

Trempealeau County Property Committee

Draft Minutes from October 27, 2015 Regular Monthly Meeting

Committee Members Present: Michelle Haines, Richard Frey, Tim Zeglin, Chuck Walek, Sally Miller arrived at 10:37. This meeting was chaired by Haines.

Others who were present at some time during meeting: Jeremy Matheny (building maintenance director), Paul Syverson (County Clerk), Jeanne Nutter (District 14 Supervisor and Parks Committee Chairperson), Rian Radtke (Corporation Counsel), and Karen Geske.

Agenda Item #1--Meeting convened at 10:34 AM.

Agenda Item #2--Certification of compliance with open meeting laws

Agenda Item #3--Motion to adopt agenda made by Frey, second by Walek; motion adopted by 4/4 members present.

Agenda Item #4—Motion to adopt draft minutes of July meeting made by Walek, 2nd by Frey; motion adopted by 4/4 members present. No changes were made to draft minutes.

Agenda Item #5—Space Needs

Frey reported that the Space Needs Committee will hold its first meeting in November

No voting action was taken by the committee on this agenda item.

Agenda Item #6—Jail Update

Matheny reported that he has removed the shower curtain rods as required by last jail safety inspection and is using Velcro fasteners as a temporary solution. He said that the permanent solution will probably be to use steel plates attached to the walls and magnetic fasteners.

Matheny reports that he is spending about 1/3 of his week doing maintenance in the jail. Frey asked if paint job has been completed. Matheny replied that he has not been monitoring this because the job is being done on the Sheriff Office budget.

No voting action was taken on this item.

Agenda Item #7- Pietrek Park Oversight

Matheny states that he will no longer provide any maintenance supervision at Pietrek Park because (1) doing so is outside his contract, (2) he was asked to volunteer for the task, but since he is already short-handed for his contractual duties he does not have any time to spend at the park, and (3) the uncertainty and confusion about who is in charge of the Park makes his position there as maintenance supervisor impossible to fulfill. No committee member disputed his request.

Matheny reported that, at his last visit to the Park, the one camper had run a long electric cord running from inside the shelter building, through a clean-out pipe, and to the camper's tent. Since the shelter is locked, this means that someone on the Parks Committee had opened the shelter building and allowed the camper to plug in the cord. Doing this means that the camper is avoiding paying for an electrical hookup and also creating a safety violation.

Matheny reported that a plumbing contractor (Semingson?) was doing winterization of the park and that the job should be done by the end of November. Matheny reported that the back flow preventers had arrived, but that no one had installed them.

Syverson complimented Matheny on writing invoices promptly and accurately.

Nutter reported that Dwayne, the previous park employee, had quit and that the Parks Committee had voted not to hire anyone else.

Geske, member of the public, asked for permission to clarify Nutter's statement. Property Committee Chairperson Michelle Haines granted Geske permission to do so. Geske said that at the last Parks Committee meeting, Olin Fimreite had made a motion to rehire Dwayne but that the motion had not received a second. Nutter responded that the County could not rehire Dwayne since the County had never hired him, and that Dwayne had simply disappeared from his job without any formal resignation. Nutter also responded that Dwayne had never been supervised by anyone until Matheny made the attempt to do so a few months ago.

Geske said that the County should consider keeping the Park. Nutter responded that the selling the park is not legally possible and that selling the park was a Facebook rumor. Nutter replied to Geske that supervision and operation of the park is a County responsibility and that the park should not be run by private citizens.

Miller mentioned that one of the private citizen members of the Parks Committee had reportedly been purchasing supplies for the Park from his own business, and invoicing the purchases through the Parks Committee rather than through any county budget procedure.

Frey emphasized the need for public input on the future of Pietrek Park and of the Parks Committee.

Miller said that the Property Committee acknowledges that Pietrek Park is a valuable asset and that the Property Committee is trying to protect the future of the Park.

Zeglin commented that the Park is being run as a private campground while being subsidized through the county tax levy.

Nutter commented that the Dwayne's Facebook posting was both illegal and dangerous, since it claimed to be a county notification but was not approved or supported by any county department.

Matheny reported that he had been asked to sign invoices for purchases he had not made and about which he knew nothing, and that he had refused to sign the invoices.

Geske had no further comments.

The Property Committee took no voting action on this item.

Agenda Item #8—Maintenance Dept. Update

Matheny reported that cell phone antennas have been installed in all parts of the courthouse basement.

Matheny reported that a serious water leak occurred on Oct. 5, with rainwater from the parking lot draining into the Courthouse basement at the TV station. Matheny said that the leak occurred as a result of a repair job that was being done at the time in the parking lot by TCCTV, and that the leak has been repaired.

Matheny reported that a sewer line break had occurred, but that the line had been replaced. Matheny noted that the courthouse building was not constructed for primary occupancy in the basement, so many of the wiring and plumbing fixtures are now located in or near current office spaces.

Matheny reported that he had requested an air study group to interview those employees who work in the basement, with the purpose of investigating respiratory complaints by these employees. This study is not complete.

Frey asked if an air quality test will be done in the dispatch room. Matheny replied that since this study was authorized and budgeted through the Sheriff's Office, he could not report on the study.

Miller asked about the bad odor that occurred in the basement about three weeks ago. Matheny replied that the odor was caused by a broken belt on a ventilating fan and that he had replaced the belt and solved the problem.

Matheny reported that, as a solution for the too-heavy display case cover, he was having Badger Stainless cast two special support brackets that would hold up the cover securely. The gas cylinders that he had hoped to solve the problem proved to be not sufficiently secure.

Matheny reported that the trees and shrubs around the Courthouse building have been trimmed for winter and that the skid-steer snowplow will be rented from Komro in Whitehall for \$2500 for the season.

Matheny reported that Randy is working again on a part-time, light-duty basis and that Matheny has had him cleaning carpets throughout the building.

Matheny asked the committee about the disposition of the small lot in Whitehall; specifically, how much longer will he have to continue mowing the grass? Radtke replied that the outcome of the transfer of this property is still not settled and that it will be the County's responsibility for the immediate future.

No voting action taken on this item.

Agenda Item #9—Closed Session per WI Stat. 19.85(1)(c) to Consider Employment, Promotion, Compensation, or performance Evaluation Data of a Public employee.

Zeglin moved at 12:03 to go into closed session, 2nd by Frey, all in favor

Frey m moved at 12:17 to return to open session, 2nd by Walek, all in favor.

No voting action taken on this item.

Agenda Item #11-Items for next Agenda

Next agenda will include at least: maintenance department update; Space Needs discussion, Pietrek Park oversight

Agenda Item #9—Next meeting set for 10:30 AM, November 30.

Agenda Item #10—Committee adjourns at 12:20 PM.