

Minutes
Law Enforcement/Emergency Management Committee
October 19, 2011

Members Present: Rob Reichwein, Olin Fimreite, Dick Miller, John Aasen and David Suchla

Also present: Sheriff Richard Anderson, Lt. Tonya Niederkorn, Chief Deputy Puent, Communication Services Incorporated Providers (Motorola), Dispatcher Randy Jensen

Meeting called to order at 2:32 p.m. by Reichwein stating proper posting and notification has met open meeting requirements. Motion by Aasen and seconded by Fimreite to approve the agenda as posted. Motion carried 5-0.

Motion by Fimreite and seconded by Aasen to accept the September 21, 2011 meeting minutes as submitted. Motion carried 5 to 0.

Winona County Mutual Aid Agreement

Sheriff Anderson advises that with the assistance of Corporation Counsel, Rian Radtke, he has developed a written mutual aid agreement which would allow Trempealeau County to enter into a working relationship with Winona County Sheriff's Department in the event an incident occurs on the river. Mutual aid agreements are required for out of state agencies otherwise mutual aid is covered under state statute as in the case of Buffalo County. There is generally no cost involved other than a few exceptions such as long term assistance. The agreement has been submitted to the Department of Justice for approval and within 30 days we should be able to enter into the agreement. Suchla recommended the Sheriff check with Corporation Counsel to see if this affects the County's insurance.

Motion by Aasen and seconded by Suchla to approve the mutual aid agreement. Motion carried 5-0.

Move Dispatch to the Second Floor

Sheriff Anderson suggested the committee chair appoint a sub-committee to look at all avenues of moving dispatch. Sheriff Anderson recommended someone from the property committee be on the sub-committee as well. Comments were made on remaining open minded during the planning process. Suchla discussed the possibility of a centralized dispatch center with Jackson County. When asked by Suchla, Steve Dubberstein, CSI, advised it is technically possible to link Jackson and Trempealeau County dispatch. Suchla advised Wood County has a centralized dispatch center with three agencies within their county. Currently, if 911 goes down Trempealeau County calls are routed to Jackson County, Jackson County calls are routed to LaCrosse and Buffalo County calls are routed to Dunn County. Miller recommended we look at the

gains and losses in combining dispatch centers. Sheriff Anderson said the public should be involved and have a say on what they want to pay for. Reichwein requested a list of objectives on what this sub-committee is going to do before the committee is formed. Reichwein agreed no more than 3-5 people will be on the sub-committee.

Bids and Potential Locations for Moving Equipment for Jail Camera System

Sheriff Anderson advised he is in the process of developing a formal bid request for moving the jail camera system which is under review by Corporation Counsel. The bid contains specific wiring, equipment requirements and guidelines to ensure the bids will be comparable. Sheriff Anderson will be sending this out to 3 companies for sealed bids, at some point.

Motion by Reichwein and seconded by Aasen to send out for sealed bids to move jail camera system. Motion carried 5-0.

Discussion of Monthly Department Activities/Concerns

Sheriff Anderson advised the jail staff is no longer sworn or deputized. As a result, jailers recommended a change of uniforms to distinguish themselves from the patrol deputies. Sheriff Anderson approved the uniform change. The new uniforms cost about the same as the uniforms they currently wear. Puent advised the change over to the new uniform will be done as a group by 1-1-12.

Sheriff Anderson advised Chief Deputy Puent, Lt. Reinders, Human Resources and himself reviewed the applications for the Fiscal Management position. There will be 8 candidates interviewed for this position.

Sheriff Anderson advised the County has been reimbursed \$37,080.40 for protecting the Governor, in Madison from February 2011. He received the check and has applied it to the appropriate account.

Monthly Issues and Concerns in the Jail

Lt. Niederkorn provided a list of outstanding jail repairs. Lt. Niederkorn advised Sgt. Koval initiated the repair log as a recommendation of the State Jail Inspector for tracking purposes. In July, communication broke down with the maintenance department. Suchla questioned if we could go to an outside source to complete the repairs. Request made to include the jail repair report on a monthly basis to the Law Enforcement Committee. Miller suggested the list include repair progress as well.

Motion by Suchla and seconded by Fimreite to address the jail repairs with the property committee to determine if repairs should be referred to an outside vendor or have maintenance complete the repairs. Motion carried 5-0.

Lt. Niederkorn advised the Sheriff's Department has a record number of inmates on electronic monitoring and drug court is also expanding their numbers. There are currently 14 on electronic monitoring and 10 out of county.

Communication Project Update

Dubberstein distributed a Trempealeau County tower site map. Dubberstein advised five of seven sites are currently on air and five U.S. Cellular sites will be on the air after 1:00 p.m. Dubberstein advised the squads should use the primary tower which is Arcadia. The portables will have 2/3 coverage which will be about as good as it gets. There is no lease in hand with Verizon for Osseo area. The Highway Department will put road in as soon as the lease is ready. The lease was signed on our end approximately one week ago.

Sheriff Anderson advised he has the TCC lease agreement and needs approval for Dan Schreiner to sign it. Corporation Counsel has reviewed TCC lease agreement. Motion by Aasen and seconded by Fimreite to allow Dan Schreiner to sign the TCC lease agreement. Motion carried 5-0.

Dubberstein advised dispatch computers were installed in 2005 and recommends they be replaced due to ongoing operating issues with at least three computers. Currently, the computers are running on Windows 2000 operating system. Dubberstein recommends updating the computers software to run on Windows XP. Sheriff Anderson advised he received a quote from Motorola at \$850.00 per computer. There are currently 3 computers which need replacement. The maintenance agreement is \$4617.00 annually for 24/7, 7 days a week coverage. Dispatch computers must be networked by themselves to avoid viruses and add ons. It was discussed to enter into a proposed maintenance agreement with Communication Service Incorporated (Motorola). CSI would keep the dispatch computers operational. Dubberstein advised if we enter into the maintenance agreement they would waive the install fee and would start maintaining the computers today. The county is currently under a month to month agreement with Two-Way Communications. Two-Way Communications charges \$50 per call plus cost of repair and service call times vary. Dubberstein advises they have someone on call 24/7 with response time within an hour. Question was raised whether the dispatch and tower maintenance agreements could be under the same umbrella. Dubberstein advised the county would receive a 5% discount if maintenance fee is paid in full January. The warranty starts at the final acceptance on the towers. Sheriff Anderson believes this would be a good investment for the county and could reassess this in a year. Suchla disagreed due to unknown previous year repair cost.

Motion made by Aasen and seconded by Fimreite to replace dispatch computers at a cost of \$2625.00 through Motorola with money from the bond. Motion carried 5-0.

Motion made by Reichwein and seconded by Miller to approve CSI dispatch maintenance agreement through 12/3/12 at a cost of \$4617.00 with money from the bond for the first year and money from the Sheriff's Department the following year. Motion carried 5-0.

Dubberstein discussed a change order for the Verizon, Osseo tower at a cost of \$7,745.00. Dubberstein advised the cost could be put into the bond as we are currently under budget as the tower itself is free. Motion by Miller and seconded by Fimreite to approve the change order of \$77.45.00 to add key brackets to the Osseo tower. Motion carried 4-1.

Next Meeting Date/Time

The monthly Law Enforcement/Emergency Management Committee meeting will be held on Wednesday, December 7, 2011 at 2:30 p.m. in the Tremplo Room.

Suchla requested next month agenda addresses the possibility of remodeling the jail kitchen for office space and reassignment of the jail cooks to the Health Care Center.

Reichwein adjourned the meeting at 4:30 p.m.

Respectfully submitted,
John Aasen
Secretary, Law enforcement/Emergency Management Committee