

Trempealeau County Property Committee

Minutes from July 28, 2014 Committee Meeting

Committee Members Present: Sally Miller, Wayne Skroch, Richard Frey, Tim Zeglin. Michelle Haines absent; this meeting chaired by Vice-chairperson Richard Frey.

Others Present: Bruce Cheline (building maintenance director), Tanya Niederkorn (sheriff's deputy), Kevin Lien (director, Dept. of Zoning and Land Management).

Agenda Item #1--Meeting convened at 9:05 AM by Richard Frey as vice-chairperson.

Agenda Item #2--Certification of compliance with open meeting laws

Agenda Item #3--Motion to adopt today's amended agenda made by Skroch, 2nd by Miller; all in favor

Agenda Item #4--Motion to adopt minutes of previous meeting made by Skroch, 2nd by Miller; all in favor

Agenda Item #5-Possible County Property Sale-Joe Berkowitz, RW Engineering

Neither Berkowitz nor any other representative of RW Engineering appeared to testify. No discussion, no action taken by committee. This item will not appear on next meeting agenda.

Agenda Item #6-Jail Repairs/Jail Locks

Discussion: Cheline plans to install alternate water line to jail cells to provide water for flushing toilets in event that city water fails. Alternate line will be $\frac{3}{4}$ inch instead of existing 2 $\frac{1}{2}$ inch. Zeglin asks if failure of city water is a problem; Cheline replies that such a failure has occurred twice during past three years. Niederkorn comments that inability to flush jail toilets requires transporting inmates to other jail facilities in other counties, at great expense to Tremp. Co.

Niederkorn reports that emergency exit door to inmate exercise yard sticks and cannot be opened. Cheline comments that door weighs about 600 pounds, is filled with concrete and swells in humid weather. Cheline will check door and attempt to remedy the problem.

Cheline reports that jail plumbing problems are being worked on, on a weekly basis. He expects all maintenance updates to be completed by the end of October.

Niederkorn reports on hot water complaints from inmates in A and B Blocks. Cheline reports that a loop within the existing loop is the best remedy; this will cost \$300-\$400 and should be done also by end of October.

Niederkorn reports that one employee cannot use one toilet because it is too low; Cheline will install grab bar.

Niederkorn reports that G Block drain is slow; new HPAC valve has been installed in B Block; peeling paint problem still not resolved.

Niederkorn reports that jail inspector has noted that air vents should be suicide-resistant; that TV tables should have sharp edges ground off; that deteriorating concrete in exercise area could be used to hide contraband. Cheline notes that best solution for loose concrete in walls may be to cover them with heavy plastic sheeting. Cheline notes that speaker for emergency system has been ordered.

Niederkorn reports that remodeled visitation booths seem to be working well, except that people sitting in rear of room can be seen by inmates. Miller suggests hanging a curtain to screen these people from inmates; discussion about pros and cons of this suggestion; no motion or vote.

Niederkorn reports on problem in locating appropriate breaker ("fuse") boxes for power failure. Cheline says three breaker boxes located in various points in courthouse; Miller suggests that Cheline provide jail staff with diagram of where all three boxes are located.

Niederkorn reports that stove burner in jail kitchen has been fixed. Niederkorn reports that better communication between Cheline and jail staff exists now than in the past.

Agenda Item #7-Courthouse Security System

Cheline reports that X-ray machine has been repaired; no bill yet from company; he replaced parts that the manufacturing company sent to him; sensitivity on scanning loop has been increased.

Agenda Item #8-Maintenance Dept. Update

Discussion: Cheline reports that his negotiations with rebuilder of courthouse door locks have resulted in a \$500 discount, from \$3100 down to \$2600 for rebuilding eight door locks.

Cheline reports that "Handicap Parking" signs have been installed in parking lot. All other update items have been covered during discussion of earlier agenda items.

Agenda Item #9-2015 Budget

Cheline will separate the 2015 budget into three parts, with one part being jail maintenance items. He will do this to demonstrate how much of total maintenance budget is actually created by jail maintenance.

Cheline asks for motion to investigate tentative pricing for possible remodeling of courthouse building. Such remodeling would move the main entrance from its present location to a position in the middle of the north-south wing of the present building, with the main entry door facing the now-rear parking lot. The purpose of this tentative pricing will be to encourage the Property Committee to begin a discussion about the feasibility of such a remodeling project. Zeglin makes motion to ask Cheline to investigate tentative pricing for this remodeling job, 2nd by Miller, motion passes with all in favor.

Agenda Item #10—Tentative Next Meeting Agenda

Items for next agenda might include: 2015 budget; jail problems; jail inspection report.

Agenda item #11—Set Next Meeting Date

Next meeting date set for 9 AM August 25. Location is yet to be determined.

Agenda Item #12-Adjourn

Frey adjourned meeting at 9:50