

Trempealeau County Personnel/Bargaining Meeting

Meeting called to order by Vice-Chair Jeanne Nutter at 8:32AM in the Wisconsin Room at the Trempealeau County Government Center, Whitehall, Wisconsin on Thursday, August 21st, 2014.

Committee Members Present: Dick Miller, Ernie Vold, Mike Nelson, Jeanne Nutter

Notice was posted according to open meeting law requirements.

Adoption of the Agenda – **M/2nd by Vold/Nelson to adopt the agenda; Motion carried.**

Approval of minutes from previous meetings (7/17/2014) – **M/2nd by Nelson/Miller to approve minutes; Motion carried.**

Interpreter List – Suchla updated the committee, reviewing information discussed at the sub-committee regarding county needs for interpreters. She explained that each department seems to have different needs. They also advised that they would like a way to verify fluency accuracy. Syverson advised that WCA does not have a protocol at the state level. It was requested that department heads discuss this at their next department head meeting. Specifically, a notice will be sent out ahead of time, asking the Dept heads to come with a list of how and when they need interpreters, criteria, etc. Discussion was also had regarding an hourly rate versus a daily rate. This topic will come back to Personnel/Bargaining after this information is collected.

Discussion was had regarding the recruitment process for current positions included in the budget. Kabus explained the current process for approval to fill a current position included in the budget and the approval process for a newly created position, not included in the budget. The proposal was to allow department heads to proceed with the recruitment process, without the approval at the standing committee for an already existing, budgeted position. **M/2nd Miller/Vold to change the Recruitment policy to permit departments to proceed with recruitment efforts for current positions included in the department budget without the need to get prior approval from the standing committee, but notify/report to the standing committee and E/F Committee of recruitment effort taking place, via memo/written correspondence. Motion Carried.**

Kabus advised that she received a letter from WPPA requesting negotiations of a new contract. The current contract expired 12/31/2014. **M/2nd Vold/Miller to postpone until the September meeting. Motion Carried.**

Reclassification requests were presented to the committee regarding three positions in the Land Management department. Lien distributed materials for the committee to review. The committee will be reviewing the information presented, the job descriptions will be re-evaluated based on the changes that were presented in the job descriptions and reclassification materials and brought back to the September P/B committee meeting.

Set next meeting date: 9/18/2014 at 8:30 am.

M/2nd by Nelson/Vold to adjourn the meeting @ 11:51AM. Motion Carried.