

**Minutes**  
**Law Enforcement/Emergency Management Committee**  
**January 11, 2012**

Members Present: Rob Reichwein, Olin Fimreite, Dick Miller, John Aasen, David Suchla

Also present: Sheriff Richard Anderson, Lieutenant Tonya Niederkorn, Sergeant Joan Koval, Dan Schreiner, and Dave Steinhoff. Representatives for Steamatic of Western Wisconsin and Microbe Free Solutions were also present.

Meeting called to order at 2:34 p.m. by Reichwein stating proper posting and notification has met open meeting requirements. Motion by Suchla and seconded by Fimreite to approve the agenda as posted. Motion carried 5 to 0.

Motion by Aasen and seconded by Fimreite to accept the December 21, 2011 meeting minutes as submitted. Motion carried 5 to 0.

**Emergency Management Update – General**

Dan Schreiner stated he amended the FY 2012 EMPG Grant application to the State and is waiting to hear on the approval. Final Payment has been received of the FY2011 EPCRA Grant, funds received matched the budget. Final Payment has been received of the FY2011 EMPG Grant, and \$2,134.83 was received over budget.

Olin asked where these Grants come from, and Dan responded both Federal and State.

Dick asked if they excess grant monies received would require a budget amendment at the next County Board meeting.

**Communications Project Update**

Dave Steinhoff stated all seven sites are running smoothly, with no complaints. Alarms and Backup controls are still not operational and the goal is to have them operating by the end of January 2012.

Steinhoff noted that final acceptance is contingent on 90 day clean run, ending March 15, 2012.

Steinhoff brought forth an invoice for a three year static IP address in the amount of \$2,390 that allows Communication Service a VPN to monitor alarm systems of equipment only. (Attach 1)

Schreiner advised this could be paid out of the Communications Bond. But will check with TCC about a rate decrease consideration.

Motion by Miller to pay up to \$2390 for the 3 year term and seconded by Suchla. Motion carried 5 to 0.

There was much discussion on how to identify the 95% coverage 95% of the time. Schreiner noted the majority of failure issues are due to lack of knowledge as additional training is required. In addition, EF Johnson has not provided an upgrade to the equipment as needed.

Sheriff Anderson stated the department will contact Fire Chief's and let them know of the March 15, 2012 deadline and any issues need to be brought to the attention of Dan Schreiner.

Schreiner noted he will be attending the January 30, 2012 Fire Chief Meeting and will bring up the issue there as well.

Miller asked if there were any other expenses. Schreiner stated the generator in the Strum tower is inadequate for our equipment. TCC stated the generator is fine for their equipment therefore; TCC will not pay for any upgrades. The vendor bid is an estimate at the high end of approximately \$25,000 to purchase the generator, install and upgrade any necessary electrical. Discussion continued about the generator to be removed, future expenses and maintenance related to the generator and how they will be dealt with in conjunction with TCC. (Attach 2)

Miller asked what will happen with the remaining Communication Bond monies and suggested it be used for future maintenance costs.

**Discussion of Monthly Issues and Concerns in Jail**  
**Paint Removal in Cell Blocks and Steel Bars – Proposal**  
**Microbe Free Solutions Application**

Sgt Koval presented reference information related to the Microbe Antimicrobial spray from four companies/facilities. (Attach 3)

Steamatic of Western Wisconsin discussed how it can be tested; the various tests that can be applied to verify any improvements either through them or a third party.

Discussion about how the area needs to be prepared and options to get this done, as well as initial application or reapplication if/when the paint removal process occurs.

Lt Niederkorn presented options for Jail Paint Removal/Painting from different companies (Attach 4).

Discussion continued based on Microbe application and paint removal. Other areas discussed included mold remediation at the time of Microbe application, time necessary to apply and inmate relocation if necessary. (Attach 5)

The Sheriff noted the \$2184 invoice to apply the Microbe will be paid for out of the Maintenance fund which Bruce Cheline has approved; this covers all spaces in an 8400 square foot area. The committee agreed with proceeding.

**Jail Population Statistics**

Lt. Niederkorn stated there are 3 inmates located out of county with two more being transported out today, January 11, 2012.

Discussion about jail repairs and Suchla asked if the possibility of giving the necessary repair list to Jurowski to get completed was an option.

### **Purchase – Detective Vehicle**

Sheriff Anderson brought up the need to replace the Detective vehicle, formerly Detective Anderson's with either a 2013 Ford Taurus or 2012 Chev Impala.

Suchla motioned to approve the purchase and Aasen seconded. Motion carried 5 to 0.

The idea was brought up to auction the old detective vehicle off ourselves.

### **Discussion of Monthly Department Activities/Concerns**

#### **National Sheriff's Convention**

Sheriff Anderson brought up the 2012 National Sheriff Convention to be held in Nashville, Tennessee in June of this year and he would be gone approximately one week.

Fimreite motion to approve Sheriff Anderson attendance to the National Convention and was seconded by Aasen. Motion carried 5 to 0.

#### **Questions regarding Monthly Vouchers**

Suchla questioned the voucher payable to Intuit, and Michele Karlstad answered it was for QuickBooks Accounting Software to be used by the Sheriff's office. And Fimreite asked how the Overtime dollars were calculated and for what time period, again answered by Michele Karlstad, each pay period is for a two week time frame, and included in the amounts are Sheriff, Dispatch and Jail.

Sheriff Anderson stated how well the 2011 budget looked as we go into closing out the year.

#### **Other Items**

Suchla requested on the February Agenda to address the Alarm in Dispatch for Temperature. Suchla requested a Jail Repairs Update be included on the Agenda every month.

#### **Next Meeting Date/Time**

The monthly Law Enforcement/Emergency Management Committee meeting will be held on February 8, 2012 at 2:30 p.m. in the Packer Room.

Motion by Reichwein, and seconded by Fimreite to adjourn the meeting. With no further discussion, Reichwein adjourned the meeting at 4:20 p.m.

Respectfully submitted,

John Aasen  
Secretary, Law enforcement/Emergency Management Committee

Minutes by: Michele Karlstad