

Minutes
Law Enforcement/Emergency Management Committee
May 2, 2016 – 2:00 p.m.

Members Present: Richard Frey, Olin Fimreite, Ernie Vold, Wade Britzius, Sally Miller

Also present: Sheriff Richard Anderson, Lt. Dan Schreiner, Lt. Tonya Niederkorn, County Board Chair Dick Miller

Meeting called to order at 2:04 p.m. by Britzius stating proper posting and notification has met open meeting requirements. Motion made by Frey seconded by Vold to approve the agenda as posted. Motion carried 5-0.

Motion by Fimreite and seconded by Frey to approve the March 31, 2016 meeting minutes. Motion carried 5-0.

Election of Officers

At the request of County Board Chair Dick Miller, Britzius opened up the nominations for the Chair Position. Fimreite nominated Frey, seconded by Vold. Frey asked 3 times for any other nominations, hearing none. Vold motioned to close nominations. Frey elected to Chair position. Motion carried 5-0.

Frey opened up the nominations for the Vice Chair Position. Sally Miller nominated Britzius, seconded by Fimreite. Frey asked 3 times for any other nominations, hearing none. Motion to close nominations by Fimreite, seconded by Vold, with Britzius elected for position of Vice Chair. Motion carried 5-0.

Secretary position nominations were opened by Frey. Vold nominated Sally Miller. Frey asked 3 times for any other nominations, hearing none. Motion by Fimreite, seconded by Britzius to close nominations. Miller elected to Secretary Position. Motion carried 4-1.

Chair: Richard Frey, Vice Chair: Wade Britzius, Secretary: Sally Miller

Motion carried 5-0

Dick Miller advised the committee the departments that were previously assigned to this committee, including District Attorney's Office, Clerk of Courts, Circuit Court, Coroner, and Child Support should be encouraged by this committee to meet on a quarterly basis, especially for the presentations of their budgets. Frey advised that last year these offices did present their budget drafts to Law Enforcement Committee prior to moving on to Executive Finance.

Britzius stated he would need to recuse himself if and when any actions/budgetary items came up due to his position within the Court system if he remains as a member on this committee. Britzius has met with Corporation Counsel regarding this matter.

Update on Communication Towers for Law Enforcement

Schreiner advised that two or three weeks ago an actuator locked up. With the assistance of Jeremy Matheny he was able to disconnect the actuator and tied the louvers open.

Temperatures have remained good. The actuator part has come in and will be installed sometime next week. By ordering the actuator from the company who manufactures them we were able to save approximately \$500.00.

US Cellular has received a permit to construct a new taller tower. Our contract with US Cellular is good to 2021 and will be grandfathered in at our current rate we are paying today for our antennas. Our shelter may have to be moved pending where US Cellular decides to build their tower. Being that we are an existing customer the rate of \$50 per antenna will remain until 2021. Schreiner advised he will keep the Sheriff and this committee up to date as more information becomes available.

Discussion of Monthly Issues and Concerns in Department & Jail

Effect of the change of County Auto Insurance Deductible from November 2015

Sheriff advised that the County switched their auto deductible rate and did not receive notification regarding the increase in the deductible until this past February. The deductible increased to \$2500.00 instead of the \$500 as was budgeted for. The line item for this expense will be over what was budgeted due to this increase in deductible expense.

Salary Grid Issues

Sheriff stated that since the County hired Wipfli to implement the new salary grid for the departments, there are several employees that are currently making a lot less than other employees doing the same type of work/position. In the past, upon completion of the employees' field training of one year, their wage would increase to the top wage of that position. There are other departments in the County with the same issues who will be meeting and discussing options for changes and will present them to Personnel Bargaining Committee. Sheriff advised it costs the County a lot of money to certify and train employees and we should try to retain the employees we currently have. Vold advised that he would like to see the Jailers be under Protective status; Sheriff appreciated that suggestion and agreed.

Promotion of Sergeant in the Jail

Sheriff advised Jail Corrections Officer Tom Halderson applied, offered and accepted the position of a Jail Sergeant and is currently learning all the tasks for this position which will take time to get up to speed.

Promotional Process of Corporal's in the Jail

The two Sergeants in the Jail will work 7a – 7p on opposite shift day coverage. It would be less expensive to promote two jail employees to a Corporal Position. The first Corporal position went through the application and interview process and was offered to Chris Egan who did accept. The interviewing, selecting and promoting will begin to fill the second Corporal position in the Jail. Lt. Niederkorn advised that the Jail will then be fully staffed.

Purchase of new Live Scan System for Jail

Lt. Niederkorn advised the committee that the Live Scan is an inkless fingerprinting system that captures the fingerprints digitally on a computer, which are then forwarded electronically to the Crime Investigation Bureau (CIB) and FBI for criminal background checks and other purposes. Live Scan fingerprinting is one of the greatest advancements in the area of personal identification. Our current system has reached end of life, so we need to replace it with a new system. The DA uses the disposition and tracking number generated by the Live Scan to track the case through the court process. This new system will interface with our new corrections management system, ProPhoenix. Three quotes were received from three vendors. Our current vendor, Safran MorphoTrak, came in with the lowest bid and with considerably lower

maintenance from the other two vendors. The new Live Scan would be purchased by Safran MorphTrak for \$7,925.00 and will come out of the Jail Assessment Fund. IT will take on the maintenance fees when those come due. Motion by Fimreite to approve the purchase of the Live Scan from Safran MorphoTrak for \$7,925.00, seconded by Vold. Motion carried 5-0.

Questions Regarding Monthly Vouchers

None.

Discussion of General Operations

Sheriff provided an update to the new committee members regarding the painting project in the Jail and issues that have arisen with the paint not adhering. Sherwin Williams recognizes their representative recommended the wrong paint. It was decided to wait until this spring to get proper ventilation prior to fixing all the areas that needed attention. Sheriff advised that he should receive confirmation from Sherwin Williams/Fairway Painting regarding the completion of the project.

Frey asked the committee members if there were any items they would like to see on the agenda. Items for next month's agenda will be:

Update on Jail Facility/Inspection Report

Jail Tour

Quarterly Reporting of other Departments that Report to this Committee.

No other items.

Next Meeting Date/Time

June 14, 2016 – 9:00 a.m. – Packer Room

With no further discussion, Frey adjourned the meeting at 3:50 p.m.

Respectfully submitted,

Sally Miller
Secretary, Law Enforcement/Emergency Management Committee

Minutes by: Carol Ressler

Committee Members Signatures:

Richard Frey

Wade Britzius

Sally Miller

Ernie Vold

Olin Fimreite