

Minutes
Law Enforcement/Emergency Management Committee
March 27, 2013

Members Present: Dick Miller, Dave Suchla, Olin Femreite, Rob Reichwein

Also present: Sheriff Richard Anderson, Lt Tonya Niederkorn (2:33), Dan Schreiner (2:33), Renee Lyon (2:31), Rian Radtke (2:31), Jeff McIntyre (2:48), Paul Syverson (3:37), Jamie Kabus (3:48)

Meeting called to order at 2:30 pm by Suchla stating proper posting and notification has met open meeting requirements. Motion made by Femreite and seconded by Miller to approve the agenda as posted. Motion carried 4-0.

Motion by Reichwein and seconded by Femreite to approve the January 23, 2013 meeting minutes. Motion carried 4-0.

Renee Lyon-Trempealeau County Child Support

Request for Modification of 2013 Child Support Agency Budget to increase line item .211 (Sheriff's Service Fees) by \$2,483.68 to reimburse Sheriff's Office for Extradition Costs. Handouts with detailed explanations were passed out to members present. Motion by Miller seconded by Reichwein to discuss. A referral was made in a particular case, and a felony warrant was issued in 2011. The defendant was apprehended in the State of Michigan in late 2012. The Sheriff's Office incurred total expenses of \$2,483.68 to transport the defendant to Trempealeau County. It is appropriate that the Child Support Agency reimburse the Sheriff's Office budget for this expense, and there is 66% reimbursement of child support agency expenditures. Suchla asked if the defendant had any monies to pay for this and was advised that the defendant has no job and was ordered to pay Restitution. Miller stated would it make sense to increase the original line item by the reimbursed 66% and increase the expenditure to balance it out and let it appear to be a short fall and then request at the end of the year for additional monies if needed. Lyon approved of that and stated other line items may have extra monies available at end of year to use. Suchla stated this should go to Executive Finance Committee. Motion made earlier by Miller seconded by Reichwein was retracted.

Request for Approval for Unbudgeted Capital Outlay Purchase for a Fax Machine. Motion by Suchla and seconded by Miller to approve the purchase of fax machine to replace the fax machine that no longer functions properly. No further discussion. Motion carried 4-0.

Discussion of Monthly Issues and Concerns in Jail - None

Discussion of Monthly Department Activities/Concerns

Adoption of Ordinance for THC and Drug Paraphernalia- Sheriff Anderson spoke with District Attorney McMahon and Corp Counsel Rian Radtke regarding the proper formulation of this Ordinance. Radtke distributed a draft of the Ordinance along with an explanation. Radtke stated he came up with the amounts as proposed figures and was open for any change requests. Motion by Miller seconded by Femreite to open for discussion. Right now it is considered as a Forfeiture Case, however, this ordinance can be used as a tool for the District Attorney to recommend a fine. Miller asked how the fine would be handled in regards to the amount of monies payable to the County. Radtke stated some of the fees are fixed costs and that the Court can impose a fine if desired. Radtke noted that it is at the discretion of the Officer or District Attorney, with the District Attorney making the final decision whether the monies go to the State or to the County. Motion carried 4-0.

2013 Budget Revision-Sheriff's Vehicle Account – It was noted that on December 5, 2012 this Committee authorized the carry over of funds up to \$35,000 for the Non-Lapsing Vehicle Account. Radtke stated these funds are unassigned to the General Fund and the Auditors consider Non-Lapsing as Assigned Accounts and need to be plugged into the Budget. The authorization from the County Clerk to spend the money isn't consistent with the law and needs a 2/3 approval from the County Board. If the funds are to be used immediately than a budget revision needs to be done. Sheriff stated he would like to purchase the new vehicles in May and would need to pay for them sooner than September 2013 time frame. The monies allocated in 2013 Budget are enough for two new vehicles and would like to purchase a total of four vehicles. Radtke stated this allocation of monies requires Board approval and the process needs to be changed to do this. It was noted that Non-Lapsing accounts outside the General Fund are a Revenue source. Femreite asked what the criteria was used to determine the need to replace a vehicle. Sheriff stated maintenance and mileage, noting the vehicles are usually not replaced until the mileage is between 120,000 – 150,000 miles, sometimes less depending on the condition. Motion made by Suchla seconded by Reichwein to send request to Executive Finance for 2013 Budget revision to include \$35,000 coming from the General Fund. Motion by Reichwein seconded by Suchla to retract motion made on December 5, 2012 for the Resolution to put the \$22,000 back into the General Fund to equal a total of \$60,000. No further discussion made. Motion carried 4-0.

Discussion-Explore Use of Alternative Fuel- Reichwein distributed handout showing the breakdown of Gasoline vs. Autogas with possible savings for the Sheriff's Office vehicles. Reichwein stated that Arcadia School District will be utilizing three buses with propane as its fuel source. Arcadia School District also has a filling station and Reichwein stated that the School District would be willing to work with us for arrangements to utilize their filling station. The County would pay Charter Fuel directly and not Arcadia School District. Reichwein stated the Arcadia District Administrator advised they are signing a five year lease and would not be charged the cost for the filling station set up pending they purchase fuel from Charter Fuels. Sheriff noted that the Chevrolet Silverado will come equipped with the fuel option, however, will add an additional \$6000 - \$8000 in total price. Sheriff added it will be a gamble either way pending gas prices in the future. The cost to remove the fuel system from one vehicle and reinstall in a new purchased vehicle would be approximately \$1500. Reichwein will gather more information and report back to the Committee. Reichwein will also invite Josh Budworth to attend a meeting.

Questions Regarding Monthly Vouchers – Miller asked if there was an increase or decrease of the monies received from previous year from the Department of Corrections for State Holds. Sheriff stated increase from previous year. Suchla asked who Robert Ali was. Sheriff stated Ali is an outsourced Interpreter.

Discussion of General Operations – Sheriff inquired if any decision has been made regarding the camera placement of the Communication System. Suchla/Reichwein stated this was already passed to purchase the equipment. Reichwein asked when the Whitehall tower was going to be removed as all the Highway equipment has been removed from it. Miller reiterated that who ever remove the tower must provide proof of insurance before removal begins. John Aasen will be asked to provide an update at next scheduled meeting.

HMGP-Automated High Water Warning System Update

Schreiner advised that on Wednesday, April 3, 2013 there is scheduled a pre-bid meeting. An award will be determined after April 12, 2013. Project scheduled to be completed end of August 2013 timeframe. Noted that \$11,500 will be allocated by Arcadia for the maintenance of the USGA site.

Automated High Water Warning System Budget Carryover Resolution – Monies from the General Fund into the Budget fund as Non-Lapsing needs to be allocated in the 2013 Budget. The monies lapsed as no language was drawn up. A Resolution is needed for \$140,000 from the unassigned General Fund to put into the 2013 Budget. Motion to approve by Suchla pending to include this

Resolution with the Sheriff's Vehicle Resolution and split apart on the floor, seconded by Reichwein. Motion carried 4-0.

Convene to Closed Session per Wis. Stat. § 19.85 (1)(e) to discuss negotiation strategies to resolve share of costs relating to a well and pump house on county property, requiring a closed session.

Convene to Closed Session per Wis. Stat. § 19.85 (1)(f) for preliminary consideration of specific personnel problems which if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person involved in such problems.

Motion by Suchla and seconded by Femreite to enter into closed session at 3:41 pm. Roll call vote – Suchla, yes; Femreite, yes; Reichwein, yes; Miller, no.

Reconvene Into Open Session Immediately Following Closed Session

Motion by Reichwein and seconded by Suchla to reconvene into open session at 4:26 pm. Motion carried 4-0.

Discussion of Televised Meetings – Suchla requests that this Committee have all meetings televised. Radtke advised that there is a policy coming out and will be presented to the full County Board regarding televised meetings. Femreite stated the TV personnel are quite busy and schedule the meetings to be televised would have to work into their schedules. Motion by Suchla, seconded by Miller to table. Motion carried 4-0.

Other Items

No other items.

Next Meeting Date/Time

The monthly Law Enforcement/Emergency Management Committee meeting will be held on April 16, 2013 at 9:00 a.m. in the Wisconsin Room.

With no further discussion, motion by Femreite, seconded by Reichwein to adjourn the meeting at 4:37 p.m.

Respectfully submitted,

Olin Femreite
Secretary, Law enforcement/Emergency Management Committee
Minutes by: Carol Ressler