

Trempealeau County Human Services Board Meeting

Meeting called to order by Hensel Vold at 4:02 p.m. in the Packer Room at the Trempealeau County Government Center, Whitehall, Wisconsin on Monday, February 7, 2011.

Board Members Present: Arild Engeliem, Hensel Vold, Rod Severson, Rob Reichwein, Dora Jean Blaha, Michelle Haines

Staff Present: Jeff McIntyre, Jami Kabus, Judy Fredrickson, Mary Manka

Notice was posted according to open meeting law requirements.

Adoption of Agenda – Motion by Mr. Reichwein to adopt the presented agenda; **seconded** by Mr. Engeliem. **Motion carried.**

Minutes of Prior Health & Human Services Board Meeting – Motion by Mr. Reichwein to accept the minutes from the January 3, 2011 meeting; **seconded** by Mr. Severson. **Motion carried.**

Public Comments – None

6. Closed Session Per Wis. Stats. 19.85(1)(c) to Consider Employment, Promotion, Compensation, or Performance Evaluation of a Public Employee

7. Reconvene Into Open Session

Motion by Mr. Severson to return to open session; **seconded** by Mr. Engeliem. **Motion carried.**

8. 2009/2010 Mileage Reimbursement Comparables

Mr. McIntyre attended the Exec/Finance Committee meeting on Monday morning. The vehicle non-lapsing fund was tabled. Mr. McIntyre distributed a mileage comparison chart and discussion followed. By combining vehicles from Human Services, Land Management and Public Health there would be a tremendous savings in mileage. Will be discussed at Property Committee meeting. There is a possibility of a motor pool.

9. Vehicle Non-Lapsing Fund Resolution

Exec./Finance is considering a motor pool.

10. Meal Allowances for Employees & Volunteers

Mr. Vold had requested to have the meal allowances for employees back on the agenda. Senior Services had previously requested a change for employees & volunteers to \$7.00 for breakfast, \$9.00 lunch, \$17.00 dinner. It was also brought up by Law Enforcement. At the Exec/Finance meeting this morning Mr. McIntyre and Ms. Suchla were asked to come back to the Exec/Finance with meal reimbursement expenses for 2010 and what the estimated dollar amount would be for 2011. There is expected to be a savings due to the Polycom video conferencing that will be ready shortly. Ms. Currier is working with the State to get this up and running.

If there is going to be a change in meal reimbursement, it was suggested that it go county wide. There will be more to come when it goes through Exec/Finance.

11. 2011 Family & Children's Budget Revision

Mr. McIntyre stated that after the budget passed in November, 2010, Human Services has a change. What was projected for youth corrections has amounted to more than \$5,964.05 over what was budgeted. There is a possibility of capturing this due to a couple of people being discharged from the Trempealeau County Health Care Center. There are currently eight people on IMD and two will be put in the community.

12. GWAAR Self Assessment

In Kathy Gauger's absence, Mr. McIntyre shared with the Board an internal GWAAR self assessment of Senior Services Programs. Discussion included reviewing all goals and objectives. **Motion** by Ms. Blaha to approve the GWAAR self assessment by Senior Services; **seconded** by Mr. Reichwein. **Motion carried.**

13. WCA County Ambassador Program Update

Mr. McIntyre has been appointed to the WCA Ambassador Program by Mr. Geske. The group meets four times a year in Madison. So far Mr. McIntyre has met with State Senator Kathleen Vinehout; Assemblyman, Chris Danau and several others. Mr. McIntyre would like to initiate a monthly breakfast meeting with our county leaders along with Senator Vinehout and Assemblyman Danau. A good way to keep abreast of what is happening here and at the State.

14. IMD Ancillary Services Payments to Trempealeau Co. Health Care Center

Mr. McIntyre stated that we now fund eight to nine people on IMD at a cost of \$285/day which amounts to about \$100,000 per person per year. We also fund ancillary costs such as orthopedic surgeons, podiatrists, blood work that come out of levy dollars. How can we cut down on some of these costs is the question. These are court ordered mental health cases.

15. 2011 Budget Update – Potential Hourly Increases

Mr. McIntyre stated that union negotiations are going on right now. Ms. Fredrickson had prepared a report on how any increase would affect the budget. A 3 percent increase in wages would not be able to be absorbed into this year's budget and would result in staff layoffs. Layoffs do affect our services.

16. Flex Scheduling

Mr. McIntyre stated that the Highway Department does flex scheduling. Flex scheduling is possible as long as services are covered. This is difficult to do when in the process of negotiations, but it is worth considering. Could bring it forward post negotiations. The current contract gives the Director the authority to approve flex scheduling, but has to be a good reason if it is approved. There was some thought on doing four – 10 hour/days. It will work for Human Services, but if we shut down completely it affects our Federal matching dollars.

17. Outpatient Policy Approval

Mr. McIntyre stated Agenda #17 and #18 will be discussed together. Copies of the outpatient policy were handed out. We are receiving a lot of phone calls requesting

payment for medication counseling. Mr. McIntyre and Dee Ann Anderson came up with this policy addressing certain criteria that has to be met. It is required to pay for court ordered patients at the MA rate. **Motion** by Mr. Engeliem to accept the Medication Payment Policy (agenda item #18) as written; **seconded** by Mr. Vold. **Motion carried.**

Discussion followed on the Outpatient Policy (agenda item #17). We again must provide services if court ordered. Clients are referred to our CSP program and Franciscan Skemp Medical Center provides the services. Priority is given to women with children. If referred to IDP program the client pays for their case management. We will pay for treatment. **Motion** by Mr. Vold to approve the Outpatient Policy as written; **seconded** by Mr. Reichwein. **Motion carried.**

18. Medication Payment Policy Approval

19. Citizen Members to Human Services Board

Kathy Johnson was recommended to fill one of the two open seats for citizen members. Ms. Johnson was Director of the IMD at the Trempealeau County Health Care Center. Mr. Severson suggested Jan Herold as another citizen member. Her name was previously suggested, but she is currently serving on Western Wisconsin Cares Board. According to LaVerne Michalak, Corp Counsel, at the time this matter was brought up, stated it was a conflict of interest and could not serve on the Human Services Board. Mr. Severson would like to put Ms. Herold on next month's agenda. **Motion** by Ms. Blaha to approve Ms. Johnson as citizen member on the Human Services Board; **seconded** by Mr. Severson. Motion carried.

20. Review Voucher Summaries – Human Services 2010 & 2011

- a. **Human Services** – 2010 \$393,855.84
2011 \$ 3,399.68
- b. **Senior Services** - 2010 \$ 12,692.64

Motion by Ms. Blaha to accept the voucher summaries; **seconded** by Mr. Reichwein. **Motion carried.**

19. Director's Report

Everything was covered in agenda items.

20. Next Meeting –

The next meeting will be Monday, March 7, 2011 at 4:00 p.m.

21. Motion to adjourn meeting adjourned at 5:32 p.m. by Mr. Engeliem; **seconded** by Ms. Haines.

Respectfully submitted,

Rob Reichwein
Secretary