

**Minutes**  
**Law Enforcement/Emergency Management Committee**  
**April 1, 2015**

Members Present: John Aasen, Richard Frey, Olin Femreite, Jon Schultz (2:05), Rob Reichwein

Also present: Sheriff Richard Anderson, Lt. Niederkorn, Rian Radtke, Lt. Dan Schriener, Tom Gutsch (Net Guard), David Cihasky (ADG-Architectural Design Group), Amos Hochstetler (S-n-H Construction)

Meeting called to order at 2:00 p.m. by Aasen stating proper posting and notification has met open meeting requirements. Motion made by Aasen to move item 9a to the top of the Agenda. Motion by Frey to approve the move of item 9a to the top of the Agenda, seconded by Femreite. Motion carried 4-0.

Motion by Reichwein and seconded by Femreite to approve the February 25, 2015 meeting minutes. Motion carried 4-0.

***Review Bids for Impound Shed Project; Award Bid***

Sheriff Anderson introduced Dave Cihasky from ADG and Tom Gutsch from Net Guard. Cihasky advised that S-n-H Construction had the lowest proposed bid out of four bids submitted. Cihasky handed out a Bid Tabulation worksheet referencing all four bid information, addendums, base bid, Alternates and total bid costs. Cihasky recommended to the Sheriff and to the Committee to accept the qualified bid submitted by S-n-H Construction of \$261,396.98. If accepted a recommendation preconstruction meeting will be held with the general contractor of S-n-H Construction to go through the plans with the contractors. Per Cihasky, Prevailing Wages was recognized by S-n-H Construction in their bid, which was confirmed by Amos Hochstetler who was present.

Sheriff advised that Net Guard submitted an estimate for interior and exterior surveillance cameras, also camera for evidence room, and a card reader badge entry system instead of key entry, all for an approximate cost of \$9000. This system communicates over cellular for monitoring the alarm system. Networking is included in the estimate of \$9000. Sheriff advised that this project was approved for funding of \$225,000 and the Health Care Center is contributing \$50,000 for a total of \$275,000 which total cost of project is under budget. Extra funds will be utilized for air compressor, floor jacks, tools etc.

Motion to approve by Reichwein to accept qualified bid from S-n-H Construction and Net Guard quote, seconded by Femreite. Motion carried 4-0; Aasen sustained. Frey requested for roll call vote; Schultz, yes; Reichwein, yes; Femreite, yes; Frey, abstained; Aasen, abstained.

**Renee Lyon – FMLA Notice**

Lyon informed the Committee that she will be taking a leave beginning on April 13, 2015 for approximately four to six weeks. Nancy Suchla, Administrative Assistant will be the contact person for the department.

## **Emergency Management/Dispatch**

### ***Dick Frey – Status of Emergency Management/Communications Grant (6-8 years ago)***

Frey advised the Committee that Sally Miller had some concerns at the Property Committee meeting regarding a grant that was issued many years ago for Emergency Management/Dispatch. Miller advised there is a receiver or some piece of uninstalled equipment at the base of a tower in Galesville. According to Miller radios are not working or receiving proper reception in the Galesville area. Lt. Schreiner advised that there is no uninstalled equipment at the base of our Galesville tower that is in need of installation. Schreiner advised that he did not know which grant Miller was questioning. Some time ago there was a grant awarded to the County-wide Fire Association and not the County. The Association received a bid which was accepted for equipment by EF Johnson. There have been numerous issues with EF Johnson equipment, however, the County has no involvement with this equipment selection or functioning. Frey advised that according to Miller the radios were having the issues. Schreiner advised that if this was the grant that Supervisor Miller was referring to, the County was not involved.

## **Rian Radtke-Review of Public Safety Ordinances**

Radtke advised the Committee he has not completed going through the Ordinances and would like to remain on the Agenda for next month's meeting.

## **Discussion of Monthly Issues and Concerns in Jail & Department**

### ***Jail Paint Project Update***

Nieder Korn advised that the project has been completed. Presently the paint will be observed for any signs of peeling. A meeting is scheduled next week with Sherwin Williams to discuss the overall paint issues that came about with this project.

## **Discussion of Monthly Department Activities/Concerns**

### ***Questions Regarding Monthly Vouchers***

None.

### ***Discussion of General Operations***

Nieder Korn advised the Committee of the new Statute that went into effect on Wednesday, April 1, 2015 regarding the Collection of DNA and Fingerprints at arrest. The process is currently being streamlined within the Courts, Clerk of Courts and the Jail. This process entails additional manpower in order to collect DNA on certain days.

Sheriff stated that the 350 Change of Codes through the DOC will require a mental health person at a Master Level which will be an increase in the budget.

No other items.

**Next Meeting Date/Time**

May 6, 2015 at 2:00 p.m. – Packer Room

With no further discussion, Aasen adjourned the meeting at 2:59 p.m.

Respectfully submitted,

Richard Frey  
Secretary, Law Enforcement/Emergency Management Committee

Minutes by: Carol Ressler