

PROPERTY COMMITTEE

Meeting Minutes

May 21, 2013

1. Opening:

The regular meeting of the Property Committee was called to order at 4:01pm on May 21, 2013 in the Wisconsin Room by Chairman Dick Miller. Members present were: Dick Miller, Hensel Vold, Dave Suchla and Michelle Haines. Also present Taavi McMahan, Rian Radtke, Jeff McIntyre, Tonya Niederkorn, Joan Koval, Dee Ann Anderson, Kathy Kujak, and Mark Stagerwald.

2. Open Meeting

Open meeting laws were met by proper postings.

3. Approval of Agenda

Motion made by Suchla to move #7 up to #5 and 2nd by Hensel Vold to approve agenda. Motion carried.

4. Approval of Minutes

Motion made by Suchla and 2nd by Hensel Vold to approve March meeting minutes. Motion carried.

5. Courthouse Security

A proposal submitted by Taavi McMahan. See attachment 1. The committee talked about getting a study done. The US Marshal's office did a security study years ago and they do it for free. We will ask Jim Johnson to look at new parking lot and try to contact the US Marshal.

6. Ag. Extension and Land Management Joint Committee Meeting Update

City of Whitehall willing to consider all options on building use.

7. ORC Building in Arcadia

Rian provided financial statements from the past four years, ORC is nonprofit. They pay a rent in a Westby facility with a verbal agreement nothing on paper. Recommended to include the TCHCC to see what interest they may have. Next meeting invite TCHCC and have closed session in negotiate price etc. ORC invested \$120,000.00 in maintenance from 1999 to present,

8. & 9. Community Service Policy / Work Release Supervision Policy

Community Service Policy & Work Release, there is some concern of liability. A motion was made by Suchla and seconded by Haines to not allow community service people in the courthouse but still utilize inmate help.

10. Jail Maintenance Dept. -Tonya

Tonya reports they have meetings about jail maintenance to be done. State inspectors are pushing for them to get done.

- a. Showers –pressure problems –getting clogged.
- b. Sink valves get clogged and run always, bugs.
- c. Drains need to be cleaned and tested.
- d. A leak in (A) block cell.
- e. Heat in jail is not controlled, way too hot.
- f. Misc. leaks in jail evidence room, control laundry and elevator gets stuck.

Suchla made a motion to hire someone to fix bugs and plumbing issues and elevator issues. Seconded by Michelle Haines, motion passed. Put on next month's agenda.

11. Maintenance Dept. Update

Bruce was absent no update given.

12. Consideration of Offer to Purchase County Property Adjacent to Highway Shop in Galesville, made by Michael Happel

Suchla made a motion to table so we can look up the price we paid for it and discuss at next meeting. Also look up the expenses we incurred to clean up the waste material.

13. Convene into Closed Session per WI Statute 19.85 (1) (e) to Deliberate or Negotiate the Sale of County Property Adjacent to Highway Shop in Galesville requiring a Closed Session

14. Reconvene into Open Session

15. Items for Next Meeting Agenda

16. Set Next Meeting Agenda

June 24th at 4:00 pm

17. Adjourn

5:55 p.m.

Minutes by: Michelle Haines

Attachment 1.

**Trempealeau County Government Building
Security/Weapons Screening Proposal**

The mission is to protect all employees of Trempealeau County and the public from anyone who may wish to enter the building with a dangerous weapon. In order to achieve this aim the following steps need to be taken.

1. Lock all entrances to the Government Building that are currently equipped with electronic pass keys.
2. Restrict public access to the front Main Street door.
3. Establish a screening area the main entrance that uses the county owned equipment to allow for weapons screening at the public entrance door.
4. Restrict access to the Government Building to the single point entry screening station facing Highway 53 during business hours for public access.
5. All staff with key cards will be trained on appropriate use of nonpublic access doors. (not allowing non-key card holders access)
6. Place cones on Main Street in front of access door that ask the public to not park in two parking stalls reserved for the handicap. It may be possible to create Handicap parking near Main Street door in coordination with city of Whitehall.
7. Long term plan is to create handicap parking on the south east corner of the courthouse.

Staffing costs have been previously submitted to the Property Committee and are attached.

(Prepared By Taavi McMahon, District Attorney)