

**Minutes  
Law Enforcement/Emergency Management Committee  
December 9, 2015**

Members Present: John Aasen, Richard Frey, Jon Schultz

Also present: Sheriff Richard Anderson, Michelle Weisenberger

Meeting called to order at 2:35 p.m. by Aasen stating proper posting and notification has met open meeting requirements. Motion made by Frey seconded by Schultz to approve the agenda as posted. Motion carried 3-0.

Motion by Schultz and seconded by Aasen to approve the August 26, 2015 meeting minutes. Motion carried 3-0.

**Clerk of Courts-Staffing Requisition – Deputy Clerk of Court (Due to Retirement)**

Weisenberger advised the Committee that this position will be vacant due to a staff member retiring. This position is already accounted for in the 2016 Budget. This position will be vacant as of January 4, 2016. Weisenberger asked for approval to fill this position. Motion made by Schultz to approve filling the existing position, seconded by Frey. Motion carried 3-0.

**Discussion of Monthly Issues and Concerns in Jail & Department**

***Establish Corporals in Jail in Lieu of a Sergeant***

Sheriff advised the committee that he would like to appoint “leads” for each jail shift rotation which would be a non-supervisory position. Each lead position would be paid an additional \$0.75 in pay. Schultz made a motion in support of the Corporal positions and to bring to Personnel Bargaining, seconded by Frey. Motion carried 3-0.

***Jail Paint Project Update***

If needed Sherwin Williams will pay for the Out of County transports/housing when they redo a portion of the painting.

**Discussion of Monthly Department Activities/Concerns**

***Purchase of Total Station System for Crash Reconstruction***

Sgt. Semingson gave a presentation for the approval of new equipment for Crash Reconstructions. Semingson who has been a Certified Reconstructionist for 20 years, advised that currently we rely on the State Patrol to assist in the reconstruction of traffic accident scenes. The Sheriff is seeking approval from the committee to purchase a new system costing approximately \$40,000. This expense would not be an additional cost to our current budget as there is money available in the Fuel Expense account. The new system is more advanced and can be operated by one person, whereas, the current system required three to four personnel to assist the completion of a reconstruction. Semingson demonstrated the current system operation noting this system can leave room for error. Semingson advised the State Patrol uses the Trimble S7 Total Station and highly recommends this system. This system does surveying, imaging and 3D scanning in one powerful solution. It will create 3D models, high accuracy visual site documentation, point clouds, and is compatible with our current drawing

software. Motion by Frey to approve the purchase of a Trimble S7 Total Station System, seconded by Aasen. Motion carried 3-0.

***Questions Regarding Monthly Vouchers***

None.

***Discussion of General Operations***

Sheriff advised we are currently in the hiring process to fill the two vacant deputy positions. The Jailer position has been accepted and will begin employment on January 4, 2016.

No other items.

**Next Meeting Date/Time**

February 10, 2016 – 2:30 p.m. – Packer Room

With no further discussion, Aasen adjourned the meeting at 3:13 p.m.

Respectfully submitted,

Richard Frey  
Secretary, Law Enforcement/Emergency Management Committee

Minutes by: Carol Ressler