

PROPERTY COMMITTEE
Meeting Minutes March 24, 2014

Opening: The Property Committee was called to order at 4:06 p.m. on March 24, 2014 in the Wisconsin Room by Chairman Dick Miller.

Present: Members present were: Dick Miller, David Larson, Dave Suchla and Michelle Haines. Also attending were Tonya Niederkorn, Rian Radtke, and Bruce Cheline.

2. Open Meeting: Open meeting laws were met by proper postings.

3. Approval of Agenda: **Motion made by David Suchla and 2nd by Dave Larson to approve agenda. Motion carried.**

4. Adoption of Previous Meeting(s): **David Larson made a motion to approve minutes from previous meeting. Seconded by Dick Miller motion carried.**

5. Jail Repairs: Tonya provided a list of current issues. Dave Suchla mentioned to put on next agenda to give the jail \$50,000.00 to address this situation. He asked to have this put on the agenda but it's not on it. The plumber is working on the shower drains and cell blocks. The project needs to be finished A.S.A.P. David Larson suggests that one block a month needs to be done. The committee looked at each issue and tried to come to some solutions to fix problems. Some repairs are already done. **Dave Suchla made a motion to put on next agenda to spend \$50,000.00 to repair these issues to come out of the general fund. Dave Larson seconded the motion, motion carried.**

6. Discussion of Appraisal, Sale or Lease of ORC Building in Arcadia
Committee went into closed session.

7. Convene in Closed Session per WI STAT 19.85 (1) (e) to Deliberate or Negotiate or Develop Negotiating Strategies Regarding the Sale or Lease of the ORC Building in Arcadia, Requiring a Closed Session at 5:04 p.m. **Dave Suchla made a motion to go into closed session. Seconded by David Larson, motion carried.**

8. Reconvene into Open Session at 5:27 p.m. **A motion was made by Dick Miler and seconded by David Suchla go into open session. Motion carried. Dick Miler made a motion to counter offer ORC \$210,000.00 final offer. Give ORC 10 days to respond and give notice we will charge rent at suggested price from our appraiser.**

9. Letter Regarding Brownfield Grants from METCO

The Committee received a letter from METCO asking if there was any assistance needed with grant writing. We don't need help.

10. Courthouse Security System

Dave Larson reports the Courthouse Security Committee make the recommendation to property to have Per Mar go ahead with contract subject to Ryan rewording changes to contract.

- a. Hours of operation 8a.m. to 4:30 p.m. with committee chair and county board chair concerns to be addressed if need extra hours be open.
- b. Policy and procedures once contract is signed will make post manual.
- c. Handicap access to be done.
- d. Three handicap parking spots in front of building.
- e. Handicap doors costs \$14,000.00 and can be moved.
- f. Per Mar contract will be two part time staff at \$17.35 per hour.

Dave Larson made a motion to approve the recommendation. Dick Miller seconded. Motion carried. Dave Suchla voted NO because it won't make anything or anyone safer.

11. Maintenance Dept. Update
Water heater \$2,100.00 for three units.

12. Items for Next Meeting Agenda:

a. ORC

b. Jail Repairs

c. \$50,000.00 from General Fund to be given to jail for repairs.

13. Set Next Meeting Date: April 28, 2014 at 4:00 p.m. Wisconsin Room.

14. Adjourn at 5:35 p.m.

Minutes by: Michelle Haines