

## Trempealeau County Personnel/Bargaining Meeting Minutes

Meeting called to order by Chair Rob Reichwein at 2:30 pm in the Wisconsin Room at the Trempealeau County Government Center, Whitehall, Wisconsin on Thursday, September 17th, 2015.

Committee Members Present: Rob Reichwein, Jeanne Nutter, Dick Miller, Ernie Vold

Other People Present: Rose Ottum, Kim Clatt, Elsa Kulig, Dave Lyga, Ann Hempel, Harlan Reinders

Notice was posted according to open meeting law requirements.

Adoption of the Agenda – **M/2<sup>nd</sup> by Vold/Miller to adopt the agenda; Motion carried.**

Approval of minutes from previous meeting (8/20/2015) **M/2<sup>nd</sup> by Nutter/Vold to approve the 8/20/15 meeting minutes; Motion carried.**

Local Government Property Insurance Fund Update: Kulig updated the committee on the property insurance advised that she has made contact with WCMIC and Willis of WI to check the status of their Property Insurance Bids. Willis reported that we can expect their quote next week. The County should expect increases to the premium and deductibles. The Committee will hold a special meeting to review the quotes that come in. No change or action taken.

Intent to Elect Uniform Dental Benefits Effective 1/1/2016 through ETF: Kulig explained that the County's Health Insurance Carrier, the Department of Employee Trust Funds (ETF), has made some changes to the health coverage as it relates to the dental coverage that was within the health coverage. In the past, there was some dental coverage that was built into the health plan. ETF has broken out that dental coverage, and the County has to decide if they want to include dental or not include dental with the Health Plan options. There is a small health insurance premium increase in the rates from 2015. The additional cost to the county to offer the dental coverage is approximately \$110,000. ETF needs to be notified by September 25, 2015 if the County wants to offer the dental insurance and the decision cannot be rescinded. Miller stated that the County has a hard decision to make. The Trempealeau County Health Care Center does not want to offer the dental option. **M/2<sup>nd</sup> Miller/Vold that due to the lack of knowing what the 2016 budget is the County will not offer the dental option for 2016. Motion Carried.**

Vacation Carry Over: Tom Kloss, Paul Coburn, Tammie Coborn: Kulig advised of three employees that due to circumstances within their departments, are not able to reduce their vacation balances before the year-end. **M/2<sup>nd</sup> by Vold/Nutter to approve a vacation balance extension for Tom Kloss, Paul Coborn, and Tammie Coborn achieving compliance by 12/31/2016. Motion Carried.**

Restructure of Land Records and Department of Land Management Departments-Information Only: Hempel introduced the idea of combining the Land Records Department into the Department of Land Management, resulting in the Environment and Land Use Committee being the standing committee over Land Records. The Property Tax Lister would then be supervised by the Land Records Modernization Coordinator. The Property Tax Lister would have some GIS responsibilities added to the position. This would offer some benefits to the County such as increased efficiencies between Land Records and Real Property and preserving the work flow. Miller mentioned this would allow for better cross training between Land Records and Real Property. This is set to be on the September County Board Agenda. It has already passed the Land Information Council, Environment and Land Use Committee and Executive and Finance.

Deputy Register of Deeds II and I: Re-classification Request: Ottum handed out new job descriptions for a Chief Deputy Register of Deeds and Register of Deeds II. Ottum explained that she would like a Chief Deputy Register of Deeds in her office and then would like to move her current Register of Deeds II into that role and then move her Current Register of Deeds I into the Register of Deeds II position. She has money in the budget to do this. She explained that there has been more e-recordings coming into her office and the Deputy I and morphed into the Deputy II. **M/2<sup>nd</sup> by Reichwein/Vold to approve leaving the Deputy Register of Deeds I vacant, move the current Deputy Register of Deeds II to the Chief Deputy position at a rate of pay of \$19.10 per hour and move the current Deputy Register of Deeds I to the Deputy Register of Deeds II position at a rate of pay of \$17.76 effective the next full-pay period with Miller voting no. Motion Carried.**

**M/2<sup>nd</sup> Reichwein/Nutter @ 4:00 to go into Closed session per WI § 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data for Register of Deeds employees and Highway Department Employees. Roll call taken. Motion Carried.**

**M/2<sup>nd</sup> Miller/Nutter to reconvene into open session @ 4:30 pm. Roll call taken. Motion carried.**

Sign Person Position Rate of Pay: **M/2<sup>nd</sup> Miller/Nutter to pay the Sign Person \$20.78/hour effective the next full pay period.**

Account Clerk Position Rate of Pay: **M/2<sup>nd</sup> Vold/Miller to move the Account Clerk to full-time and increase the pay to \$17.73/hour effective 1/1/16.**

Next Meeting Date: The Committee will have a special meeting on Wednesday, September 30 at 2:30 to discuss the property insurance bids.

Chair Reichwein adjourned the meeting at 4:37 pm.