

Date: April 13, 2010
Highway Committee Meeting
Location: Highway office
Time: 9:00 AM

Meeting called to order by Chairman Kiekhoefer

Open meeting law requirements have been met.

Members present: Chrm. Richard Kiekhoefer, Ernest Vold, Douglas Winters, Wally Geske, and Commissioner Johnson.

Members absent: Donald Kloss

Other person's attending: Representatives from Bidding Companies during bid openings, Jason Lockington and John Kimmel City of Arcadia County J Project

Minutes of March 09, 2010 meeting were presented as drafted. Motion to accept the minutes by Ernest Vold. Seconded by Doug Winters. Motion Carried.

Motion to accept agenda by Doug Winters, second by Wally Geske. Motion Carried.

OLD BUSINESS:

Voucher #182 thru #267 were audited in the amount of \$296,348.54. Motion to pay by Ernest Vold. Seconded Doug Winters. Motion Carried.

Approval of vouchers approved by audit committee – Vouchers #170 to #181 for \$34,983.09. Motion to pay by Ernest Vold, second by Doug Winters. Motion carried.

BUILDINGS and GROUNDS DISCUSSION

Employees will move the wall inside the salt shed in Strum.

HIGHWAY VIEWING and MAINTENANCE DISCUSSION

Highway employees are currently crack filling the roads.

The State has shouldering work for Trempealeau County this summer.

Commissioner Johnson informed the committee that some culvert work is being done on County K near Highway 10. The county is trying plastic culverts on the work.

The Highway Department has 460 tons of salt in the vendor reserve. Commissioner Johnson plans to purchase this salt in case of a price increase for the next season.

Commission Johnson read the County Highway J Funding Resolution to the committee prepared by Corporate Counsel. Doug Winters made the motion to accept the resolution as drafted. Seconded by Ernest Vold. Motion Carried.

The ATV club has address more committees on the use of County roads for ATV trail use. Committees still in discussion stage because of Liability Issues.

Commissioner Johnson discussed the need for a Gas Credit Card to be used for fuel in the paint truck when out of the area. Wally Geske made the motion to allow the Highway Department to obtain a gas credit card. A stipulation was included that the card remain with the Commissioner except for days the paint truck will be out of the area working. Ernest Vold seconded the motion. Motion Carried.

A motion was made by Wally Geske to maintain a minimum balance of \$600,000.00 at the end of the year in the Equipment/Bituminous Fund. Motion was seconded by Doug Winters. Motion Carried.

EQUIPMENT DISCUSSION/VIEWING/PURCHASE

Commissioner Johnson informed the committee that the County chip spreader was in poor condition. A used spreader was located for \$75,000.00. The Highway Department was unable to deal on this spreader quick enough so it has been sold. Wally Geske made the motion to allow Commissioner Johnson to purchase an Used Chip Spreader if another one is located. Ernest Vold seconded the motion. Motion Carried.

The two trucks that were approved at the last meeting have been ordered. No delivery dates have been given at this point. The pickup has been delivered and will be ready for use in the near future.

The Highway Department is searching for a plate compactor that attaches to the excavator. More information will be available at the next committee meeting.

PERSONNEL DISCUSSION

The department currently has two employees off of work.

The employee that was off on Work Comp. will be returning on April 14, 2010.

The second employee hopes to return towards the end of April.

A retirement notice has been handed in for one employee. Their last day of work will be August 2, 2010. Doug Winters made the motion to post to fill this position in house.

Ernest Vold seconded the motion. Motion Carried.

One employee was terminated according to the policy set in the handbook. Doug Winters made the motion to post in house to fill this position. Wally Geske seconded the motion. Motion Carried.

APPEARANCES: None

NEW BUSINESS

After reviewing the Highway Aid Road Petition Sec. 83.03 (1,000/1,500), Doug Winters made the motion to approve the petition. Second by Ernest Vold. Motion Carried.

Wally Geske made the motion to approve the Highway Aid Road Petition Sec. 83.14 Co-Aid Roads. Doug Winters seconded the motion. Motion Carried.

The Bituminous bids were opened at 10 am. Wally Geske made the motion accept the low bid of Henry Meigs. Henry Meigs will be offered 60% and Flint Hills 40% if Flint Hills will match Meigs low bid. Seconded by Ernest Vold. Motion Carried.

Aggregate bids were opened at 10:30 am. Wally Geske made the motion to purchase aggregate from the quarry most economical with trucking to the job site. Doug Winters seconded the motion. Motion Carried.

Culvert bids were opened at 11 am. Wally Geske made the motion to purchase the steel culverts from Contech and the plastic culverts from County Materials. Ernest Vold seconded the motion. Motion Carried.

May 3, 2010 is the date set for the Highway Committee to meet with the Townships to discuss work to be completed this summer.

Doug Winters made the motion to allow the Highway Committee and Commissioner Johnson to attend the Spring Meeting in Baldwin on May 7, 2010. Wally Geske seconded the motion. Motion Carried.

Ernest Vold made the motion to have the Highway Committee and Commissioner Johnson attend the Summer Highway Conference in Wisconsin Dells June 7-9, 2010. Doug Winters seconded the motion. Motion Carried.

Doug Winters made the motion for Highway Representatives to attend the Capital Days in Madison on May 17 & 18, 2010. Seconded by Wally Geske. Motion Carried.

Next audit meeting will be on May 11, 2010 at 9am. Meeting will be held at the Highway Office in Whitehall.

Chairman Kiekhoefer adjourned the meeting at 12:09 pm.

Respectfully Submitted,

**Ernest Vold, Secretary
Trempealeau County Highway Committee**

