

Trempealeau County Property Committee

Draft Minutes from July 27, 2015 Regular Monthly Meeting

Committee Members Present: Michelle Haines, Richard Frey, Tim Zeglin, Chuck Walek. Sally Miller was absent. This meeting was chaired by Haines.

Others who were present at some time during meeting: Jeremy Matheny (building maintenance director), Jeanne Nutter (District 14 Supervisor), Nancy Bergman; Paul Syverson (County Clerk), Dick Miller (County Board Chairman).

Agenda Item #1--Meeting convened at 1:30 PM.

Agenda Item #2--Certification of compliance with open meeting laws

Agenda Item #3--Motion to move Item 10 (Park Issues) and Item 11 (Problems with Display Cases) to top of action items was made by Zeglin. Motion to remove Item 12 (Closed Session) was made by Frey. Both motion seconded by Walek. All in favor; motions both adopted.

Agenda Item #4—Motion to adopt draft minutes of June meeting made by Walek, 2nd by Frey; all in favor; motion adopted.

Agenda Item #10—Park Issues

Matheny reports that Dwayne (manager of Pietrek Park) has been making decisions that exceed his responsibilities and authority as park manager. Matheny has asked Dwayne to label and to map camping /RV sites accurately, for both Board of Health and for DNR. Matheny reports that piping to septic pits drainage needs to be changed after pits are pumped out, which should happen this week. Matheny reports that campground is being prepared for anticipated influx during Ashley for Arts Festival.

Nutter reports that Dwayne needs a supervisor and that Parks Committee cannot make day-to-day decisions for this employee. Nutter reports that Dwayne has been essentially acting on his own for a couple of years and often calls individual Board Supervisors to lobby for whatever he wants. Nutter sees the parks Committee as responsible for making long term policy decisions; she is in favor of improving and maintaining the existing facilities, not for any expensive expansions or building projects.

Zeglin asks Matheny whether Matheny is finding adequate time to attend to park supervision; Matheny reports that his Park responsibilities have not yet become too time-consuming.

No action was taken on this item.

Agenda Item #11—Problems with Courthouse Display Cases

Nancy Bergman reports that display cases are constructed with a large wood-framed, glass front window that is hinged at the top. This window is very heavy and must be lifted and propped up with a stick by the person arranging the displays. The construction of the window is very inconvenient and somewhat dangerous, and she asks that the committee look for some remedy.

Matheny replies that he will examine the cases and look for a solution to the problem. He suggests that gas-charged lift cylinders might be an option.

No voting action was taken.

Agenda Item #5—Office Space/Long Term Planning

Dick Miller reports that the Space Needs Study Committee has almost been filled out; he needs to find one more citizen member. He anticipates that the committee might begin to meet in October. He would like this committee be able to deliver its recommendation well before the anticipated October 2016 completion date of the new TCHCC building.

No action was taken on this item.

Agenda Item #6—Sheriff Office Impound Shed

Frey reports that building has been erected but that time of completion of interior has been moved to September of this year.

No action taken on this item.

Agenda Item #7—Human Services Van Parking Garage Update

Frey reports that construction has begun. No action taken on this item.

Agenda Item #9—Trees in front of Courthouse

Syverson distributes copies of DNR Forester's report to committee members. Report concludes "nothing to be concerned about". Matheny reports that the Forester found some signs of drought stress in these trees but no signs of Emerald Ash Borers.

No action taken on this item.

Agenda Item #9—Maintenance Dept. Update

Matheny reports ". . . no big issues; hundreds of small things." For example: he installed a cell phone booster in courthouse basement; an emergency loudspeaker was installed in North Courtroom; a "knockbox" for the Fire Dept. was installed on outside wall; he painted the main gas shut-off a bright red; he will remove all the outdated fire hoses and recycle the brass; all the ADDs (difibrulators) have been mounted; the light timer is working correctly; the 2015 portion of the HVAC project should be finished this month; he will have an updated roof repair quote to use in next year's budget by end of this week; he will have two quotes for new back-up generator by time of budget hearings.

No action was taken on this item.

Agenda Item #14-Items for next Agenda

Next agenda will include at least a maintenance department update and a draft maintenance department budget.

Agenda Item #15—Next meeting set for 9 AM, August 24.

Agenda Item #16—Committee adjourns at 2:10 PM.