

Minutes
Law Enforcement/Emergency Management Committee
July 31, 2013

Members Present: Dave Suchla, Rob Reichwein, John Aasen

Also present: Sheriff Richard Anderson, Lt Tonya Niederkorn, Dan Schreiner, Lt. Wayne Dahl, Dan Schreiner, Michelle Weisenberger, Jami Kabus, Tom Seabloom (ECO Chic Coatings), Allen Lardinois (ECO Chic Coatings)

Meeting called to order at 2:30 pm by Suchla stating proper posting and notification has met open meeting requirements. Motion made by Aasen and seconded by Reichwein to approve the agenda as posted. Motion carried 3-0.

Motion by Suchla and seconded by Reichwein to approve the May 22, 2013 meeting minutes with the added correction presented by Suchla. Motion carried 3-0.

Staffing Requisitions-Deputy Clerk of Court Due to Retirement

Michelle Weisenberger requested from the Committee permission to replace the position currently held by Deputy Judy Barth who will be retiring as of August 2, 2013. This is a full time position which is currently budgeted for and is needed within the department. Aasen asked if this position will be filled internally; Weisenberger advised that it will be posted. Motion carried 3-0 to fill position.

Discussion of Monthly Department Activities/Concerns

Aasen-Blinking Lights on Amish Buggies – The Amish would like to install them on their buggies but would like Law Enforcement to issue an ordinance requiring them to do this in order to help prevent accidents from occurring. It was noted that the Elders are not in favor of this. Lt. Dahl stated that is pretty consistent with the Amish community. Lt. Dahl stated an ordinance could be enacted but State Statute already partly covers this with the installation of double filament bulbs which is a continuous light and some blinking lights similar to a tractor, also a white visible light at 500' ahead of them. State Statute says there is ample enough warning to protect them. Sheriff Anderson advised that he likes the idea of installing the blinking lights for safety reasons and that we can discuss this with Rian Radtke. Lt. Dahl advised that we are allowed to be stricter than State Statutes, however just not less than. Motion by Suchla to have Aasen and the Sheriff to meet with Radtke for further discussion, seconded by Reichwein. Motion carried 3-0.

Impound Shed-Add Shelving & Caging – Sheriff advised that our storage room within the office is full and would like to build an area within the shed located at the Healthcare Center. This area would also be fenced with a locked gate. Shelving would be added for storage of items. Two walls would be installed similar to a cage. Sheriff wasn't sure on the costs of this project and asked for any recommendations of carpenters or contractors. Suchla advised there are several carpenters and contractors available.

Questions Regarding Monthly Vouchers – Aasen asked if we used any other automotive service besides Schneider's; Sheriff advised yes and noted Rick's Auto, Teske, Pete's Repair, Osseo Ford, and others, however, advised that Schneider does give us a break in price and houses our tires for us when purchased at the state rate and only charges \$20 for the installation of them. Suchla asked what EM

Fund was and Carol Ressler advised it is the Electronic Monitoring Fund in the Jail. Suchla asked what Pd Overage on Credit Card meant; Ressler advised it refers to when an employee spent over the allotted meal allowance and we collect that overage and reimburse the money to the County.

Discussion of General Operations

Sheriff Anderson advised that the Sheriff's Office has been very busy.

Discussion of Monthly Issues and Concerns in Jail and Department

Review Jail Overtime & Additional Comp – Sheriff Anderson presented a handout to the committee with factual numbers from 2012 compared to the first six months of 2013 noting a large savings from this time last year. Sheriff advised 2014 budget amount for these line items would be estimated at \$60,000. Suchla requested the Sheriff present the analysis for the next six months of 2013 as well.

Install Jail Shower Coating – Sheriff Anderson advised that the Property Committee and this Committee was addressed with the proposal given by Bruce Cheline in Maintenance, however, the Sheriff has different feelings and thoughts and would like to hire ECO Chic Coatings for this project. This company is located out of Michigan and they guarantee their work and product for 10 years. The owner of the company gave a presentation of his product to the Committee. The Sheriff recommended approval for this project for the holding cells and the showers with an estimate cost of \$26,415 and a high end quote of \$24,995. This would be a time and material contract with a not to exceed agreement. Cheline thought this was an excellent decision. Motion by Suchla seconded by Aasen to approve. Motion carried 3-0.

Purchase of Jail Video Visitation System – Sheriff Anderson advised that we have made a decision with the vendor for this project and what system we would like to have installed and we are currently working with Cindy Currier from the IT Department who is working with Ed Bierer from Stellar. Lt. Niederkorn presented a spreadsheet to the Committee noting comparisons on vendor choices for three visitations in the lobby area and one in each cell block to allow for visitation via internet. Niederkorn advised that this system recognizes just the face and no other bodily areas. Stellar system incorporates the software and the hardware as one entity and the software cost is included along with training of the system. Stellar system has a 3 to 5 year contract length warranty with no maintenance cost for their system. The cost of the use of video conferencing with Stellar is \$1 per minute starting from connection time charged to the person making the call. Reichwein asked if the County would receive any revenue from this system; Niederkorn was not sure and will find that out. The cost of this system will be for a five year program. Niederkorn stated it will save space which will allow for an addition for office space. This system would allow for expansion of visitation due to traveling issues of the visitors. Reichwein stated this can be further addressed at the next meeting prior to the budget deadline.

Jail Locks Upgrade – Lt. Niederkorn passed out a handout to the Committee referencing Jail Lock repair needs noting costs for repairs or new locks. Niederkorn advised that our current system that opens 46 doors need repair or replaced. Niederkorn advised that we have utilized one of our Corrections Officer that was trained in locks in order to save the county money; however, it is getting harder and harder to find replacement parts for the 30 year old locks. We would need to replace 18 slider gate locks at \$7500 used or new locks at \$12,000 which does include travel and labor; some large or small doors with brand new locks as these parts are unavailable with a cost of \$750 for small ones and \$1300 for the larger locks. Niederkorn did ask the vendor if we could replace a couple at a time versus the entirety and was advised that yes that can be done however there would be an additional cost. Aasen asked if there are funds available for this; Sheriff stated there are some monies in the Jail Assessment Fund; however, the Video Conferencing and Remodel of the Jail Space would be coming out of the Fund. Suchla asked if anyone has checked online for possible old locks that could be used as parts. Niederkorn stated that other vendors may provide the locks but those would not

coincide with our current software. Sheriff asked if it would cost less to purchase a whole new system that includes the locks and software. Aasen requested to obtain another bid on this project.

Annual Jail Inspection – Lt. Niederkorn passed out a handout of the 2013 Jail Inspection Findings to the Committee advising that overall the inspection went fairly well. Some of the issues noted were the levels of Supervision at times, overcrowding, lack of space, and unsafe environment. As of January 2014 the State has requested we no longer are able to utilize the double bunking system which would only allow us for occupancy of 30 and currently we are at 34.

Emergency Management

Tower Removal – Aasen advised that the person he knew of is no longer interested due to the fact that we would need proof of insurance. Suchla consulted with Jami Kabus to see if we could cover this person under the County Insurance to remove and take the tower. Kabus advised that she will check into this and inform the Committee of her findings. Schreiner advised the original proposal submitted is good for 60 days. If the county insurance can't cover the removal of the tower than the lowest bid will complete the task. Schreiner stated he will contact the current vendor for a quote on just the taking down of the tower and not for hauling it away. Schreiner will get confirmation of the bid of \$3,890 to take the tower down.

Reverse Notification System-Information Only – Schreiner advised on the next generation 911 systems will be deemed mandatory by the Federal Government. This system will not only receive information into Dispatch but will allow for the distribution of information out of Dispatch. An informational evaluation of vendors is in process and we will continue with current system until we are mandated to implement the new 911 system.

Other Items

No other items.

Next Meeting Date/Time

The monthly Law Enforcement/Emergency Management Committee meeting will be held on August 28, 2013 at 2:30 p.m. in the Wisconsin Room.

With no further discussion, motion by Suchla, seconded by Reichwein to adjourn the meeting at 3:40 p.m.

Respectfully submitted,

Olin Femreite
Secretary, Law enforcement/Emergency Management Committee
Minutes by: Carol Ressler