

PROPERTY COMMITTEE

Meeting Minutes

March 25, 2013

Opening:

The regular meeting of the Property Committee was called to order at 4:01 pm on March 25, 2013 in the Wisconsin Room by Chairman Dick Miller.

Present:

Members present were: Dick Miller, David Larson, Hensel Vold, and Bruce Cheline. Others present were Rian Radtke, Taavi McMahon, Pat Malone, Sherry Rhoda, Renee Lyon, Jami Kabus, Paul Syverson, Nick Gamroth, Kevin Lien

A. Open Meeting

Open meeting laws were met by proper postings.

B. Approval of Agenda

Motion made by Vold 2nd by Larson to approve agenda. Motion carried.

C. Approval of Minutes

Motion made Larson and 2nd by Miller to approve May meeting minutes. Motion carried.

D. Open Issues

Courthouse Security

Taavi McMahon addressed the Committee about security issues within the Court system and the building. He passed out cost estimates for security personnel from the Sheriff's office and a copy of a Facility Security Survey from the US Marshals done in 2009. Discussion was held and will continue to be held at the April meeting.

Electric Vehicle Charging Station

Taavi McMahon presented the Committee with information on a charging system for electric cars. After discussion the Committee decided to talk to the City of Whitehall to see if there is any interest in placing a charging system in their parking lot.

Capitol Purchase Policy Revision

Rian Radtke, Corporation Counsel will rework the Policy and present it at the April meeting.

ORC Building

Chairman Miller gave each member a packet containing information about the appraisal of the building. The Committee will discuss it at the April meeting.

Transfer of Funding for Courthouse Security

The Committee will discuss at the April meeting.

Ag. Extension and Land Management Joint Committee Meeting Discussion

Pat Malone, Kevin Lien and Nick Gamroth discussed with the Committee the ideas brought up at the joint committee meeting. Their feeling was that to remodel the area under consideration would not be a good use of County funds. The Property Committee suggested that Kevin and Bruce check out the building across the street for possible use and discuss at the April meeting.

Update on Boiler

Bruce reported that savings on the new boilers is running around 43. Dollars per day. At the September meeting he will give a full report on savings.

Contracting for Maintenance

Several Department heads were present to comment on the idea for contracting night janitorial services. All present were against the idea with questions of security for sensitive information including financial statements, federal information, personnel files, medical files, inventory issues. E-mails received are included with these minutes. After discussion a motion by Larson, 2nd by Vold (discontinue looking at outside maintenance and try to coordinate a schedule for cleaning offices) motion carried.

Maintenance Update

Bruce reported everything was going well. Bruce may be out of the Courthouse for Two weeks in May on sick leave. A motion by Vold, 2nd by Larson (allow Bobbi to work an extra 5 hours per week for two weeks) Motion carried

Set next Meeting Date

Next meeting set April 22, 2013 at 4:00 pm in the Wisconsin room. Meeting adjourned at 6:30 pm.

Minutes by: Bruce Cheline