

Minutes

Law Enforcement/Emergency Management Committee

January 12, 2011

Members present: Rob Reichwein, Dick Miller, and Olin Fimreite.

Also present: Sheriff Richard Anderson, Chief Deputy Brian Puent, Sergeant Dan Crandall, Lt. Harlan Reinders, Emergency Management Director Daniel Schreiner, Human Resources Director Jami Kabus, Bruce Cheline, Randy Jensen, Mary Ehram, Steve Mack and Frank Jarmin, with Centurylink and Dave Steinhoff with CSI.

The meeting was called to order by Reichwein at 2:34 p.m. stating proper posting and notification has met open meeting requirements. Motion by Miller and seconded by Fimreite to approve the agenda as posted. Motion carried 3-0.

Motion by Fimreite and seconded by Miller to accept the December 15, 2010 meeting minutes as submitted. Motion carried 3-0.

Centurylink Presentation – Next Generation 9-1-1

The Centurylink presentation discussed the evolution of 9-1-1, discussing what is happening now and what is expected in the future. The presentation provided information on what is coming and what that means from the County's perspective and from the Centurylink's perspective.

Next Generation 9-1-1 is a discussion about how IP Technology (data, text messaging, video, telematics, etc) can deliver services into the PSAP.

The current equipment utilized by Centurylink will migrate to an IP solution. The question is how quickly changes would need to be made at the County level. Most of new standards are still in progress. It seems to be the texting driving the Next Generation need. This can be attributed to hearing impaired seeking a fool proof way to communication with 9-1-1.

Miller questioned if there would be a tax on devices to assist with funds needed for an adaption to the new devices. Jarmin advised that some states have done that. Ehram advised that Wisconsin is a little behind in developing processes to fund 9-1-1. The original intent was for surcharges to fund 9-1-1 services but it has been going into the general fund for the state budget. The State of Wisconsin does not have a group to oversee 9-1-1 throughout the state as other states do. Funding is a real issue.

Reichwein questioned if the IP networks that are being developed will work with what is already implemented. Jarmin advised that everything that is being developed is intended to be incorporated into current systems. The products that are rolled out today, at their core are built to meet those needs. Jarmin advised within our current system the 9-1-1 phone sentinel is not IP based and will not meet the needs of the Next Generation. The expectation is that something will happen in two to three years but nothing is official at this time.

In order to determine the cost for a local county Centurylink would need to come in and conduct a study that would be at no cost to the county. Miller advised he believes it would behoove the county to have fairly accurate estimates on potential costs.

FEMA – Sheriff's Office Application

Anderson advised that the Sheriff's Office has submitted a project worksheet totaling \$10,923.10. The federal government provides 75% reimbursement with 12.5% to be reimbursed by the State of Wisconsin and 12.5% covered by Trempealeau County. The FEMA representatives thanked staff for all the detailed information that was provided during the application process.

GPS Purchase

Anderson advised that last month he discussed spending up to \$5,000 to purchase a GPS tracker for the Sheriff's Office. Lt. Reinders was able to complete extensive research on various options. Lt. Reinders determined that many agencies, including the State of Wisconsin have purchased a GPS unit that costs approximately \$515. At this same time the Sheriff's Office also purchased two years worth of network services for this unit, for a total cost of \$1,750.95.

Operations Lieutenant Position

Anderson advised that during the 2011 budget cycle a Traffic Sergeant was eliminated from the budget. Anderson advised his thought was that if re-elected he would like to reorganize within the department. Anderson advised this re-organization would not require any additional staff but would just entail re-assignment of duties. Anderson advised that the additional funds for this position would be absorbed within the Sheriff's Office budget. This position would be expected to begin on March 1, 2011.

Kabus advised the expectation has been to place individuals as close as possible to \$1.50 above the wage for the individuals they supervise. This position would fall at approximately \$1.40 above the individuals that this position would supervise, with the expectation they would reach the \$1.50 difference within a short period of time.

Miller questioned if it would be beneficial to maintain a Sergeant on each shift so there would be a supervisor on each shift. Anderson advised the only way to ensure 24-hour coverage would be to add an additional Sergeant position which would result in substantially higher costs.

Fimreite advised he likes this arrangement as it saves funds but still provides supervisory coverage.

Motion by Fimreite and seconded by Reichwein to forward the Sheriff's Office Restructure – Operations Lieutenant position onto Personnel / Bargaining, Executive / Finance and then the full County Board. Motion carried 3-0.

Quotes for Moving Dispatch to Second Floor

Sheriff Anderson advised he spoke with Cheline and there are not concrete numbers but he can provide estimates. The question is if this committee (County Board) wants to move forward with an architect, etc. in order to determine the exact figures. Cheline advised until we know exactly what is going on it is difficult to provide an accurate estimate. There is also the question of what should be done versus trying to make the move as economical as possible.

The best way to develop accurate estimates would be to have an architect come in and draw up a plan. Miller advised there also needs to be a plan on what would happen to individuals already utilizing the space that is being considered. Miller further advised that there would also be costs associated with the involvement of the IT Department and other staff members. Miller states if we are serious about this move will need to hire an architect in order to ensure that this move is done correctly.

Miller further advised even if Dispatch is moved he still does not believe we can afford to pull staff off the jail floor.

Puent advised he has spoken with Centurylink and received an estimate of \$5,560. He also spoke with Two-Way Communications who indicated that, with the assistance of Sheriff's Office staff to move councils it would be an estimate cost of \$3,500.

Anderson advised he feels that dispatch would be more functional at the proposed location. It is more accessible to other offices that dispatch coordinates with on a daily basis. He further advised that he also has issues with reducing the amount of jail staff available during each shift. Sheriff Anderson further advised he also believes that an architect would need to be hired to ensure that the move is done properly. He further states at the same time he also has concerns with jail staff escorting inmates to court through the main hallway of the courthouse. Other issues concerning this move would also include authorization from the Judge and finding adequate space for the Law Library.

Schreiner advised he was involved in previous studies and the study conducted by Ayres and Associates was to move dispatch to the proposed location.

Motion by Miller and seconded by Fimreite to table this item until next month. Motion carried 3-0.

Jail Addresses

Sheriff Anderson advised that last Saturday a test was given to applicants for the vacant jailer position. Interviews will be scheduled once the test results are received. Reichwein will be participating in the final interview.

Anderson advised it is expected that there will be approximately \$130,000 to \$140,000 returned to the General Fund from the 2010 Out of County Housing Budget. He further advised that committee that the out of county housing numbers so far in 2011 have increased recently and are above the budgeted amount of 10 inmates per day.

The Electronic Monitoring policy has also been revised so that the time restrictions for misdemeanors and some felonies were reduced in an attempt to get individuals on the program sooner, if they qualify.

The committee was advised that the Sheriff's Office recently received the Holds Reimbursement for State Fiscal Year 2009 – 2010. The letter stated, "Section 032.33(2)(a)3 of the Wisconsin Statutes provides that the Department shall reimburse the county at a rate of \$40 per person per day, unless the claims exceed the amount of funds available. In that circumstance the Department, by statute, must prorate the payment. For the fiscal year 2009-2010, counties submitted claims totaling 173,200 days. This number of bed days results in a per diem rate of \$28.20 for the reporting fiscal year. The state of the state budget this year is such that we are unable to reallocate any funds from any other appropriation to increase the daily rate above \$28.20 per person per day. Trempealeau County will be receiving funds in the amount of \$39,000.60 for 1,383 billable days for the period of July 1, 2009 through June 30, 2010."

Sheriff Anderson advised that with the number of individuals being housed out of county he recently requested the Traffic Sergeant to contact Probation and Parole regarding PO Holds in the jail at that time. At that time all individuals in the jail on probation holds were in the process of probation revocation.

Discussion of General Operations

No updates at this time.

Questions Regarding Monthly Vouchers

Monthly vouchers were reviewed.

Tower Leases

Schreiner advised that the new Corporation Council for review. Once he has reviewed the lease contracts

The committee also discussed the tower cost of tower leases. This cost was not included in the budget process because the actual costs were not known at that time. Schreiner advised he discussed this with Executive / Finance and was advised that it was taken care of. The estimated cost for tower leases in 2011 is approximately \$10,792.22.

Anderson questioned if funds leftover from the project could be utilized to fund the cost of tower leases.

Schreiner advised we have to have a signed lease before we can get on the tower.

Motion by Miller and seconded by Fimreite indicating that this committee recommends the expenditure for leasing tower sites be part of the Emergency Management budget and that the Law Enforcement / Emergency Management committee refers this to the Executive / Finance Committee for proper funding.

Schreiner advised his opinion is that it is all county money. He further advised in his opinion it would be easier for the tower lease expenditures to be included in the Emergency Management budget.

Motion by Miller and seconded Fimreite by requesting a letter be prepared to the Highway Commissioner informing him of the issues with the tower sites currently being utilized by the Highway Department. This letter will notify the Highway Commissioner that Emergency Services will be vacating the tower sites Karlstad, Wilber Lime and Oak Ridge (TCC). The letter will also include a range for the expected termination date. This letter will be signed by Committee Chair Reichwein. Motion carried 3-0.

Communication Project Update

Schreiner advised the only issue before the committee today is a purchase order that is needed. The state contract that will be utilized to save money on the purchase of 24 Quantar Base Stations for the new communication system requires a purchase order. In order to utilize this contract we need to meet the requirements of the vendor. This order must be in the form of a purchase order, on county letterhead with a purchase order number. The purchase order must contain the following verbiage, "This order incorporates the terms and pricing of WSCA Contract #02702. Purchaser warrants that purchase is being made within scope of Wisconsin WSCA Participating Addendum. Terms: Net 30 days from shipment. Bill to: Trempealeau County, Attn: Dan Schreiner, 36245 Main

Street, Whitehall, WI 54773. Ship to: Communications Service, 3470 Losey Boulevard South, La Crosse, WI 54601. Ultimate Destination: Trempealeau County, Attn: Dan Schreiner, 36245 Main Street, Whitehall, WI 54773.

The sooner this purchase order is signed / issued the better. This purchase order would go directly to Motorola.

Schreiner advised he wanted the committee to be aware that this letter will be sent out as a purchase order, even though the county does not utilize a purchase order system. Motorola will then invoice the county. Schreiner and Suchla will work together to prepare the necessary letter (purchase order) in order to purchase the equipment at a reduced cost through WSCA.

There is no cost difference the committee is just being advised of the how this purchase will ensue.

Equipment is starting to arrive. As more comes in Communications Service will start to put things together. The oversight group will then be invited to view the system.

Section 404 Hazard Mitigation Grant Program

Schreiner advised the committee the flooding of September 23rd and 24th resulted in a Presidential Disaster Declaration. Part of that declaration makes the Section 40 Hazard Mitigation Grant Program available to the County.

An example would be in the City of Arcadia there is a levy that runs between Ashley and the Trempealeau River. If they wanted to enhance that levy it would be part of this program.

The County had until December to submit an application for this program. Schreiner advised he submitted an application for a high water warning system in the Trempealeau River. This would collect data at a central point and give us a lot more warning of potential issues. Vernon County completed a similar project if 2007 – 2008 after they experienced severe flooding. Schreiner received notification that we are still in the running for this project.

Schreiner advised he has until February 15, 2011 to write the grant application for this project. Schreiner advised along with the grant application he will also need to submit a letter of assurance that the county will fund a local match of 12.5%. The local match is either cash, in-kind or both. With a project of approximately \$120,000 the local match amount would be approximately \$15,000. Schreiner advised his assumption is this project would happen sometime in 2012. The grant application must also include a timeline.

Schreiner was questioned what he would expect the impact of this project to be. Schreiner advised that information will be more beneficial to those down stream rather than in the northern part of the county. It is basically a computer that would allow an individual to understand how much rain is received and extrapolate information on where it fell and where it will end up. Schreiner advised the savings will be seen over a period of time.

The current data gathering points are manual. An individual has to physically read the gauge, email the information to the National Weather Service and then that information is forwarded to dispatch. In the new system, along with the rain gauges there are also water level gauges to determine how quickly water is coming up at a specific location. The estimate is that there would be approximately 12 to 14 information gathering stations.

The system could improve the process by providing more time to prepare rather than respond.

Fimreite advised he believes that information would be really valuable.

Motion by Fimreite and seconded by Miller instructing Schreiner to move forward with the grant application through the Section 404 Hazard Mitigation Grant Program.

Set Next Meeting Date/Time

The monthly Law Enforcement/Emergency Management Committee meeting will be held on Wednesday, February 9, 2011 at 2:30 p.m. in the Packer Room.

Reichwein adjourned the meeting at 5:13 p.m.

Respectfully submitted,

DRAFT