

Trempealeau County Property Committee

Draft Minutes from April 28, 2014 Committee Meeting

Committee Members Present: Michelle Haines, Sally Miller, Jon Schultz, Richard Frey, Tim Zeglin (all committee members present)

Others Present: Bruce Cheline (building maintenance director), Dick Miller (county board chairman), Rob Reichwein (county board member), Rian Radtke (corporate counsel), Jamie Kabus (Human Resources director), Richard Anderson (county sheriff)

Meeting convened at 3:05 PM. Michelle Haines served as temporary chairperson

Motion to adopt agenda made by Richard Frey, 2nd by Sally Miller; all in favor

Motion to adopt minutes of previous meeting made by Michelle Haines, 2nd by Jon Schultz; all in favor

Michelle Haines nominated as chair by Richard Frey, 2nd by Sally Miller. Unanimous approval

Richard Frey nominated as vice-chair by Sally Miller, 2nd by Jon Schultz. Unanimous approval

Tim Zeglin nominated for secretary by Sally Miller. Sally Miller nominated for secretary by Tim Zeglin, Miller declined nomination. Zeglin elected secretary; 3 votes for, 2 votes against.

Agenda items #6 & #7--Jail Repairs/\$50,000 from General Fund for Jail Repairs

Report made by Sheriff Anderson on behalf of Tonya Neiderkorn. Bruce Cheline is in process of replacing VAV valves and of converting air handlers from pneumatic to electronic. Cheline also is replacing ceiling tiles where needed. Sheriff reports on converting present visiting room to office space; this conversion requires removal of concrete block and glass wall. Sheriff reports on peeling wall paint throughout cell blocks as both unsightly and creating a security hazard.

Discussion: Zeglin read and quoted directly from minutes of March 3 Exec/Finance Committee meeting. Discussion at that meeting focused on advisability of transferring \$50 K from general fund to jail repair fund. Debate at that meeting centered on whether to hire a new part-time employee to improve jail maintenance or to transfer \$50 k immediately to solve immediate maintenance problems.

Discussion among Anderson, Cheline, Haines, Frey, Sally Miller in response to Zeglin's quote from Exec/Finance meeting.

Motion by Frey to have Cheline create a list of priorities for jail repairs, 2nd by Zeglin

Motion by Frey to have Cheline create a list of reputable outside contractors to do jail maintenance jobs, 2nd by Zeglin.

Agenda item #8--Courthouse Security System

Jamie Kabus reports that Per-Mar Corporation received contract for one-door security system. Frey asks question about need for security. Anderson replies that employee concerns prompted increased building security measures. Cheline says he is working towards full security for whole building, but this would require new entrance at center of "U" adjacent to parking lot.

No action taken on this agenda item.

Agenda item #9—Maintenance Dept. Update

Discussion: Cheline reports many of his topics have already been discussed. Cheline says county building will need roof repairs on central section. Cheline also reports that current 125 kw standby generator is inadequate; county should buy 500 kw standby generator. Zeglin questions age of building. Cheline replies oldest section dates to 1930s-1940s, was renovated in 1995, south wing built about 1981, north wing built about 1974. Miller mentions no audio speakers in Kevin Lien's office and none in court chambers.

No action taken on this agenda item.

Agenda item #10—Items for next meeting will include reports from Cheline, and from Anderson.

Agenda Item #11-next meeting set for 20 May, 2014 at 9am in Wisconsin Room. Change from usual 4th Monday meeting date to avoid Memorial Day holiday.

Motion to adjourn at 4:21 PM made by 2nd by Sally Miller