

**Minutes
Law Enforcement/Emergency Management Committee
August 28, 2013**

Members Present: Dick Miller, Olin Femreite, Rob Reichwein 2:35 p.m. to 4:15 p.m., John Aasen

Also present: Sheriff Richard Anderson, Lt Tonya Niederkorn, Dan Schreiner, Jami Kabus, Steve Dubberstein – CSI, District Attorney Taavi McMahon, Rian Radtke (2:34 p.m.)

Meeting called to order at 2:32 pm by Aasen stating proper posting and notification has met open meeting requirements. Motion made by Miller and seconded by Femreite to approve the agenda as posted. Motion carried 3-0.

Motion by Miller and seconded by Aasen to approve the July 31, 2013 meeting minutes. Motion carried 3-0.

Emergency Management

Steve Dubberstein-CSI Maintenance Agreement & Dispatch Computers – Dubberstein presented a handout to the members to establish clarification of what is covered under the system maintenance agreement. The system maintenance has been paid until the end of 2014. Dubberstein explained the current Dispatch Console Computers noting that we are utilizing a ModUcom radio dispatch system. This dispatch console maintenance has been paid until the end of 2014. This system uses computer workstations for dispatching using Microsoft Windows XP. New computers were purchased from CSI in 2011 for the upgrade from Windows 2000 to Windows XP. Dubberstein advised that Microsoft support of Windows XP will end in April of 2014 and there is no practical way to upgrade a Windows XP computer. ModUcom dispatch console requires significant investment to upgrade to Windows 7 noting the cost of Hardware is \$9,450. Dubberstein stated that CSI will stock two Windows XP computers to be used when needed for Trempealeau County at no future cost. Exceptions to the after-warranty maintenance agreements are: physical damage, example water leakage onto equipment; antenna and tower maintenance, batteries and shelter and generator maintenance. Dubberstein advised that battery replacements would be due in approximately 2015 at a cost of \$38/each.

Development of Courthouse Emergency Procedures

Sheriff Anderson requested a directive from the committee to set up this policy which then would be presented to the County Board for a Resolution to become a County Policy. District Attorney Taavi McMahon stated that a Security and Facility meeting should be held in relationship to the courthouse to enable the employees' direction on what to do in given situations. Jami Kabus and Rian Radtke contacted the WI County Association to see if they had a blanket template for this. Kabus advised that currently each new employee is given a copy of the Emergency Procedure booklet which has never been updated. Radtke wants to know who developed this policy whether it was certain employees or a committee. Motion was made by Reichwein seconded by Miller to have Security and Facility create a policy and present it to the Law Enforcement Committee. Motion carried 4-0.

Update on Progress of Law Enforcement Subcommittee (Weapon Screening)

District Attorney McMahon addressed the committee again in reference to the proposal he submitted at the May 22, 2013 meeting where a motion was made to form a subcommittee consisting of two members from Law Enforcement, two from Property and two members from Personnel Bargaining. McMahon noted his concerns about the time that would be spent for this subcommittee and did ask

that this move quickly and addressed his concerns that it would be very risky to delay this and asked at that time to not approve this motion to form a subcommittee and to instead approve the proposal he presented. Motion was carried 4-0. McMahon expressed his frustrations that no committee was formed and zero action has been taken. McMahon advised that the County could be liable if an incident happened in our Courthouse. Sheriff asked who could sit on this subcommittee and questioned if he was allowed to as well as McMahon. Aasen, Reichwein, Miller, McMahon, Schreiner, Bruce Cheline and the Sheriff or Chief Deputy as a stand in, will be members on the subcommittee. County Board Chair would have to officially advise this subcommittee to begin. Aasen will consult with Ernie Vold in regards to this matter. A tentative meeting was scheduled for September 3, 2013 at 3:30 p.m. for the subcommittee to meet.

Discussion of Monthly Issues and Concerns in Jail and Department

Review Jail Overtime & Additional Comp – Sheriff Anderson advised that Suchla asked to have this item put back on the Agenda for further clarification. It was noted that our Over Time and Additional Compensation hours have decreased due to an additional filling of a Jailer position and reshifting to 12 hour days. Sheriff advised that it has been difficult finding part-time employees and may need to solicit to hire.

Discussion of Monthly Department Activities/Concerns

2014 Budget – Sheriff advised that he felt happy being able to come under the Levy. All members were given a draft copy of the proposed budget for their review. Sheriff advised that he did meet with Suchla briefly but Suchla wasn't in a position to talk about it. Sheriff stated he wished Suchla was present today as he is also a member on the Executive Finance Committee. The committee felt the presented budget looked good. Sheriff asked for the committee's approval on his budget. Motion made by Aasen, seconded by Reichwein to increase the Sheriff's Vehicle Account by \$35,000 to \$120,000 instead of leaving it in a non-lapsing fund account. Motion made by Miller and seconded by Femreite to send the budget to Executive Finance, as presented with the vehicle change. Motion carried 4-0.

Tower Removal – Schreiner questioned whether any funds from the bond were still available as there are time limits on bond requirements. Sheriff advised that a Lynn Kreyer from Skyway Tower contacted him and is interested in removing the tower and will meet with him tomorrow. Kreyer will provide proof of insurance and there will be no cost to the county.

Questions Regarding Monthly Vouchers – None

Discussion of General Operations

Sheriff advised that an employee will be taking a medical leave up to 12 weeks which would incur an additional \$7000 in over time or additional comp time for coverage and was not planned in the budget, so there will be an increase in wage expenditures.

Other Items

No other items.

Next Meeting Date/Time

The monthly Law Enforcement/Emergency Management Committee meeting will be held on October 2, 2013 at 2:30 p.m. in the Packer Room.

With no further discussion, motion by Aasen, seconded by Femreite to adjourn the meeting at 4:33 p.m.

Respectfully submitted,

Olin Femreite
Secretary, Law enforcement/Emergency Management Committee
Minutes by: Carol Ressler