

PROPERTY COMMITTEE

Meeting Minutes

January 28, 2013

Opening:

The regular meeting of the Property Committee was called to order at 4:02 pm on January 28, 2013 in the Wisconsin Room by Chairman Dick Miller.

Present:

Members present were: Dick Miller, David Larson and Michelle Haines. Also present Taavi McMahan, Rian Radtke, Paul Syverson and Bruce Cheline.

A. Open Meeting

Open meeting laws were met by proper postings.

B. Approval of Agenda

Motion made by Larson and 2nd by Haines to approve agenda. Motion carried.

C. Approval of Minutes

Motion made Haines and 2nd by Larson to approve December meeting minutes. Motion carried.

D. Open Issues

Rooms Reservations Policy

Paul Syverson says everything is working real well.

Courthouse Security Taavi McMahan, DA for Trempealeau County was the spokesperson for the Securities and Facilities Committee. Taavi reports there are still concerns of security panic buttons in various offices that ring to dispatch. Would like to see bullet proof windows in offices. And windows in doors as well. Motion by Haines and seconded by Larson to put windows in four doors in various locations at cost of approximately \$250.00 each. Motion carried. Discussion of where mesh is needed on a door. Maybe we should do that! The Security Committee will be meeting in February. The committee should come up with a firm over- all plan and cost.

Purchase County Property

Hwy will be discussing this issue and coming to Property Committee in February.

Relationship with ORC in Arcadia

We are to get an appraisal.

Parking Lot

Rian Radtke has been working on it with the City of Whitehall, will report to committee February meeting.

ORC

Letter was sent out.

BOLIER UPDATE

It's done!

Contracting for Maintenance Department

Last month there was a discussion regarding contracting for maintenance? Bruce contacted five companies for cleaning. Our current cost monthly is roughly \$3,750.00.

Bruce received two quotes:

- 1). La Crosse Maintenance INC. \$2,010.00 month
- 2). Executive Cleaning Services \$4285.00 month

Maintenance Update

The generator transfer switch will be installed February.

Items for Next Meeting Agenda

Electric Car Charging Station

ORC

Purchasing Policy

Courthouse Security

Set next Meeting Date

Next meeting set February 24 at 4:00 pm in the Wisconsin Room. The committee also set the meeting dates for the rest of 2013 as follows: March 25th, April 22, May still in question due to holiday, June 24, July 22, August 26, September still in question due to holiday, October 28, November 25, December 23 2013. Adjourned at 5:06 p.m.

Minutes by: Michelle Haines