

PROPERTY COMMITTEE

Meeting Minutes

November 26, 2013

Opening: The Property Committee was called to order at 10:00 a.m. on November 26, 2013, in the Wisconsin Room by Chairman Dick Miller.

Present: Members present were: Dick Miller, David Larson, Dave Suchla and Michelle Haines. Members absent: Hensel Vold. Also attending were Rian Radtke, Ernie Vold, Tonya Niederkorn, Kathy Gauger, Bruce Brovold, Jami Kabus, Paul Syverson, Sheriff Anderson and Bruce Cheline.

2. Open Meeting: Open meeting laws were met by proper postings.

3. Approval of Agenda: **Motion made by Dave Suchla and 2nd by David Larson to approve agenda. Motion carried.**

4. Adoption of Previous Meeting(s): **David Larson made a motion to approve minutes from previous meeting that were not approved. Seconded by Dave Suchla motion carried.**

5. Jail Repairs Update: Tonya created a maintenance log, not going well. Damage to laboratory has a lot of leakage in jail. Dryer vents need to be cleaned every six months. A lot of repairs needed. Plumbing is 30 years old needs to be replaced, and is damaging many offices. Water lines/valves are corroded and leaking. Insurance is funding Register of Deeds damage. All locks on gates need to be repaired, costs of \$200,000.00 Dick Miller suggest to the committee to take action on proposal of the lock situation. Discussion about having Mark Garson doing the emergency work as it arises.

6. Discussion of Appraisal or Lease of ORC Building in Arcadia

Bruce Brovold attorney for ORC has proof of improvements, copies of receipts.

- a. ORC would like to keep the building with agreement as is.
- b. Purchase at a reasonable price or compensate ORC for improvements.
- c. Rent, triple net-rent they pay utilities etc., but Trempealeau County would have to maintain building. Negotiation will have to be made.
- d. ORC does not want to rent they counter offered \$140,000.00

7. Convene in Closed Session per WI STAT 19.85 (1)(e) to Deliberate or Negotiate or Develop Negotiating Strategies Regarding the Sale or Lease of the ORC Building in Arcadia, Requiring a Closed Session: **Dave Suchla made a motion to go into closed session, at 11:16 a.m. Seconded by David Larson, motion carried.**

8. Reconvene into Open Session: **A motion was made by Dave Suchla and seconded by David Larson into open session. Motion carried. A motion was made by Dave Suchla and seconded by Dave Larson to send letter to Bruce Brovold as discussed in closed session. Motion carried.**

9. Implementation of Courthouse Security: County Board has offered \$50,000.00; sheriff has a lot of concerns. There is two retired persons interested in part time position. We can contract out for a security person. Dave Suchla says this is insanity we're wasting money to do this security project. Will cost more dollars to hire in house. There needs to be a policy developed. Chair appointed a subcommittee to consist of the Sheriff, Bruce Cheline, Taavi McMahon, Rian Radtke, Chief Deputy, Dave Larson and Dick Miller. To determine these tasks

- a. Contract services or internal
- b. Cost analysis of operation layout
- c. Hours of operation
- d. Develop policy and procedure
- e. Contact City of Whitehall for their input on using up their parking lot space.

Report back to Property Committee monthly meeting on January 27, 2014

10. Maintenance Dept. Update: Plumbing trouble above Register of Deeds. Bruce fixed it. Generator went down Bruce had to rent one. Money we have for replacing HVAC, Bruce just asked if it's ok to continue. Yes it is.

14. Items for Next Meeting Agenda: ORC

15. Set Next Meeting Date: December 23 at 4:00 p.m. and January 27, 2014 Wisconsin Room.

16. Adjourn at 12:16 p.m.

Minutes by: Michelle Haines