

## **PROPERTY COMMITTEE**

Meeting Minutes

May 29, 2012

### **Opening:**

The regular meeting of the Property Committee was called to order at 4:00 pm on May 29, 2012 in the Tremplero Room by Chairman Dick Miller.

### **Present:**

Members present were: Dick Miller, Michelle Haines, Dave Suchla, David Larson and Hensel Vold. Also attending were Bruce Cheline and Jami Kabus.

### **A. Open Meeting**

Open meeting laws were met by proper postings.

### **B. Approval of Agenda**

Motion made by Hensel Vold and 2nd by David Larson to approve agenda. Motion carried.

### **C. Approval of Minutes**

Motion made by Hensel Vold and 2nd by Dick Miller to approve April meeting minutes. Motion carried.

### **D. Open Issues**

#### **Report on City Meeting on Joint Funding for City Lot Expansion**

The city, hospital and county will pay one third of the bill for expanding the city parking lot. The hospital has already agreed to be a partner in the expansion project. The cost is approximately \$10,000.00 and the Hwy Dept. will possibly be doing the black top work. The county's portion would come out of the general fund. The county employees use the parking lot more than anyone. Dave Suchla made a motion to go ahead and take to Executive Finance Committee to support the expansion and funding to be taken out of the general fund for the city parking lot. Seconded by Michelle Haines; motion carried.

#### **Use of Space in City Hall**

No one has heard of any department in need of extra office space. David Suchla mentioned the sheriff's department might need extra space in the future.

#### **Backup Generator for Health Department Refrigerators**

No updated given.

#### **Jail Renovation**

Windows replacement reduced in costs. UPS power system blew out from the storm and we need to replace system with a possible cost of \$3,000.00.

#### **Jail Repair**

Bruce gave a report on expenses incurred.

#### **Review Tobacco Use Policy**

Jami brings up she has had complaints on the smoking policy. Smoke coming in open windows, which shouldn't be open any way. Smoking decks were discussed. The picnic tables are at present 20 feet from the doors. To put them 20 feet from the building would put them in the parking lot.

#### **Leasing Relationship with ORC in Arcadia**

Discussed and updated new members on situation with ORC. Committee would like to see a meeting held with ORC at their location. Dick Miller will work do the planning.

**Paper Savings through Emailing Committee meeting Minutes**

A motion was made by Dave Suchla and seconded by Dick Miller to move forward with a resolution to present at the next County Board meeting. Motion carried.

**Maintenance Dept. Update**

The side walk in front of building has been replaced. Also on both ends of the sidewalks have been replaced with new handicap accessibility. Dave Suchla suggested an cross walk on Hwy 121 to Kwik Trip would be utilized by many. The Judge has requested to put two entrances in the court rooms.

**Items for Next Meeting Agenda**

Boilers, ORC and jail are items needed to discuss on next month meeting.

**Set next Meeting Date**

Next meeting set June 25 at 4:00 p.m. in the Wisconsin Room.

Meeting adjourned at 5:05 p.m.

Minutes by: Michelle Haines