

PROPERTY COMMITTEE

Meeting Minutes

July 25, 2011

Opening:

The regular meeting of the Property Committee was called to order at 4:00 pm on July 25 in the Wisconsin Room by Chairman Vold.

Present:

Members present were: Hensel Vold, Dick Miller, Rob Reichwein, Mike Nelson, and Michelle Haines. Also attending was Jeff McIntyre, Jamie Kabus, Mike Blaha, Dave Suchla, and Jerome Blaha.

A. Open Meeting

Open meeting laws were met by proper postings.

B. Approval of Agenda

Motion made by Dick Miller and 2nd by Mike Nelson to approve agenda. Motion carried.

C. Approval of Minutes

A motion by Mike Nelson and 2nd by Ron Reichwein to approve June minutes. Motion carried.

D. Open Issues

Human Services Reception Area

Agnes Haines retired from the Clerk 1 position in Human Services and they have not filled it. Human Services Director Jeff McIntyre wants to change the reception area. There is a door that is enclosed on the administrative side of the hall and they are asking to put a window in that area so the staff can remain at their work stations and share the reception area duties. Cost would be about \$1000.00. Motion made by Dick Miller and seconded by Mike Nelson to install a window. Motion carried.

Postage Meter

Jeff McIntyre informed the Property Committee the cost is \$207.00 every three months for a lease on a postage meter. Request is to move postage meter to the mail room. Paul can take care of the cost of it and then bill the departments that use it. Motion by Michelle Haines and seconded by Mike Nelson. Motion carried.

Reconstruct Emergency Management Office

Discussed how to make Dan's office smaller and enlarge equipment room. Talked about where Dan's office would be if moved. Possibly the Packer Room could be made into two meeting rooms by using a divider. Rob Reichwein asked how much room Dan needs. Dan thought not a lot of room was needed. Dick Miller suggested doing it temporarily. There was also talk about using the County Board Room but would need to get wireless microphone. Rob Reichwein made a motion to move Dan's office to the Packer Room, seconded by Dick Miller. Motion carried.

IT-Computer Room

Maintenance will have to saw a hole in the wall to install an air conditioner. Property is still waiting for an estimate plan from HSR Associates.

Jail Camera System

We will be asking the Sheriff's Department if they have money to help out.

Energy Audit

Motion by Mike Nelson and seconded by Dick Miller to table until next month. A resolution will be sent to Executive/Finance once we figure out what plan we want to use.

Parking Lot

City of Whitehall wants the county hospital and the city to expand the parking lot. They have it striped for parking now. It is a project possibly in the future like next summer. Have this put this August agenda.

County Land Rental

Dave Suchla dropped off a plan to DLM regarding sand mining near the Health Care Center. It can give the county \$2.00 a ton for 20 years for 320 acres. Can only mine 20-25 acres at a time. The question raised was, can the TCHCC do the mining business and get the income off it for them, being they are self intenty. Discussed meeting with TCHCC property committee and Corporation Council. Ron Reichwein made a motion to table and Mike Nelson to second. Motion carried.

ORC Building Set Date for Tour

Kathy Kujak has not called back yet. Hensel will call us when he knows more for a date to tour ORC.

Maintenance Report

None

Set next Meeting Date

Next meeting set for August 22 at 4:00 p.m.

Closed Session per WI Stat. 19.85 (1) (c) to consider employment, compensation, and performance evaluation data.

Dick Miller made a motion to go into closed session, seconded by Rob Reichwein at 5:20 pm. Roll call taken. A motion was made by Dick Miller and seconded by Mike Nelson to go back to open session at 5:40 p.m.

Adjournment: Rob Reichwein made a motion to adjourn and it was seconded by Mike Nelson. Motion carried. Adjourned at 6:03 p.m.

Minutes submitted by: Michelle Haines