

Minutes
Law Enforcement/Emergency Management Committee
February 16, 2010

Members present: Geraldine VanTassel, Deloras Vind, Paul Halderson and Rob Reichwein (9:31 a.m.).

Also present: Sheriff Richard Anderson, Emergency Management Director Dan Schreiner, Chief Deputy Brian Puent, Jail Administrator Tonya Niederkorn and Human Resources Director Jami Kabus.

The meeting was called to order by Van Tassel at 9:30 a.m. stating proper posting and notification has met open meeting requirements. Motion by Halderson and seconded by Vind. Motion carried 3-0.

Motion by Halderson and seconded by VanTassel to accept the January 28, 2010 meeting minutes as submitted. Motion carried 4-0.

Communication Project

Schreiner advised that there is no reason to go into closed session at this time. Schreiner advised he would like to request that the committee re-include Rassbach in the evaluation process as they were able to come up with the necessary bid bonding.

Motion by Reichwein and seconded by Halderson to re-include Rassbach in the RFP evaluation process. Motion carried 4-0.

The committee further discussed timing for this project. A meeting has been scheduled for March 4, 2010 and March 5, 2010. Schreiner advised it will be difficult to schedule meetings with both Law Enforcement/Emergency Management and Executive/Finance Committees before the March County Board Meeting. There was some discussion if the project should be presented to the County Board in March, April or May. Schreiner further advised that if the vote was not held until the April or May County Board meeting there would be a risk of exceeding the 90-day proposal timeline. If the selected vendor does not agree to exceed the 90-day proposal period then there would be a potential need for reissuing RFP's.

The committee requested a special joint meeting of Law Enforcement/Emergency Management and Executive/Finance Committees on Monday, March 8, 2010 at 8:30 a.m.

Hiring Process/Eligibility List

Kabus advised we are in the process for an eligibility list for Patrol Officer and part-time/call-in clerical positions. There will be testing for the Patrol Officer position on Wednesday, February 24, 2010. After the testing is completed there will be two rounds of interviews to complete the review process. When an individual is selected they will then complete a PEP test, background, pre-employment physical and drug test.

Kabus advised that they will accept applications for individuals interested in part-time employment at anytime. For those individuals interested in a full-time position they must be part of the application process in order to be considered because there are costs associated with testing, etc. The eligibility list is valid for approximately 12 to 15 months from the date it is established.

Jail Addresses

Niederkorn advised that the jail population is staying pretty steady.

Niederkorn further discussed the TRIP (Tax Intercept Program). This provides an opportunity to recoup some of the costs billed to inmates for various jail fees. Suchla advised that since Sgt. Oates began submitted debt to TRIP it appears that our revenues for jail fees have increased.

Electronic Monitoring and Jail Census

Trempealeau County Average Jail Population = 30.48

Average Out-of-County Jail Population = 18.03

Average Electronic Monitoring Population = 4.52

Total Average Jail Population = 53.03

Medical and Mental Health Statistics

Debra Boyd has started her position as Crisis Worker for the inmates. The committee reviewed the medical/mental health statistics prepared by the Jail Nurse in conjunction with the Crisis Worker.

Discussion of General Operations

Sheriff Anderson advised that he recently sold one of the transport/training squads to the Human Services Department for the purchase price of \$3,000. Sheriff Anderson further advised that next month he will be presenting the committee with squad bids.

The Policy and Procedure Manual has almost reached completion and is expected to be distributed by the beginning of March.

The annual 24-hour recertification process will be completed during the last three weeks of March. Patrol Officers, Detectives, and Jailers will complete 24-hours of training. Dispatchers will also participate in one day of the training session.

Questions Regarding Monthly Vouchers

Monthly expenditures were reviewed by the committee.

Set Next Meeting Date/Time

The monthly Law Enforcement/Emergency Management Committee meeting will be held on Tuesday, March 17, 2010 at 9:30 a.m. in the Sheriff's Office.

VanTassel, adjourned the meeting at 10:15 a.m.

Rebecca Suchla
Office/Fiscal Manager