

Minutes
Law Enforcement/Emergency Management Committee
May 23, 2012

Members Present: David Suchla, Dick Miller and John Aasen

Also present: Sheriff Richard Anderson, Chief Deputy Brian Puent, Dan Schreiner, Lt. Tonya Niederkorn, Mary Kreibich, Randy Jensen, Mike Peters, Jamie Rasque (Dodge), Sheriff Duane Waldera (Jackson), John Ross (EM Coordinator-Jackson), Dave Steinhoff (Communication Services-Motorola)

Meeting called to order at 3:00 pm by Suchla stating proper posting and notification has met open meeting requirements. Motion by Miller and seconded by Aasen to approve the agenda as posted. Motion carried 3-0.

Motion by Suchla and seconded by Miller to approve the March 7, 2012, April 11, 2012 and the April 23, 2012 meeting minutes. Motion carried 3-0.

911 Dispatch - Request to Fill Vacant Position

Sheriff requests for motion to approve vacancy. Motion made by Miller and seconded by Aasen. Miller questioned what the length of training will be for this position and if it was cost effective to have an agreement with the new hire that would require that employee to stay employed with the county for a certain length of time otherwise require partial training expenses to be reimbursed back to the county upon their early resignation. Sheriff advised that the Union may need to be involved in a decision like that. Sheriff noted there is a candidate that presently is on the most recent full-time application list and was given information about the position and if candidate chooses to decline, then we will move forward with accepting applications/interviewing process. The process of interviewing and training is a very lengthy process. Chief Deputy Puent stated that Dispatch does not have certified training and would not be reimbursed for such. Suchla inquired about hiring a part-time person and what training would be involved. Sheriff answered training would be consistent with a full time person. Motion carried 3-0

Dispatch Centers

Suchla noted that there were too many hurdles to combine Trempealeau and Jackson Dispatch calls. At the present time Jackson County is in the process of upgrading their system. Suchla opened for discussion at the present time. Sheriff added there are a lot of dynamics, software and hardware involved in a new CAD system. Sheriff Waldera added that with a cost anything can be achieved, however, a transition like this is very complex and hurdles would arise due to mapping of counties. More information is needed before making a decision. There is a lot of money and time that would be spent on studies and consultants for review and reporting. Possibly down the road this could be addressed again. Polk County will be looked at to accumulate more data on how their center functions. Miller asked if Jackson Counties Dispatch was separate from the Jail. Sheriff Walders confirmed it was. Dispatch personnel have a multiple list of other responsibilities also such as: entry of warrants, follow up, phone calls for EMS, Fire, data entry into Badger Tracs (Trempe County). Jackson County currently has close to 30,000 calls. Jensen noted Trempealeau calls were close to 40,000.

Communications Project Update

TCC Generator - Schreiner stated the existing system cannot support the entire system as it is hooked up to 110v and should be running on 220v. TCC sent email/letter stating they want us off their generator. Motorola representative added CTI wrote up a report on the limits of their generator, but did not have that with him at this time. Suchla requested a copy of such letter.

Service Agreement-Generators - A 12 month contract is in place and will be up to expire on March 15, 2013. Schreiner noted a new contract would need to be signed and need to budget for a separate service agreement. Suchla would like to know if this is something the Highway Dept could do. Schreiner will find out.

Service Agreement-System - A 12 month contract is currently in place and will expire on March 15, 2013. The warranty on new communications system will be up and a decision needs to be made on a service agreement. These are significant budgetary items which annually cost in the mid \$30,000.

MARC Repeater - Located on Wilbur Line Tower. Request to remove rest of equipment to Arcadia US Cell Tower. Change Order for \$19,000. There would be an increase in rent due to another antenna at \$50 month. Grant money originally paid for the repeater. Would like to develop a mobile Communications System. Sheriff noted the department owned a Snap-on-Van currently located at the Quonset shed, donated by the Ettrick Fire Dept. Also, contingency money could be used to develop this as a portable communication system. Currently obtaining quotes for this project. Aasen asked who was requesting to have this moved. Schreiner noted that we really don't want to continue to pay rent and a decision should be made.

Dodge Fire Paging Repeater - Current contract calls for 95 percent coverage of portable radio at hip. Dodge is having issues with paging outdoors and in metal buildings. Tower location has not changed so coverage has not improved. CSI did testing in order to obtain a quote on the cost to implement a pager for EM systems. No coverage at Arcadias Tower. Possible installation of repeater at Dodge water tower. More tests would have to be run and a change order for the project to be implemented. Money could be utilized from contingency left from bond. Suchla questioned how this fit into the contract with CSI. Schreiner stated there was nothing in the contract that covered this as pagers are not an issue as far as contract is concerned. The main emphasis was on mobiles and portables in the current contract. Schreiner added that he has no control of the purchase of pagers by individual departments, noting none of the pagers used in that area had acceptable coverage. Steinhoff noted before a quote can be given, they would need to see how much coax would have to be run and where. No time frame for estimate. Steinhoff did state that this change would make a substantial improvement to the problem.

Discussion of Monthly Issues and Concerns in Jail

Remodel (Office Space) - Sheriff received quote of \$3800 to take down wall. Will address next month.

Cell Block Windows and Shower Windows - Completed.

Visitation Video - Still obtaining bids. Sheriff noted would like to include people at home for a small fee to be able to talk to inmates. Quotes vary significantly.

Main Control Console - Quote was proposed for \$20, 115 for total cost. Recommendation was made to use ComTek for this project. The main gate has been having issues and was given estimate of \$10,000 to replace, however, ComTek would like to see if they can locate replaceable parts and see if repairs would be doable. Other vendors have stated the gates and locks are outdated and may be hard to find replacements. Lt. Niederkorn noted that is was too costly to have the repair company from Indiana travel here to possibly repair system. A firm has been looked into from Appleton that offers a one year warranty and no service charges for one year. Sheriff stated the funds for this will be

allocated out of the Jail Repair Fund. Motion to approve by Miller and seconded by Aasen. Motion carried 3-0

Jail Repair Fund - Miller stated that there may be a possible trade off for this with some repairs made with the Sheriff's Office. Bruce Cheline should be contacted to become part of this discussion. Suchla questioned the status of the repairs in the jail. Miller added that things were moving along better than previously and the list has been updated. Miller tries to meet monthly, however, lately with scheduling this has been difficult. Miller recommended that Sgt Koval communicates frequently with Lt Niederkorn on the status of repairs.

Lt Niederkorn noted the new paint in lockdown area was being peeled off the walls by inmates placed in there. Miller stated the paint takes 30 days to cure so not surprised after only a week before inmates were placed in there.

Fill Jail Cook Vacancy/Contracting Service

Received approximately 40 applications and have narrowed it down to 8 candidates and will move forward with the interviewing process. Obtaining pricing/quotes from outside vendors. Trempealeau County Health Center has given a quote of \$6/per meal to cater everything. This is a significant increase in price as they need more revenue. Sheriff stated that was too high as currently our cost was \$3.28/per meal, which included our labor. Vendors and quotes are still being looked into and will report back.

Discussion of Monthly Department Activities/Concerns

Sheriff informed the committee that there have been a lot of issues with a couple inmates at the present time, which has been very expensive for the department. Also, a couple Patrol Officers have been on leave and will have to use Part-Time or Overtime to fill their shifts.

Questions Regarding Monthly Vouchers-Suchla questioned another car/deer incident. Sheriff replied yes and insurance reimbursement check was received.

Suchla asked about SGTS payment. Niederkorn noted they came to repair sliding door in elevator in jail lobby. Attempted 3 times to repair and still is not working. Was given estimate of \$10,000 to fix slider. Requested to have this fixed soon.

Victim/Witness Coordinator – Debra Garson

Overview of Office: Assist crime victims/witnesses from start to finish of court cases. Works with the District Attorneys Office to provide information and service to crime victims and witness including but not limited to: court dates, restitution information, communicates with employers for time away from job due to court, notifications of jail releases, and available to answer any questions.

Discussion of Budge Issues/Concerns: Due to State Reimbursement funds being decreased by approximately 10 percent, the approved department's budget will fall short by \$9300.00 during second half of year. Miller advised that Finance would have to handle this in resolution for the short fall. Suchla noted appreciation for this early in the year instead of waiting for the end of year. Suchla advised that Paul Syverson should let Executive Finance know if this is an issue.

Child Support Agency – Renee Lyon

Discuss Request for Approval of Unbudgeted Expenditure: Lyon noted an employee with back issues is in need of an ergonomic chair in the price range of \$450.00. Multiple chairs from various offices have been tried, however, not fulfilling what is needed. Motion request to change budget funds around. Motion by Aasen and seconded by Miller. Funds of \$500.00 taken out of Phone Line Detail to cover cost of chair request. Motion carried 3-0.

Overview of Office:

- *Provides service to families where there is an absent parent.
- *Establishment of current support and medical support with assistance of Corporation Counsel
- *Paternity establishment.
- *Review and adjust orders for child support and/or medical support
- * Enforcement-Process of taking court (judicial) action or administrative actions to ensure that the child support and medical support obligations are being met.
- *Interstate Enforcement
- *Financial Responsibilities
- *Funding is provided thru federal and state dollars.
- *Works with multitude of Departments
- *Utilizes many resources

Other Items

None noted.

Next Meeting Date/Time

The monthly Law Enforcement/Emergency Management Committee meeting will be held on June 27, 2012 at 2:30 pm in the Wisconsin Room.

Motion by Aasen, and seconded by Miller to adjourn the meeting. With no further discussion, Suchla adjourned the meeting at 4:57 pm.

Respectfully submitted,

Olin Femreite
Secretary, Law enforcement/Emergency Management Committee
Minutes by: Carol Ressler