

**Minutes**  
**Law Enforcement/Emergency Management Committee**  
**July 25, 2012**

Members Present: David Suchla, Dick Miller, John Aasen, Olin Femreite and Rob Reichwein

Also present: Sheriff Richard Anderson, Dan Schreiner, Steve Dubberstein, John Thompson, Rian Radtke and Tom Bice

Meeting called to order at 7:58 am by Suchla stating proper posting and notification has met open meeting requirements. Motion made by Aasen and seconded by Miller to approve the agenda as posted. Motion carried 3-0.

Motion by Miller and seconded by Aasen to approve the June 18, 2012 meeting minutes. Motion carried 3-0.

**Jail - Request to Fill Vacant Position**

Sheriff requested requisition for Jailer Position be filled. Motion made by Aaseen and seconded by Suchla to fill Jailer position. Motion carried 3-0

**\*Reichwein arrived at 8:13 am.**

**Communications Project Update**

Steve Dubberstein gave a presentation of the County-Wide Simulcast VHF Radio System Project Summary. See handouts from the meeting. Time was given for any questions or discussions as noted:

Suchla asked if the entire county was retested. Dubberstein responded only part of the county was retested. Suchla questioned whether the generator could have two circuits of 110v to suffice the 220v. Suchla felt that the information given about the generators was inaccurate. Dubberstein noted that an electrician from Current Technologies says there are issues on how circuits are to run. Suchla would like to check the circuits out before making a decision.

Suchla asked for reaffirmation that the Towers were found with corrosion which would cause the tests to fail. Suchla went and looked at the towers and did not see any corrosion as stated. Dubberstein stated the tower company they contract with looked at it and informed them as to what would fail due to previous studies done. From that analysis, in order to save money the tests (studies) were not done. Suchla reiterated his concern that no corrosion was present when he viewed the tower. Dubberstein said if there are any doubts they will recheck it.

Bice stated he looked at the tower and found nothing wrong and wanted to make it clear that nothing structurally is wrong with this tower. Bice also noted that the volts on the generator are absolutely incorrect and asked that this be researched again and brought back to the committee. The generator has not been installed yet and Suchla would like to discuss his concerns with the electrician Mark Hammis, who is contracted thru Communications Service. Bice questioned the sufficient grounding on the Strum Tower.

Suchla asked about the fencing that would go around the tower and who was responsible for payment. Schreiner stated that having the county do this would be less expensive than having CSI install.

Bice asked Schreiner if the people in Dodge were satisfied with there paging system. Schreiner replied that it is hard to compare as paging in Dodge is less than 2 years old. Dodge did say they wished it was

better. Dubberstein noted that narrowband tests were done. Bice asked Sheriff Anderson what his opinion was concerning Dodge. Sheriff stated that county wide showed a huge improvement, however, Dodge does have problems with the paging system. Sheriff noted he did not try his portable himself when down there. Sheriff is concerned that Dodge is not getting their pages. After the change went into effect, the people who were receiving pages are currently not. Sheriff is requesting that the Dodge area be repaired. Dubberstein added that the system is not designed at 100% unless the towers were double in numbers. Dubberstein noted that paging is unique and needs a lot of signal when indoors.

Radtko discussed what was noted in the contract for sufficient coverage, noting no test to cover 95/95 as stated in the contract. Dubberstein stated it was a methodology on the design script based on other counties that states comparison of multiple counties in the industry. Suchla questioned the 8 decibel lost in the contract. Thompson said they chose CSI design and knew there would be issues in the Dodge area. Thompson noted that the budget would not allow the improvements needed for the Dodge area, so because of lack of funding, the improvements were not made. Radtko stated he did not have the full contract with him as it was very lengthy and would not be able to verify the testing stats at this time.

Motion to approve Change Order #14 by Suchla seconded by Miller. Motion carried 5-0

Change Order #16 and #17- Motion to discuss by Aasen seconded by Suchla. Sheriff asked for \$1000.00 for the lettering of the Emergency Vehicle and for the generator. Dubberstein added that \$2000 would best for cost effectiveness. Suchla asked how much electrical power was needed to run this equipment. Dubberstein stated the system should not use more than 1200 watts. Sheriff asked if the unit was set up to plug in the portable dispatch system. Dubberstein stated that it was not but could be done. Sheriff stated that it should be set up properly and correctly the first time and recommends the committee to approve the change orders.

Motion to add \$2000 to the change order by Suchla and seconded by Miller for a generator and lettering of the Emergency Vehicle. Then the Motion was Amended by Suchla and seconded by Miller to add an additional \$500 for the electrical install. Motion by Aasen and seconded by Miller to amend change order to the amount of \$2500. Motion carried 5-0

Suchla stated the Independence Fire Department has lots of problems, noting their radios are too complicated and are requesting operating manuals for each operator. Motion by Suchla seconded by Reichwein, to have Schreiner obtain manuals and distribute to the Independence Fire Dept. Schreiner added that this is a concern by more than just Independence. Motion carried 5-0

Final Payment Invoice #8 – Suchla would like all the Tower sites inspected before payment is made. Thompson and Dubberstein are available to come along as well as Dave Larson and any other committee members, Sheriff and Schreiner. Motion made by Suchla seconded by Femreite to approve payment of \$100,000 and withhold rest of payment once all Towers have been inspected and to set up a time to view the Towers. Motion carried 5-0

Update of Emergency Management Ordinance – Motion to table by Reichwein seconded by Femreite. Motion carried 5-0

### **Discussion of Monthly Issues and Concerns in Jail**

Increase of Mental Health Issues – Sheriff noted that the cost is increasing with the inmates medical issues. There is a change in the MA rates being billed from the hospital versus what we have been paying. Radtko is looking into this and will discuss the findings when completed. No action requested at this time.

Small Agency Grant was applied for and a Grant for \$8800 was awarded.

Purchase of Inmate Video Conferencing/Jail Office Space – no request for action.

**Pat Bell – Create Position for a LTE or Contracting for Assistance of Drug Court**

Bell was unavailable to attend. Sheriff spoke on behalf stating the need for assistance to help out testing of individuals on the Drug Court System. Currently the Sheriff's Office helps out within the county and the City Officers help out within the city/village. Cost for this position would incur approximately \$8-10,000 a year which covers the weekends. Radtke added that Contracting for this position could pose some issues. A letter by Pat Bell was handed out to the Committee members. No action requested at this time.

Sheriff added currently we were ½ position short in the Jail. Possibly make that position to Full Time position to assist in covering the assistance requested by the Drug Court. Sheriff stated this opening would lower the Overtime and Additional Compensation by filling this position.

No action at this time.

**Discussions of Monthly Department Activities/Concerns**

Questions Regarding Monthly Vouchers – None

Submitting Agenda and Meeting Minutes/Attachments Electronically – Being addressed at the Property Committee Meeting.

**Other Items**

Sheriff noted there is a Conference put on by the Badger State Sheriff's Association held in WI Rapids discussing the topic of changes pertaining to Jail liabilities. Attending will be Suchla, Sheriff, Puent, Radtke, and Lt. Niederkorn.

**Next Meeting Date/Time**

The monthly Law Enforcement/Emergency Management Committee meeting will be held on August 8, 2012 at 8:00 a.m. Meet at the Sheriff's Office and will travel to Towers.

With no further discussion, Suchla adjourned the meeting at 9:30 am.

Respectfully submitted,

Olin Femreite  
Secretary, Law enforcement/Emergency Management Committee  
Minutes by: Carol Ressler