

Minutes
Law Enforcement/Emergency Management Committee
August 26, 2015

Members Present: John Aasen, Richard Frey, Rob Reichwein

Also present: Sheriff Richard Anderson, Lt. Dan Schreiner, Michelle Weisenberger, Renee Lyon, Bonnie Kindschy, Judge John Damon, Ashley Berg, John Sacia (2:10 pm)

Meeting called to order at 2:00 p.m. by Aasen stating proper posting and notification has met open meeting requirements. Motion made by Frey seconded by Femreite to approve the agenda as posted. Motion carried 3-0.

Motion by Reichwein and seconded by Aasen to approve the June 26, 2015 meeting minutes. Motion carried 3-0.

Renee Lyon – Child Support Agency 2016 Proposed Budget Review

Lyon presented the proposed budget indicating a small levy increase from 2015 budget is anticipated. Request for a possible purchase of a fax machine if needed. Motion by Frey to approve Child Support Agency 2016 Proposed Budget and to forward to Executive Finance, seconded by Reichwein.

Motion carried 3-0.

Michelle Weisenberger/Judge John Damon – Clerk of Courts/Circuit Court 2016 Proposed Budget Review

Weisenberger and Damon reviewed the proposed budgets with the Committee members line by line noting any changes from the 2015 budget. Damon advised there has been a higher case load and really appreciates the efforts of all the Committee members have done and invited any of the Committee members to participate in a ride along with him in his courtroom. Berg distributed charts to the Committee members that were created explaining the increases in caseloads within the court system indicating a need for the current half time position to become a full time position. Motion by Frey to pass the 2016 proposed budgets of the Clerk of Courts/Circuit Court and forward to Executive Finance, seconded by Reichwein.

Motion carried 3-0.

Taavi McMahon – District Attorney 2016 Proposed Budget Review

Sacia advised the Committee that McMahon turned in the proposed budget to Executive Finance.

Bonnie Kindschy – Coroner's 2016 Proposed Budget Review

Kindschy presented the budget to the Committee members. Motion to approve budget and to send to Executive Finance by Frey, seconded by Reichwein.

Motion carried 3-0.

Rian Radtke – Corporation Counsel

Presentation and Discussion of Peace and Order and Animal Ordinances – A draft of Code of Ordinances and State Statutes is being looked over by Radtke, Sheriff Anderson, Chief Deputy Reinders, Lt. Dahl and Sgt. Semingson. Any State Statutes violations allows the Sheriff's Office to issue citations where the facts are warranted. This review of Section 9.01

should be completed within time frame of the end of this year. This is information only, no action requested.

Resolution to Repeal Sheriff's Office Record Retention Ordinance – Radtke advised this Ordinance was approved to appeal by the County Board prior to presenting to the Committee. Motion made by Reichwein for ratification that the members agreed to send the Resolution to the County Board, seconded by Frey.
Motion carried 3-0.

Revision of E911 Funding Ordinance – This Ordinance is from 1993, whereas PSI recommended to keep it. Schreiner met with CenturyLink in 2003 to update the contract and as of 2007 Mary Irsham stated the contract was still being worked on. This Ordinance deals with land lines only. Radtke suggested to amend this Ordinance with changes. Motion made by Reichwein to approve the Ordinance with changes made, seconded by Frey.
Motion carried 3-0.

Emergency Management/Dispatch

All Hazard Mitigation Plan Update Grant

FEMA requires the plan to be updated every four years in order to be able to continue to apply and receive grant funding. Trempealeau County's commitment is to provide a matching share of 2% or \$869.96 toward the Trempealeau County Multi-Hazards Mitigation Plan update. The County's match will be in the form of \$454.61 in in-kind and \$415.35 in labor. The County plans on contracting with Mississippi River Regional Planning Commission to complete the updated plan. The Commission will provide the remaining local match share of \$9,103.19 for a total of \$10,000.15. This figure makes up the required 25% match toward the \$40,000.06 planning project.

Courthouse Tower Protection/Security for Courthouse on-site Towers

Ideas from Jeremy Matheny on how to protect the tower from traffic. Approximately \$350 for installing steel posts to protect the tower which would prevent vehicles from hitting the tower. Currently waiting for another quote for fencing. Requesting permission to move forward on this. Motion by Aasen, seconded by Frey to move forward with the tower protection.
Motion approved 3-0.

Osseo Tower

Schreiner advised that Verizon sold all their towers. We are dealing with a different company now. Highway Commissioner Dave Lyga proposed a solution to keep run off from ending up on the concrete pad at the bottom of the hill. Schreiner advised that part of the driveway will have to be detoured to prevent water runoff.

Discussion of Monthly Issues and Concerns in Jail & Department

Jail Paint Project Update

Sherwin Williams's representative will be coming on site the week of September 7, 2015.

Discussion of Monthly Department Activities/Concerns

2016 Proposed Budget Review

Sheriff Anderson presented the proposed budget to the Committee. A Deputy position that was originally vacated in 2011 when an employee left the County was never filled. Due to the increase in caseloads and drug activity this position needs to be filled again. Overtime line item has increased due to ERT Policy Requirements of Training per employee set by County Mutual Insurance. Fuel expense line item has decreased based on the yearly average price per gallon. Impound Shed has increased due to the expense of electricity and heat. Motion to approve the Sheriff's Office 2016 Budget to send to Executive Finance by Aasen, seconded by Frey. Motion carried 3-0.

Trade In/Purchase of Transport Van

Sheriff advised there is money in the current budget for the trade in of the transport van. Would like to purchase from Arcadia Motors a 2015 Grand Caravan, listed at \$26,480 with trade in resulting in an end cost of \$12,000. Motion to approve the purchase/trade in of Transport Van by Reichwein, seconded by Frey. Motion carried 3-0.

Update – Impound Shed

There are a few small issues that will be corrected this week. A service door between the heated and non-heated area will be installed to allow access for the Evidence person to have access without going around the outside. No additional costs would be added for these corrections. Items have been moved in and things are getting settled.

Questions Regarding Monthly Vouchers

None.

Discussion of General Operations

Patrol has been very busy due to the increase in drugs, mental health issues have risen as well as an increase in sexual assault cases.

No other items.

Next Meeting Date/Time

October 7, 2015 at 2:00 p.m. – Tremple Room

With no further discussion, Aasen adjourned the meeting at 3:45 p.m.

Respectfully submitted,

Richard Frey
Secretary, Law Enforcement/Emergency Management Committee

Minutes by: Carol Ressler