

Trempealeau County Property Committee

Draft Minutes from January 26, 2015 Monthly Committee Meeting

Committee Members Present: Richard Frey, Tim Zeglin, Sally Miller. Michelle Haines was absent; no replacement yet for Wayne Skroch.

Others who were present at some time during meeting: Randy Anderson (building maintenance staff), Jeremy Matheny (building maintenance supervisor), Rich Anderson (Sheriff), Dan Schreiner (Emergency Management director), Jami Kabus (Human Services), Paul Syverson (County Clerk), Cindy Courier (IT director).

Agenda Item #1--Meeting convened at 9:05 AM by Frey.

Agenda Item #2--Certification of compliance with open meeting laws

Agenda Item #3--Motion to adopt today's amended agenda made by Miller, 2nd by Zeglin; all in favor.

Agenda Item #4—No minutes available yet from September meeting; Committee Secretary Zeglin was absent from that meeting. Zeglin made several small changes to December meeting minutes. Motion to adopt amended minutes from December meeting was made by Miller, 2nd by Frey; all in favor. Motion made by Miller to adopt minutes of January 7, 2015 Special Committee meeting as submitted, 2nd by Frey; all in favor.

Agenda Item #5-Jail Problems

Discussion: Sheriff Anderson reports that Tom Henderson will install one rebuilt door locks to see if the lock works; that elevator is working now; that heating in cell blocks is adequate now; that some problems have occurred with painting but that the painting project is still progressing satisfactorily.

No voting action was taken by committee on this agenda item.

Agenda Item #6—Purchase of Dispatch Console and Software for Emergency Management

Discussion: Schreiner reports that current Magicon console was installed in 1994, but that Microsoft has now stopped supporting the computer interface programs; therefore the department needs a new dispatch console. He reports that a new console from Motorola would cost \$180,000-\$225,000; that a salesperson has said a \$50,000 discount might be available; that Motorola has a good reputation; that Rian Radtke has ruled that this purchase would not need to go through the bidding process because the purchase is a replacement of an existing system. Schreiner requests Property Committee to approve the \$225,000 expenditure, the money to come from the General Fund.

Zeglin asks whether the purchase could not be deferred until the next budget is created. He also asks why, since the purchase is being described as a pre-emptive replacement and that the system is still working, why the purchase request was not made at the time of the creation of the 2015 budget, which only took place a few months ago. Zeglin asks Cindy Courier for her opinion on the project.

Courier replies that she has not been consulted about this particular purchase. She further comments that many needed replacements have been deferred for too long and that now this obsolescing equipment is becoming troublesome to service. Another question from Zeglin reveals that she is actually referring to a computer software update for the Sheriff's office, which has not yet come up for discussion. Sheriff Anderson brings up his probable request for a \$450,000 computer software update for his office.

Frey mentions that \$225,000 purchase has already been approved by the Law Enforcement Committee. Frey moves to approve \$225,000 for the purchase of a new dispatch console and related software; second by Miller; all in favor; motion passes.

Agenda Item #7-Courthouse Roof

No new information available; this item moved to next month's agenda.

Committee took no voting action on this item.

Agenda Item #8- Fire Alarm Electrical Problem

Anderson reports that problem has been fixed. Miller describes the past problem for benefit of Matheny, who is attending his first meeting and is beginning his first day at his new job.

Agenda Item #9—Construction of Sheriff Dept. Impound Shed-Update

Sheriff reports that he has contracted with ADG for design of new 60' x150' shed; cost of design is \$13,000, but TCHCC will pay this cost. Sheriff has preliminary design drawings available for inspection by committee. Sheriff has already contracted for a temporary storage building; current shed will be torn down after March 1. Sheriff discusses basic building plan. Sheriff reports that, according to Radtke, this project needs a RFP to proceed forward.

Miller moves to approve the RFP and to move project to the Exec/Finance Committee; second by Frey; all in favor.

Agenda Item #10—Courthouse Plumbing Update

No representative from Garson Plumbing is in attendance. Randy Anderson says that Garson is working on the bypass line and that this line should be complete by the coming Friday.

No voting action taken on this item.

Agenda Item #11—ADRC Bus Parking

Syverson that no one has reported a problem with bus parking; this item will be removed from next agenda.

No action taken on this item.

Agenda Item #12—AED(s) for Courthouse

Miller proposes that one of these exists in the jail, but that this one is the only one in the entire courthouse building. She suggests purchase of two more AEDs, one for each floor of courthouse. Matheny will investigate possible cost of these items and will report at next meeting.

No voting action taken on this item.

Agenda Item #13--Maintenance Dept. Update

No update available, since this is Matheny's first day on the job. Matheny has been present during entire meeting and has been taking notes. Matheny will follow through on various requests and will report at next committee meeting.

Agenda item #14—Items for next regular meeting agenda.

These items might include: interim director pay; courthouse plumbing; impound shed; jail problems; IT opinion on dispatch console and on Sheriff's Office software.

Agenda item #15—Set Next Meeting Date

Next meeting date set for 9 AM on February 24.

Agenda Item #16-Adjourn Frey adjourned meeting at 10:45 AM.