

# PROPERTY COMMITTEE

Meeting Minutes

May 23, 2011

## **Opening:**

The regular meeting of the Property Committee was called to order at 4:02 pm on May 23rd in the Packer Room by Chairman Vold.

## **Present:**

Hensel Vold, Dick Miller, Rob Reichwein, Mike Nelson, Michelle Haines also attending Bruce Cheline, Mark Smick, Sherry Rhoda and Paul Syverson.

## **A. Open Meeting**

Open Meeting law met by posting.

## **B. Approval of Agenda**

Motion by Mike Nelson 2<sup>nd</sup> by Michelle Haines. Motion carried.

## **C. Approval of Minutes**

Motion by Hensel Vold 2<sup>nd</sup> by Mike Nelson approve April minutes. Motion carried.

**Recording Device:** Dick Miller suggested not to record. It's up to the committee to decide. Recording meetings has to be a county board rule to make it mandatory. More discussion followed. Dick Miller made a motion to shut off the recorder and Mike Nelson seconded. Motion carried.

## **D. Open Issues**

### **Projector /Screen in the County Board Room**

Project started in July 2010. Bruce investigated more and found a company that would put on a display of other alternatives to make it a more quality picture. He requested that he and Cindy Currier bring back more information next month. Mark Smick said there is miscommunication among county board supervisors. We're almost a year into this discussion and nothing is done yet. We ordered one screen that was delivered in December 2010 and its not been put up yet. Mark Smick said the Executive and Finance Committee made a motion to purchase one. Michelle Haines said why do we have a Property Committee? Hensel said that is a property discussion. Mark Smick said every committee has to be recorded. Dick Miller asked how Executive and Finance Committee can make that decision. Mark Smick said they can because the money is coming from the general fund. Michelle Haines said she believes the departments are purchasing them from their own department. Department Heads in attendance confirmed that question. Why isn't the screen up? Mark Smick said we made a motion in Executive Finance Committee there were no recorded minutes in the Executive Finance when decided to order. Dick Miller said sales are property decision.

Screen: Bruce has not had time to put the screen. It is possible to have it up by June 8<sup>th</sup> for Environmental Land Use. Mark wants parking lot discussion on the next agenda.

### **Emergency Communication System/Video Conference System for Packer Room**

Motion was made by Mike Nelson and seconded by Dick Miller to involve Dan Schreiner (Emergency Management) Health Department and Sheriff Department. Money comes from the feds. Antenna included approx \$ 2,800.00. NO levy money. Motion carried.

## **ORC Building**

Rob has checked into this but nobody knows who is boss. He'll keep trying.

## **Air Conditioner for Wiring Closet**

Everything is fine.

**Risograph in County Clerk's Office**

New lease is \$146-\$156.00 a month. We don't need the internet. A 60 month lease is \$146.00 a month. Purchase is \$6,900.00. Dick Miller suggested we table this and get more information on lease vs. purchase. If there is a time limit to sign this contract we may have to hold a special meeting. Motion carried.

**Motor Pool**

Lots of meetings with Departments involved. Doesn't seem to work having a motor pool because each department has different needs for a vehicle. Each department will maintain their own. Dick Miller mentioned the pool committee meets every few or so months to update info.

**Maintenance Report**

Bruce gave us an Energy Audit Report. The report should be read at home and Bruce will discuss it with us next month. Bruce has spoke with two other companies but they have not returned his call yet. An intergraded system is needed and that is in the report as well. The system is \$150,000.00 The City of Whitehall is going to bill us for the paint for the parking lot which they painted by Melby Park that County employees presently use.

**Set next Meeting Date**

Next meeting June 27<sup>th</sup>.

**Adjournment:** Meeting was adjourned at 5:29 by Chairman Vold, motion by Mike Nelson and seconded Michelle Haines. Motion carried.

Minutes submitted by: Michelle Haines