

Date: February 8, 2011
Highway Committee Meeting
Location: Highway office
Time: 9:00 AM

Meeting called to order by Chairman Vold

Open meeting law requirements have been met.

Members present: Chrm. Ernest Vold, John Aasen, Rodney Severson, Mike Nelson, Tom Bice and Commissioner Johnson.

Members absent: None

Other person's attending: Dave Lyga, Shop Superintendent

Minutes of January 14, 2011 meeting were presented as drafted. Motion to accept by Mike Nelson. Seconded by Rodney Severson. Motion Carried

Motion to accept agenda by Mike Nelson, second by Rodney Severson. Motion Carried.

OLD BUSINESS:

Approval of 2010 vouchers approved by Audit Committee – Vouchers #1102 to #1104 for \$1,349.93. Motion to pay by John Aasen second by Tom Bice. Motion carried.

Approval of 2011 vouchers approved by Audit Committee – Vouchers #2 through #6 for \$36,931.30. Motion to pay by Mike Nelson. Seconded by John Aason. Motion Carried.

Voucher #7 thru #88 were audited in the amount of \$162,606.39. Motion to pay Mike Nelson. Seconded by John Aasen. Motion Carried.

BUILDINGS and GROUNDS DISCUSSION

Dave Lyga informed the committee that the furnace in the Arcadia shop will need to be replaced. The current furnace is 40 years old. The committee reviewed the quotes to replace the furnace. The committee requested that Dave Lyga ask the vendor for a Ten Years Parts and Labor Warranty. Tom Bice made the motion to accept the quote from Schaffner Heating and Plumbing for \$2900.00 with the ten years warranty if possible. Seconded by Mike Nelson. Motion Carried.

Dave Lyga explained that the Diesel Fuel Pump in Arcadia needs to be replaced. The committee reviewed the quotes and discussed the pumps. Mike Nelson made the motion to purchase the electric Diesel Fuel Pump from U-Fuel for \$2200.00 (freight included). Seconded by John Aasen. Motion Carried.

The engineering inspection has been completed for the Salt Shed in Galesville. The engineers gave the Highway Department their recommended repairs(reinforcements) to be done to the building. The committee asked that more information and costs to do the repairs be brought to the March meeting.

HIGHWAY VIEWING and MAINTENANCE DISCUSSION

County employees are currently patching the roads with crushed rock. Brushing along the roadways is being completed.

The paperwork for FEMA has been completed. County is eligible to receive approximately \$27,700.00 in aid.

The committee discussed ways to try to put more money into paving roads within the county. The funds would need to be within the county's budget and without effecting any other services.

EQUIPMENT DISCUSSION/VIEWING/PURCHASES

Dave Lyga handed out a list of county plow trucks. The Highway Department has 26 plow trucks in the fleet. Three of these trucks are 1992 models with 300,000 to 400,000 miles on them. Dave would like to replace two of these trucks. Mike Nelson made the motion to requests bids for a single axle plow truck and attachments. Rodney Severson seconded the motion. Motion Carried with the vote of 4 to 1.

PERSONNEL DISCUSSION

The employee that was off work has returned to work this week.

One employee had surgery and will be off the minimum of 90 days(Non-Work Related).

Rodney Severson made the motion to table the changing of the Highway Employee work hours from Five 8 hour days to Four 10 hour days. John Aasen seconded the motion.

Motion Carried.

APPEARANCES

Two representatives from Rassbach Communications addressed the committee about the Highway Department's radios and the new regulations to begin January 1, 2013.

The MSC2000 radios can all be converted to narrow band through programming. There will be a cost to convert these radios. THE CM300 radios are all narrow band capable.

The repeater on the Arcadia tower will need to be replaced before 2013. This repeater is obsolete. The cost to replace this repeater will be approximately \$13,000.00. If the tower in Osseo is removed, the repeater on this tower will need to be moved. The cost to move this repeater in Osseo would be approximately \$5000.00.

NEW BUSINESS

The committee discussed the possibility of mowing Pietrek's Park. It was felt that it would take 8-10 hours per mowing.

Commissioner Johnson informed the committee that the Highway Department will be receiving a New 30" sign machine. The company sent the Highway Department a 24" machine in error. Since the company did not have a 30" demo model available, the company will be sending the county a new machine.

Commissioner Johnson spoke with the street commissioner from the City of Eau Claire about Flex Hours. Eau Claire did not have any success with the Flex Hours proposal.

The committee discussed with Commissioner Johnson the possibility of changing the office staff hours to match the Highway Union's hours. No action was taken at this time. Commissioner Johnson informed the committee that he will be attending the Capitol Days March 21 and 22, 2011 in Madison.

The next audit meeting will be held on March 8, 2011 at the Highway Office in Whitehall.

John Aasen made the motion to adjourn the meeting. Mike Nelson seconded the motion. Motion Carried.

Meeting was adjourned at 11:55 am.

Respectfully Submitted,

**Rodney Severson, Secretary
Trempealeau County Highway Department**

