans. Anderson said that expansion plans for courthouse and jail were drawn up more than six years ago. S. Miller commented that these plans were outdated and that committee was starting with a clean slate. Haines asked if this committee was leaning toward remodeling the old TCHCC. Matheny said that the committee was not leaning in any direction yet, but that moving the dispatchers out of the courthouse basement was a high priority. Walek asked about status of basement air exchange problem. Matheny replied that all departments except dispatchers had been moved out of basement. Matheny further reported that he had already requested a quote from Winona Heating/Cooling about the price of a stand-alone HVAC system, just for the dispatch office, but that he had not yet received a quote. He anticipates that the price would be around \$35,000. S. Miller reported that she had talked with Michelle Weisenberger about use of the current Law Library as future office space; Weisenberger had not ruled this out. Zeglin asked about possibility of acquiring former Whitehall high school lot, west of Courthouse, as expansion space. Frey replied that this is an option. Miller brought up the possibility of moving dispatch office to FEMA-type trailers; Anderson replies that this is not an option because of a potential security breach.

No voting action was taken by the committee on this agenda item.

Agenda Item #6—Pietrek Park Oversight

As a member of the Parks Study Committee, Zeglin reported that this committee had met on Dec. 15 and had listened to a discussion of problems and possible solutions from all people who had attended.

The meeting had lasted about 1 hour 50 minutes; two of five committee members were absent; the committee had not reached any consensus; had not voted, and had set another meeting for February.

No voting action was taken on this item.

Agenda Item #7—Maintenance Department Update

Matheny reported that the roof had developed two new leaks, that he had patched them, that he was anticipating the roof repair next summer would solve the recurring leak problem. He reported that he was ready for snow removal. He reported that the lift arms for the courthouse corridor display case should be installed soon. He reported that new carpet squares should be installed in the County Board room and the TV studio in February. He reported that an ad for a part time maintenance employee would soon run in the Whitehall paper.

No voting action was taken on this item.

Agenda Item #8—Possible tour of new Impound Shed

Zeglin again suggested this idea. Haines suggested that the tour be postponed until warmer weather and that she would put this item on the March or April meeting agenda.

No voting action taken on this item.

Agenda Item #9—ADRC Security

Gauger reported that Trempealeau County would probably be out of compliance with new state ADRC regulations when the new regulations are released, because of the security check station at the main entrance of the courthouse. She noted that entrance to an ADRC facility is supposed to be friendly and non-threatening, and that the current security system discourages some people from using ADRC services. Committee members discussed possible options or solutions.

No voting action taken on this item.

Agenda Item #11-Items for next agenda

Next agenda will include at least: maintenance department update, Space Needs Committee discussion, Pietrek Park oversight, ADRC security update

Agenda Item #9—Next meeting set for 9:00 AM, January 26, 2016.

Agenda Item #10—Committee adjourns at 11:20 PM.