

Minutes
Law Enforcement/Emergency Management Committee
January 23, 2013

Members Present: Dick Miller, John Aasen, Olin Femreite, Rob Reichwein

Also present: Sheriff Richard Anderson, Lt Tonya Niederkorn, Dan Schreiner, Sally Miller, Dwain Miller, Jay Low, Chris Hund (Charter Fuel)

Meeting called to order at 2:32 pm by Aasen stating proper posting and notification has met open meeting requirements. Motion made by Miller and seconded by Reichwein to approve the agenda as posted. Motion carried 4-0.

Motion by Femreite and seconded by Reichwein to approve the December 5, 2012 meeting minutes. Motion carried 4-0.

Discussion of Monthly Issues and Concerns in Jail

Sheriff requested approval to fill Full Time vacant Jail Position due to resignation of female employee on January 5, 2013. This position is covered within the 2013 Budget. Motion to approve by Reichwein seconded by Femreite. Motion carried 4-0

Discussion of Monthly Department Activities/Concerns

Charter Fuels-Presentation to discuss Alternative Fuels: Propane Conversion compared to Gas. Brochures were distributed to members explaining the topic. Aasen requested a new study be done with up to date data including life analysis and current figures to be reviewed by Committee. Miller would like Kwik Trip to be contacted to see if they will be utilizing compressed gas in the near future as well.

Questions Regarding Monthly Vouchers – None

Discussion of General Operations – Schreiner is seeking Part-Time Dispatchers that can be utilized on an as needed basis.

Sally Miller requested guidance for the Special Committee of Strategic Planning. She advised she has been given three options to consider; however, is willing to take other options as well. Miller also questioned how often the Special Committee needs to report back to the Law Enforcement Committee. Dick Miller advised her to talk with Suchla for clarification on reporting back.

HMGP-Automated High Water Warning System

Schreiner advised that he and Rian Radtke have been working on getting adequate information to draft a request for proposal (RFP) for this system. This effort to draft an RFP developed potential vendors. Schreiner stated there is a need to look deeply into the information provided to prevent an unfair advantage. SEH (Short, Elliott and Hendrickson Inc.) made a proposal for \$7800 to draft an RFP and is in the grant monies. Option two would be for an additional \$5450; however, we are not convinced we need to accept all elements of step two. Schreiner asked the Committee for authorization to enter into an agreement with SEH, (pending the approval of the proposal/bid/contract language by Radtke), minimum of \$7800 and less than \$13250 to draft the RFP. Miller asked how much the grant monies were funded. Schreiner advised between \$13,000 and \$14,000 is budgeted for administration. Monies can be moved within the grant budget if the amount is less than ten percent of grant \$139,000. Schreiner advised that time is of the essence in this matter. Motion by Miller to permit up to \$13,250

to be spent for the preparation and administration of RFP by SEH, seconded by Femreite. Motion carried 4-0.

Other Items

No other items.

Next Meeting Date/Time

The monthly Law Enforcement/Emergency Management Committee meeting will be held on March 6, 2013 at 2:30 p.m. in the Packer Room.

With no further discussion, Aasen adjourned the meeting at 3:27 p.m.

Respectfully submitted,

Olin Femreite
Secretary, Law enforcement/Emergency Management Committee
Minutes by: Carol Ressler