

PROPERTY COMMITTEE

Meeting Minutes

August 23, 2012

Opening:

The regular meeting of the Property Committee was called to order at 2:35 pm on August 23, 2012 at ORC by Chairman Dick Miller.

Present:

Members present were: Dick Miller, Michelle Haines, Dave Suchla, and David Larson. Also attending were Bruce Cheline, Barb Barnard, President of ORC and Kathy Kujak .

A. Open Meeting

Open meeting laws were met by proper postings.

B. Approval of Agenda

Motion made by Dave Suchla and 2nd by David Larson to approve agenda. Motion carried.

C. Approval of Minutes

Motion made by Dave Suchla and 2nd by David Larson to approve July meeting minutes. Motion carried.

D. Open Issues

Leasing Relationship with ORC in Arcadia/Tour

Barb Barnard, President of ORC gave the Property Committee members some history of ORC. In February of 1982 Trempealeau County started to lease with ORC. In the 1960's ORC was a sheltered workshop. 1970-1980's vocational rehabilitation facility. 1990's Community Rehabilitation Program. 2000's Not for Profit Agency. Building Improvements over the years consist of reseal roof to improving bathrooms. See attachment for complete listing. ORC plans to stay as long as wanted. All employees get shots, medical etc. as needed and is paid for by ORC. The building was built in 1979 discussion followed as to buy or rent. Committee will take information to Rian Radtke for discussion.

Boiler Construction Update

Bruce will let us know when the boilers will be delivered. Two weeks before delivery they will have to take the old ones out.

Paper Savings

Dave Suchla made a motion to have Rian Radtke form a resolution to say you receive paper minutes and agenda's unless requesting e-mail documents. Seconded by Dick Miller, motion carried. You will always receive paper minutes for your standing committees.

Maintenance Department Update

Departmental Notice when Vendors do work in Building: Vendors do have some kind of I.D. when they do work in the building. Bruce is in the process of making a visitor pass. Whitehall Parking Lot Agreement: The City of Whitehall sent us a contract with more responsibilities than the original, for us helping with maintenance a third of the lot. Discussion we use it the most and the majority do not have a problem with it. There is a need to have a special meeting fifteen minutes before full County Board meets. That will give us time to read over the contract. The sink hole in the parking lot was fixed by Erickson Excavating. There was a brick down there five feet underground. The problem was repaired.

Set next Meeting Date

Next meeting set September 17 prior to the County Board meeting at 6:30 p.m. in the Wisconsin Room. Meeting adjourned at 4:26 p.m.

Minutes by: Michelle Haines