

**Minutes**  
**Law Enforcement/Emergency Management Committee**  
**August 29, 2012**

Members Present: David Suchla, Dick Miller (3:05), John Aasen, and Rob Reichwein

Also present: Sheriff Richard Anderson, Dan Schreiner, Dave Steinhoff, and Lt. Tonya Niederkorn

Meeting called to order at 3:01 pm by Suchla stating proper posting and notification has met open meeting requirements. Motion made by Aasen and seconded by Reichwein to approve the agenda as posted. Motion carried 3-0.

Motion by Aasen and seconded by Reichwein to approve the July 25, 2012 meeting minutes. Motion carried 3-0.

**Communications Project Update**

Security Cameras – Presentation by Dave Steinhoff including visual presentation of security camera with motion detection. Also has infrared and temperature differential included in the quote for the camera system. Suchla stated the amount quoted was a bit more than budgeted. Camera will be at every site. Steinhoff added that he was unaware of any other projects that had cameras installed at every site. Reichwein questioned the how much security at sites currently. Suchla replied that security levels are very low at some sites. Suchla questioned if our IT could store information from first in/first out. Will have to approach Cindy Currier on this matter. Steinhoff said there is a quote with the server in it stored here. Servers do come with a second network also and could be used with email. Suchla mentioned we have intranet so would that allow us to use our network instead. Steinhoff noted we would still need a router from their network to our network. Aasen asked if the cameras are vandal proof. Steinhoff stated they were not vandal proof, however, are installed high enough to deter vandals. Motion sensing gives approximately 60 days of recording so vandalism could be looked back on. Reichwein asked if US Cellular has any type of security. Schreiner stated fences only. Motion made by Suchla to table, seconded by Miller. Motion carried 4-0

Generator at Strum – Schreiner presented handout of change order. Suchla noted \$1,069.00 difference. Motion by Aasen, seconded by Miller to approve changes for adding wiring to existing generator. Motion carried 4-0

Service Agreement – Motion by Reichwein seconded by Miller to table until next month. Amount would come out of Sheriff's budget in 2015. Schreiner noted there are small expenses made out of the bond not listed on the accounting sheet such as: purchase of portable radios for coroner. Suchla asked if we had a contract before this system was installed. Sheriff said no. Suchla questioned as to why this was so expensive now. Reichwein added we now have 7 towers. Schreiner added we would now have a 24/7 coverage. Steinhoff stated this was about 3% of the total project fund for this maintenance contract cost. Sheriff asked how much was for Dispatch. Steinhoff stated he thought it was around \$13,000 for the year for dispatch. The actual amount was \$4,617.00 for 2012. Steinhoff noted that Highway control from Dispatch is still in the old tower shed in the courthouse parking lot; however, they are on a different frequency which could be relocated if necessary. Would like quotes for the removal of our equipment from the existing tower for next months meeting. Aasen will notify Highway Department. Motion by Reichwein still stands to table. Motion made by Reichwein, seconded by Miller to table to next month. Motion carried 3-1.

Payment of Remaining Project Cost – Schreiner stated remaining balance was \$94,628.96. Motion to approve by Miller seconded by Aasen. Suchla discussed the wiring system within a conduit. Steinhoff

passed out a punch list to report findings of the tower visits. Steinhoff requested a statement from Suchla stating what was actually required in order to proceed. Steinhoff noted there was no picture in handout for the caulking repairs. Caulking has been completed. Suchla mentioned the corrosion issue concerning the courthouse tower and stated that board members looked at tower and found no corrosion. Steinhoff said that Wave Communications stated there was appearance of rust corrosion under the galvanized metal appearing as bubbling and not actual rust. It was noted that the project has been completed and contract required final payment upon completion. Motion to approve payment by Miller, seconded by Aasen. Motion carried 3-1

#### **Section 404 Grant**

Automated High Water Warning System – Schreiner presented the grant of \$139,548.00. Noted funds being obligated possibly in October. This is a reimbursement grant. This grant breakdown is Federal \$104,661.00, State \$17,443.50 and County \$17,443.50 (\$5,655.78 in-kind). There would have to be a Non-Lapsing fund established with lines for Revenue and Expenses. Timeline would be 18-24 months. 2013 budgetary items occurring into 2015. Noting this was for Trempealeau County and would include six rain gauges, five rain gauges flow meters and a stream gauge at Arcadia. Schreiner stated we have commitments from the city of Arcadia to maintain that site for years to come. This system will give us wireless live measures of rainfalls and water levels. Schreiner noted the following locations for these gauges are: Town of Chimney Rock, Town of Hale, TCC tower site on Carsten Road, Town of Pigeon at the Fuller Coulee bridge, Town of Burnside at the State Road 121 bridge west of State Road 93, Town of Lincoln at the County Road Q bridge just south of Independence, City of Blair below the dam on the Trempealeau River, City of Whitehall below the US Highway 53 bridge, City of Arcadia at the Main Street bridge, Town of Northfield, Town of Hixton and Town of Springfield. The data will be transmitted thru radio frequency to dispatch and to the National Weather Service. Batteries are backed up by solar power. Vernon County has implemented a similar system and noted relatively little maintenance is involved. No action needed at this time.

#### **Discussion of Monthly Department Activities/Concerns**

2013 Budget/Fill Jail Position – Discussion on proposed Expenses and Revenues. Noted concerns in System Maintenance of \$28, 100 could be removed from account if we use Bond monies, however, 2015 monies would have to be given back. Health insurance increase was due to change in employee status. Miller had concerns with Fuel Expense mainly asking if we allowed enough to cover year. Sheriff stated the new vehicles are getting better gas mileage than older ones. Also Out Of County account was mentioned with possible numbers of inmates rising. Suchla stated budgets are way out of control and noted he felt we miscalculated our Revenues and Expenses. Also in question was Telephone and Small Items/Equipment Expenses.

Lt Niederkorn gave a short summary validating the need to fill the Full-Time Jail Position listed in the 2013 Budget. Jail currently has been half a position short for a long time. Sergeants have filled 106 shifts which takes them away from the Supervisory responsibilities causing a liability to us. Full-Time employees worked an extra 59 shifts and Part-Time 59 shifts as well at the overtime rate. Moral has been really affected. Also, noted was mandatory Jail Training of 160 hours, medical leave, Jail 24-hour Recertification's and one employee resigned in June. Niederkorn asked position to be filled allowing the jail to function more properly. Suchla asked if any other budget concerns. Aasen asked to act on approval to fill the Jail position before moving on. Suchla accused the Sheriff of talking with other members of the Committee about the Budget and Jail position vacancy prior to this meeting. The Sheriff firmly stated he did not have any prior discussions. Miller and Reichwein stated absolutely not. The position was put in the budget and Reichwein was pleased that was how it was presented. Miller noted that the Sheriff's budget should be supported and Jail position approved. Motion by Reichwein and seconded by Aasen to send budget to Executive Finance as presented filling the Jail position. Motion carried 3-1 Noting Suchla (nay).

#### **Discussion of Monthly Issues and Concerns in Jail**

Inmate Video Conferencing Purchase – Tabled until next month.

Number of Inmates Pretrial – Lt Niederkorn presented a handout for review as was unsure what information Suchla was seeking. Suchla passed around a newspaper article for all to review concerning risk assessments. Niederkorn stated DOC is already doing this assessment called the COMPASS. It is unclear if the DA's Office is ordering this also.

**Relocate Dispatch Center**

Aasen moved to table until next month. Seconded by Suchla. Motion carried 4-0

**Child Support Agency Issues and Concerns**

Review 2013 Budget – Renee Lyon's presented the budget noting any changes. Copies were given to all present. Motion to move budget to Executive Finance made by Reichwein seconded by Suchla. Motion carried 3-1.

Lyon's informed Committee of employee medical leave of 4-6 weeks in November, 2012.

**Other Items**

No other items.

**Next Meeting Date/Time**

The monthly Law Enforcement/Emergency Management Committee meeting will be held on September 19th, 2012 at 2:30 p.m.

With no further discussion, Suchla adjourned the meeting at 4:55 p.m.

Respectfully submitted,

Olin Femreite  
Secretary, Law enforcement/Emergency Management Committee  
Minutes by: Carol Ressler