

**Minutes
Law Enforcement/Emergency Management Committee
April 28, 2014**

Members Present: Olin Femreite, Rob Reichwein, John Aasen, Richard Frey, Jon Schultz
(2:11 p.m.)

Also present: Sheriff Richard Anderson, Jami Kabus, Rian Radtke (2:03 p.m.), Renee Lyon,
Dan Schreiner, Michelle Weisenberger (2:12 p.m.)

Meeting called to order at 2:00 pm by Aasen stating proper posting and notification has met open meeting requirements. Motion made by Reichwein and seconded by Femreite to approve the agenda as posted. Motion carried 4-0.

Motion by Reichwein and seconded by Femreite to approve the October 2, 2013 meeting minutes. Motion carried 4-0.

Election of Committee Members

Aasen opened up the nominations for the Chair Position. Femreite nominated Aasen. Aasen asked three times for any other nominations. Nominations were closed. Motion by Reichwein to cast unanimous vote to elect Aasen as Chair for this Committee. Motion carried 4-0.

Aasen opened up the nominations for the Vice Chair Position nominating Reichwein. Aasen asked three times for any other nominations. Nominations were closed. Motion by Frey to cast unanimous vote to elect Reichwein as Vice Chair for this Committee. Motion carried 4-0.

Reichwein opened up the nominations for the Secretary position nominating Frey. Aasen asked three times for any other nominations. Nominations were closed. Motion by Reichwein to cast unanimous vote to elect Frey as Secretary for this Committee. Motion carried 4-0.

Chair: John Aasen, Vice Chair: Rob Reichwein, Secretary: Dick Frey

Renee Lyon-Personnel Requisition for Child Support Agency

Renee Lyon requested the Committee to approve the Staffing Requisition that she handed out to the Committee members. This position is 66 percent funded by the State and Federal and 44 percent funded by the County. This positions salary is already included in the 2014 Budget and will be replacing an existing position.
Motion carried 5-0.

Lyon will provide an overview of her department at the next meeting.

Clerk of Courts-Budget Amendment/Law Library

Radtke and Weisenberger presented to the Committee a Resolution for a Budget Amendment. The Clerk of Court's original department budget did not provide for any revenues or additional expenses for the law library. Keeping the law library up-to-date in paper form is very expensive and over the past several years the County stopped updating the paper law library and has provided access to Lexis Nexis, an online legal research database used to provide an up-to-date law library. LexisNexis now requires non-government attorneys who are accessing LexisNexis pay for their access. Currently there are eight non-government attorneys who desire access to LexisNexis under the County's plan and accordingly the County will be charged an additional fee and the attorneys will pay to the County this

additional fee. The Clerk of Court anticipates that it will now have additional revenue and expenses in the 2014 budget in the amount of \$5,760.00 and the additional funds and expenses will not require any appropriations from the County. Clerk of Court has asked that the budget revenue account for Law Library Revenue/LexisNexis and the budget expenditure account Law Library Expense be adjusted to show the increase of \$5,760.00.

Motion by Frey seconded by Femreite to approve. No further discussion. Motion carried 5-0.

Emergency Management/Dispatch

Schreiner provided an overview to the Committee in reference to the High Water Mitigation and Planning Grant for the Trempealeau River Watershed. This system includes 11 automated rain gauges and five radar sensors placed in various locations in and around the County. The data generated will allow the accuracy for tracking rain fall and water levels. The use of the data will be used to make time predictions. Alarms will notify Dispatch Center who will then notify the appropriate people. The total approximate cost for this project is \$170,000 to \$175,000 of which 12 ½ percent local match was budgeted and has been paid. Schreiner added that there may possibly be extra funding available and it is possible that those extra funds may be used to cover project cost over runs. The first reimbursement check arrived in January of this year and the second reimbursement was submitted and it waiting for response.

Discussion on Future Projects: PSAP (Public Service Answering Point) and Dispatch Console. Schreiner advised that Century Link will be making a mandatory upgrade in the near future. Our current XP Operating System will no longer be supported by Microsoft near the end of May or early June. Schreiner stated there will be an upcoming meeting which will provide more information in regards to this expensive mandatory upgrade. In regards to the Dispatch Console there is increasing pressure to provide an add on known as Reverse 911 upgrade, which will enable the County to send out messages instead of relying on people to call us. Currently our console operates on XP which will no longer be supported. Steve Dubberstein from CSI advised that some counties have piggy backed console costs onto a bond issue as the expense can be too large for a budget item. Schreiner advised that currently he has no estimates for these upgrades but will present to the Committee as soon as the estimates become available.

Discussion of Monthly Issues and Concerns in Jail and Department

Crisis Therapist & New Department of Corrections (DOC) 350- Sheriff Anderson stated the Jail is seeing more inmates coming in that are possibly suicidal and may require Chapter 51. Most jails and counties along with Human Services have to assess the inmate but we are required to have sworn Law Enforcement sign the paperwork. Any jailer has the authority to place an inmate on suicidal watch which does require every 15 minute checks. A Crisis Therapist must be notified and be present for an evaluation in order to do an assessment on the suicidal inmate and to develop a plan and decide when the inmate may be released from the suicide watch. Sheriff advised that the new DOC 350 Codes will pinch the budget to follow the State regulation codes. Medications prescribed for Psychological reasons must be overseen by Pshychiaratrists. Following the new mandated 350 Codes will incur an added cost to the County of a minimum \$2500 to \$3500 a year.

Lt. Niederkorn is working again with bringing back a church service in the Jail and also a barber.

Sheriff Anderson advised that currently we have a contract in place with Chippewa County Sheriff's Office for Out Of County facility use at the cost of \$40/day per inmate. Chippewa County also does a majority of our transporting which is a huge savings for the County. Last year the expense for Out Of County was under \$50,000 which is a huge savings from previous years. Also noted were more inmates on Electronic Monitoring as people want to pay to stay out of jail. Recovery Court has been another deter for inmates and money saver yet hold people accountable for their actions. The updated VINE (Victim Information & Notification Everyday) program has also been launched and was set up to be used as a resource for victims/petitioners involved in Temporary Restraining Orders and

Injunctions. Sheriff Anderson attended several meetings regarding the VINE program and felt this was a definite must for Trempealeau County. The updated VINE program has been in effect for our County since March 25, 2014.

Video Conferencing is a system used as a visiting resource for inmates and their families/friends and is up and running which is an online system and is working great.

Jail Remodel for a new office space has been approved by the Jail Inspector. The funding for this project will come out of the Jail Assessment account.

It was noted that there is still work to be done to fix the water leaks within the Jail. Another leak was discovered draining into the Dispatch Center.

Discussion of Monthly Department Activities/Concerns

Staffing Issues-Medical Leaves – Sheriff advised that due to a staff member on medical leave and another staff going out on medical leave the need for overtime will increase in order to fill the open shifts. Part time personnel will be utilized when possible; however, most of our part time staff currently have other full time employment. We are currently in the process of filling the vacant position in the Jail due to an employee resigning.

No other items.

Next Meeting Date/Time

May 21, 2014 at 2:30 p.m. – Wisconsin Room

With no further discussion, motion by Aasen, seconded by Femreite to adjourn the meeting at 3:05 p.m.

Respectfully submitted,

Richard Frey
Secretary, Law enforcement/Emergency Management Committee
Minutes by: Carol Ressler